



**FY 22-23
Budget**

****Adopted June 7, 2022****

RECEIVED

JUL 28 2022

State Auditor
and Inspector

Canadian



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DATE: June 7, 2022

TO: Mayor Shelli Selby
Vice Mayor Jeff Wootton
Council Member Aric Gilliland
Council Member Donna Yanda
Council Member Rodney Zimmerman

FROM: Tammy Kretchmar, City Manager

RE: Budget FY 2022-2023

MEMORANDUM

The past year, our community, along with the state and the nation, saw unparalleled times with the impacts associated from the pandemic. Not only did we see a tremendous increase in sales tax revenue, but also an increase in the cost of goods. The delays in shipping, the limited inventory and lack of personnel provided numerous challenges, financially and physically.

The budget for FY 2022-2023 is up 14.66%, of which 59.98% percent of that increase is due to the 4.9 million ARPA funds. There are also increases in the 100 series due to an 8% increase in employee health coverage, along with step raises, and a 3% stipend for all general employees and fire fighters. Our revenues are increased one percent (1%). Our account balances are in good condition and our reserve 'rainy day' fund is fully funded.

There are a couple of utility relocations on the State Highway 4 (Phase II) Project left to complete. The Oklahoma Department of Transportation hopes to let in November and construction will start in 2023.

The FY 2022-2023 budget includes an increase in capital improvement spending to allow for the purchases of equipment and improvement projects around the City. This increase in capital improvement spending was made possible in large part through the approval to pay off debt early.

Thank you.



BUDGET SUMMARY
FY 2022-2023

	100 Personal Services	200 Materials and Supplies	300 Services and Charges	400 Capital Outlay	500 Debt Service	600 Contingency/ Transfers	Total
01 - GENERAL FUND							
Legislative	296,613	15,000	462,795	0	356,000	0	1,130,408
Administration	558,816	1,350	10,989	0	0	0	571,155
Insurance	826,403	0	432,972	0	0	0	1,259,375
Finance	524,654	700	4,825	0	0	0	530,179
Fire Dept.	5,701,553	104,450	58,603	0	0	0	5,864,606
Police Dept.	7,870,160	80,980	145,447	0	0	0	8,096,587
Street Department	949,746	22,535	178,554	0	0	0	1,150,835
Municipal Court	305,045	1,875	34,114	0	0	0	341,034
Emergency Mgmt	0	1,900	17,790	0	0	0	19,690
Technology	577,261	27,400	914,828	10,600	0	0	1,530,089
Development Svcs	1,234,185	6,400	31,720	0	0	0	1,272,305
Library	622,614	6,200	8,300	0	0	0	637,114
Property Maint.	627,064	33,020	697,348	0	0	0	1,357,432
Human Resources	434,997	11,400	20,810	0	0	0	467,207
Park Maintenance	1,112,860	34,090	66,829	0	0	0	1,213,779
Parks & Recreation	1,752,025	53,568	260,213	0	0	0	2,065,806
Fleet Maintenance	491,050	308,278	160,125	0	0	0	959,453
Animal Control	364,138	11,850	19,045	0	0	0	395,033
Public Works Administration	435,679	5,050	2,768	0	0	0	443,497
TOTAL	24,684,861	726,046	3,528,075	10,600	356,000	0	29,305,582
							Total Projected Revenue
							29,305,582
							+/-
							(0)
03 - SINKING FUND							
Sinking Fund	0	0	480	0	763,750	0	764,230
TOTAL	0	0	480	0	763,750	0	764,230
							Total Projected Revenue
							764,230
							+/-
							0
36 - SALES TAX CIP							
Sales Tax CIP/Debt Svc	0	0	0	3,753,381	0	5,328,805	9,082,186
TOTAL	0	0	0	3,753,381	0	5,328,805	9,082,186
							Total Projected Revenue
							9,082,186
							+/-
							0
38 - HOTEL/MOTEL TAX FUND							
Tourism & Events	0	9,750	243,170	0	0	0	252,920
Economic Develop.	0	199	18,375	0	20,000	0	38,574
Main Street Program	0	1,700	16,765	0	0	100,000	118,465
TOTAL	0	11,649	278,310	0	20,000	100,000	409,959
							Total Projected Revenue
							409,959
							+/-
							0
62 - OIL & GAS; HWY & STREETS							
Oil & Gas; Hwy & Streets	0	0	0	0	0	0	1,650
TOTAL	0	0	0	0	0	0	1,650
							Total Projected Revenue
							1,650
							+/-
							0
64 - SPECIAL REVENUE FUND							
Retiree Insurance	0	0	85,000	0	0	0	85,000
Special Events	6,000	0	144,000	0	0	0	150,000
Parks & Events Special Rev	0	0	195,510	0	0	0	195,510
Emergency Management	0	0	35,000	0	0	0	35,000
Insurance & Misc Reimb	0	0	45,000	0	0	0	45,000
Library State Aid	0	4,000	839	2,100	0	8,061	15,000
Library Special Revenue	0	0	10,000	10,100	0	0	20,100
Fire Dept Special Revenue	0	0	10,000	0	0	0	10,000
Police Dept Special Revenue	0	0	71,000	0	8,000	30,711	109,711
TOTAL	6,000	4,000	596,349	12,200	8,000	38,772	665,321
							Total Projected Revenue
							665,321
							+/-
							0



BUDGET SUMMARY
FY 2022-2023

	100 Personal Services	200 Materials and Supplies	300 Services and Charges	400 Capital Outlay	500 Debt Service	600 Contingency/ Transfers	Total
70 - WATER/SEWER ENTERPRISE							
W/S Distribution	659,084	29,900	173,629	0	0	1,393,294	2,255,907
Utility Billing	732,656	13,452	246,087	0	0	1,468,646	2,460,841
Treatment & Supply	0	60,000	3,496,548	0	259,072	1,160,058	4,975,678
TOTAL	1,391,740	103,352	3,916,264	0	259,072	4,021,998	9,692,426
						Total Projected Revenue	9,692,426
						+/-	(0)
71 - SANITATION ENTERPRISE							
Sanitation Services	1,038,760	522,084	216,083	0	0	458,723	2,235,650
TOTAL	1,038,760	522,084	216,083	0	0	458,723	2,235,650
						Total Projected Revenue	2,235,650
						+/-	(0)
73 - STORMWATER ENTERPRISE							
Stormwater	162,885	14,000	81,312	0	0	6,832	265,029
TOTAL	162,885	14,000	81,312	0	0	6,832	265,029
						Total Projected Revenue	265,029
						+/-	(0)
74 - GRANT FUND							
Grant Fund	0	0	5,000	507,367	0	135,000	647,367
TOTAL	0	0	5,000	507,367	0	135,000	647,367
						Total Projected Revenue	647,367
						+/-	0
75 - American Rescue Plan Act Fund (ARPA)							
Yukon Public Emp Ltd Tax	0	0	0	4,928,612	0	0	4,928,612
TOTAL	0	0	0	4,928,612	0	0	4,928,612
						Total Projected Revenue	4,928,612
						+/-	0
78 - YUKON PUBLIC EMPLOYEES LTD TAX FUND (PEST)							
Yukon Public Emp Ltd Tax	5,031,632	0	0	0	0	0	5,031,632
TOTAL	5,031,632	0	0	0	0	0	5,031,632
						Total Projected Revenue	5,031,632
						+/-	0
79 - YUKON RESERVE SUPPORT FUND							
Yukon Res Support Fund	2,000,000	0	0	0	0	0	2,000,000
TOTAL	2,000,000	0	0	0	0	0	2,000,000
						Total Projected Revenue	2,000,000
						+/-	(0)
82 - YUKON ECONOMIC DEVELOPMENT AUTHORITY FUND (TIF)							
Yukon Econ Dev Auth (TIF)	0	0	0	0	0	315,489	315,489
TOTAL	0	0	0	0	0	315,489	315,489
						Total Projected Revenue	315,489
						+/-	0
TOTAL BUDGET	34,315,879	1,381,131	8,621,873	9,212,160	1,406,822	10,405,619	65,345,134
						Total Projected Revenue- All Funds	65,345,134
						+/-	(0)

AFFIDAVIT OF PUBLICATION

Yukon Progress Publishing, LLC
P O Box 850499
Yukon, OK 73085
405-577-6208

Bill To:

CITY OF YUKON
ATTEN: DOUG SHIVERS
500 WEST MAIN
YUKON, OK 73099

RE FY 22-23 BUDGET HEARING

I, Jeremy Pyle, of lawful age, being duly sworn upon oath, deposes I am the Authorized Agent of the Yukon Progress, a bi-weekly publication that is a "legal newspaper" as that phrase is defined in 25 O.S. Paragraph 106 for the City of Yukon, for the County of Canadian, in the State of Oklahoma, and that the attachment hereto contains a true and correct copy of what was published in said legal newspaper in consecutive issues on the following dates:

INSERTION DATES:

1st Insertion May 7, 2022
2nd Insertion May 11, 2022

Publication Fees: \$82.47




Authorized Agent

State of Oklahoma, County of Canadian

Subscribed and sworn to before me this 11th day of May, 2022.





Notary Public, # 18012480

My Commission Expires:

12/18/22

RESOLUTION NO. 2022-05

**A RESOLUTION APPROVING THE CITY OF YUKON,
OKLAHOMA BUDGET FOR THE FISCAL YEAR 2022-2023
AND ESTABLISHING BUDGET AMENDMENT AUTHORITY.**

WHEREAS, the City of Yukon has adopted the provisions of the Oklahoma Municipal Budget Act (the Act) in 11 O.S. Sections 17-201 through 17-216; and,

WHEREAS, the Chief Executive Officer has prepared a budget for the fiscal year ending June 30, 2023 (FY 2022-2023) consistent with the Act; and,

WHEREAS, The Act in section 17-215 provides for the chief executive office of the City, or designee, as authorized by the governing body, to transfer any unexpended and unencumbered appropriation from one department to another within the same fund; and,

WHEREAS, The budget has been formally presented to the Yukon City Council at least 30 days prior to the start of the fiscal year in compliance with Section 17-203; and

WHEREAS, The City of Yukon has conducted a Public Hearing at least 15 days prior to the start of the fiscal year, and published notice of the Public Hearing in compliance with Section 17-208 of the Act; and

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF YUKON, OKLAHOMA:

SECTION 1. The City Council of the City of Yukon does hereby adopt the FY 2022-2023 Budget on the 7th day of June, 2022 with the total resources available in the amount of \$65,345,134 and total appropriations in the amount of \$65,345,134. Legal appropriations (spending/encumbering limits) are hereby established at the Department level as follows:

Fund/Department	Total	Fund/Department	Total
GENERAL FUND			
Legislative	1,130,408	Development Services	1,272,305
Administration	571,155	Library	637,114
Insurance	1,259,375	Property Maintenance	1,357,432
Finance	530,179	Human Resources	467,207
Fire Dept.	5,864,606	Park Maintenance	1,213,779
Police Dept.	8,096,587	Parks & Recreation	2,065,806
Street Department	1,150,835	Fleet Maintenance	959,453
Municipal Court	341,034	Animal Control	395,033
Emergency Management	19,690	Public Works Administration	443,497
Technology	1,530,089		
		GENERAL FUND TOTAL	29,305,582



Fund/Department	Total
SINKING FUND	
Sinking Fund	764,230
SINKING FUND TOTAL	764,230
SALES TAX CIP	
Sales Tax CIP	9,082,186
SALES TAX CIP TOTAL	9,082,186
HOTEL/MOTEL TAX	
Tourism & Events	252,920
Economic Development	38,574
Main Street Program	118,465
HOTEL/MOTEL TAX TOTAL	409,959
OIL & GAS FUND	
Oil & Gas; Hwy & Streets	1,650
OIL & GAS FUND TOTAL	1,650
SPECIAL REVENUE FUND	
Retiree Insurance	85,000
Special Events	150,000
Parks & Events Special Revenue	195,510
Emergency Management	35,000
Insurance & Misc Reimbursement	45,000
Library State Aid	15,000
Library Special Revenue	20,100
Fire Dept Special Revenue	10,000
Police Dept Special Revenue	109,711
SPECIAL REVENUE TOTAL	665,321
WATER/SEWER ENTERPRISE	
W/S Distribution	2,255,907

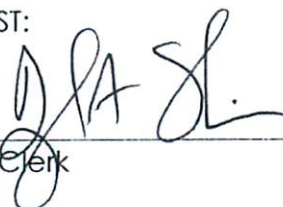
Fund/Department	Total
Utility Billing	2,460,841
Treatment & Supply	4,975,678
WATER/SEWER ENT TOTAL	9,692,426
SANITATION ENTERPRISE	
Sanitation Services	2,235,650
SANITATION ENT.TOTAL	2,235,650
STORMWATER ENTERPRISE	
Stormwater	265,029
STORMWATER ENT.FUND	265,029
GRANT FUND	
Grant Fund	647,367
GRANT FUND TOTAL	647,367
AMERICAN RESCUE PLAN ACT FUND (ARPA)	
ARPA Fund	4,928,612
ARPA Fund Total	4,928,612
YUKON PUB EMP TAX FUND	
Yukon Public Emp Ltd Tax	5,031,632
YUKON PUB EMP TAX FUND TOTAL	5,031,632
YUKON RESERVE SUPPORT FUND	
Yukon Reserve Support Fund	2,000,000
YUKON RESERVE SUPP FUND TOTAL	2,000,000
YUKON ECON DEV AUTHORITY FUND	
Yukon Econ Dev Authority (TIF)	315,489
YUKON ECON DEV AUTH FUND TOTAL	315,489
Total Budget	65,345,134

SECTION 2. The City Council does hereby authorize the City Treasurer, with the City Manager's approval, to transfer any unexpended and unencumbered appropriations, at any time throughout FY 2022-2023, from one line item to another, one object category to another within the same department, or from one department to another within a fund, without further approval by the City Council. All other budget amendments must be approved by the City Council.

SECTION 3. All supplemental appropriations or decrease in the total appropriations of a fund shall be adopted at a meeting of the City Council and filed with the State Auditor and Inspector.

Adopted and approved by the City Council of the City of Yukon this 7th day of June, 2022.

ATTEST:


City Clerk




Mayor

RESOLUTION NO. YMA-2022-01

A RESOLUTION APPROVING THE YUKON MUNICIPAL AUTHORITY, OKLAHOMA BUDGET FOR THE FISCAL YEAR 2022-2023 AND ESTABLISHING BUDGET AMENDMENT AUTHORITY.

WHEREAS, the City of Yukon has adopted the provisions of the Oklahoma Municipal Budget Act (the Act) in 11 O.S. Sections 17-201 through 17-216; and,

WHEREAS, the Chief Executive Officer of the city has prepared a budget for the fiscal year ending June 30, 2023 (FY 2022-2023) consistent with the Act; and,

WHEREAS, The Act in section 17-215 provides for the chief executive office of the City, or designee, as authorized by the governing body, to transfer any unexpended and unencumbered appropriation from one department to another within the same fund; and,

WHEREAS, The budget has been formally presented to the Yukon City Council at least 30 days prior to the start of the fiscal year in compliance with Section 17-203; and

WHEREAS, The City of Yukon has conducted a Public Hearing at least 15 days prior to the start of the fiscal year, and published notice of the Public Hearing in compliance with Section 17-208 of the Act; and

WHEREAS, for the sake of uniformity, consistency and ease of administration the Yukon Municipal Authority desires that its budget for the fiscal year ending June 30, 2023 be in a similar format

NOW THEREFORE, BE IT RESOLVED BY THE YUKON MUNICIPAL AUTHORITY OF YUKON, OKLAHOMA:

SECTION 1. The Yukon Municipal Authority does hereby adopt the FY 2022-2023 Budget on the 7th day of June, 2022 with the total resources available in the amount of \$12,193,105 and total appropriations in the amount of \$12,193,105. Legal appropriations (spending/encumbering limits) are hereby established at the Department level as follows:

Fund/Department	Total
WATER/SEWER ENTERPRISE	
W/S Distribution	2.255.907
Utility Billing	2.460.841
Treatment & Supply	4.975.678
WATER/SEWER ENT TOTAL	9.692.426

Fund/Department	Total
SANITATION ENTERPRISE	
Sanitation Services	2,235,650
SANITATION ENT.TOTAL	2,235,650
STORMWATER ENTERPRISE	
Stormwater	265,029
STORMWATER ENT.FUND	265,029
Total Budget	12,193,105

SECTION 2. The Yukon Municipal Authority does hereby authorize the Authority Treasurer, with the Manager's approval, to transfer any unexpended and unencumbered appropriations, at any time throughout FY 2022-2023, from one line item to another, one object category to another within the same department, or from one department to another within a fund, without further approval by the Yukon Municipal Authority. All other budget amendments must be approved by the Yukon Municipal Authority.

SECTION 3. All supplemental appropriations or decrease in the total appropriations of a fund shall be adopted at a meeting of the Yukon Municipal Authority.

Adopted and approved by the Trustees of the Yukon Municipal Authority this 7th day of June, 2022.

Shelli Selby
 CHAIRMAN

[Seal]
 ATTEST:
J.A.S.
 SECRETARY



STATE OF OKLAHOMA)
)SS.
 COUNTY OF CANADIAN)

I, the undersigned, the duly qualified and acting Secretary of the Yukon Municipal Authority, hereby certify that the above and foregoing is a true, correct and complete copy of the Resolution duly adopted by the Trustees of said Authority and of the proceedings of the Authority in the adoption of said Resolution on the date therein set out as shown by the records of my office.

I further certify that in conformity with Title 25, Oklahoma Statutes 1991, Section 301-314, inclusive, as amended (the Oklahoma Open Meeting Act), and in conformity with Title 60 Oklahoma Statutes 1991, Section 176, et seq. (the Oklahoma Public Trust Act), notice of this meeting was given in conformity with the requirements of law.

WITNESS my hand and the seal of said Authority this 7th day of June, 2022.

Shelli Selby
 CHAIRMAN

[Seal]
 ATTEST:
J.A.S.
 Secretary





01 - GENERAL FUND REVENUE
FY 2022 - 2023

Account	Description	2020-2021 Actual Revenue	2021-2022 Budgeted Revenue	2021-2022 Projected Revenue	2022-2023 Proposed Revenue
TAX REVENUE					
42110	Sales Tax	11,706,537	11,956,969	12,989,042	13,120,635
42111	Use Sales Tax	2,088,706	1,988,936	2,464,054	2,490,714
42115	Tobacco Tax	222,836	231,598	215,539	218,772
42120	Alcoholic Beverage Tax	181,180	186,631	207,090	210,196
42140	Commercial Vehicle Tax	201,629	199,854	207,092	210,198
42150	Gasoline Excise Tax	47,820	49,105	46,608	47,307
42195	Weed/Trash Abatements	17,631	18,618	17,962	18,231
	TOTAL	14,466,337	14,631,711	16,147,387	16,316,054
FRANCHISE REVENUE					
43110	Electrical Franchise	574,425	638,898	676,073	686,214
43120	Telephone Franchise	59,989	60,080	52,212	52,995
43130	Natural Gas Franchise	131,381	104,179	122,621	124,460
43140	Cable TV Franchise	218,445	222,796	186,827	189,629
	TOTAL	984,240	1,025,953	1,037,733	1,053,299
LICENSES & PERMITS					
44009	Collection Fees	719	738	644	654
44110	Building Permits	59,336	62,859	47,278	47,987
44111	Assessment Fees	5,748	5,915	4,602	4,671
44112	Gas Line Fee	6,790	7,370	5,565	5,648
44113	Heat & Air (Mechanical) Permit	14,440	15,695	12,555	12,743
44115	Re-Inspection Fee	8,460	9,226	5,130	5,207
44117	Plumbing Permit	35,040	38,665	27,634	28,049
44118	Sign Permit & License	4,590	4,712	6,600	6,699
44121	Miscellaneous-License	1,340	455	450	457
44122	Miscellaneous-Permit	925	909	968	982
44125	Conditional Use Permit	4,000	4,091	2,175	2,208
44130	Rezoning Fees	4,633	4,971	1,425	1,446
44135	Garage Sale Permit	2,555	1,689	1,428	1,449
44137	Fence Permits	3,020	3,151	2,393	2,428
44142	Electrical Permit	31,236	33,219	30,112	30,564
44143	Plan Review	8,280	8,522	6,390	6,486
44144	Certificate of Occupancy	4,150	4,053	3,113	3,159
44146	Mixed Beverage License	60,425	9,469	33,660	34,165
441461	Cert of Compliance (Mixed B	1,500	1,364	450	457
44148	Board of Adjustment Fee	1,800	1,818	2,700	2,741
44149	Storm Shelter Permit	2,745	2,113	810	822
44150	Oil Well Inspection Fees	17,400	26,134	26,625	27,024
44155	Curb Cut	9,225	10,340	7,313	7,422
44158	Residential Well Drilling Fees	225	341	0	0
44159	Bondman License	70	91	90	91
44160	Solicitors License	4,586	1,500	270	274
44162	Building Contractor License	42,000	38,784	29,475	29,917
44164	Electrical Contractor License	16,850	20,983	21,750	22,076
44168	Mechanical Contractor License	13,400	17,347	14,850	15,073
44169	Mobile Home Park License	678	152	0	0



01 - GENERAL FUND REVENUE
FY 2022 - 2023

Account	Description	2020-2021 Actual Revenue	2021-2022 Budgeted Revenue	2021-2022 Projected Revenue	2022-2023 Proposed Revenue
44171	Plumbing Contractor License	12,650	16,211	17,025	17,280
44173	Occupational License	14,675	10,484	9,780	9,927
44181	Manufactured Home Placement	35	53	0	0
44185	Vending Machine License & Renew	310	91	285	289
44190	Pool Permits	3,250	2,954	2,250	2,284
44191	Paving & Boring Permits	5,986	9,068	32,679	33,170
44195	Alarm Fees	28,237	13,896	17,162	17,420
44197	Grease Trap License	2,825	379	675	685
44198	Waste Hauler License	400	0	225	228
44199	Medical Marijuana License	2,400	909	2,400	2,436
44200	Bingo Permit	0	10	10	10
	TOTAL	436,932	390,731	378,945	384,629
	FINES & FORFEITURES				
45110	Court Fees	745,623	711,864	633,755	643,261
45111	Court Technology Fee	32,490	30,270	27,716	28,131
45113	Piedmont Dispatch	53,873	56,566	56,566	59,394
45114	Jail Service Reimbursement	0	0	0	0
45120	Library Fines	1,277	2,250	1,205	1,223
45121	Library Collection Fees	146	291	105	107
45130	Animal Control Fees	5,634	5,339	7,194	7,302
45140	Impound Fees	15,252	16,715	10,625	10,784
	TOTAL	854,295	823,295	737,165	750,203
	PROJECTS				
46160	Park Land Improvement Revenue	3,500	3,000	2,258	3,000
	TOTAL	3,500	3,000	2,258	3,000
	USE OF PROPERTY				
47110	Pool Fees	17,403	27,775	27,000	35,000
47115	Concessions	5,670	8,080	6,530	6,627
47116	Community Center Membership	6,653	6,060	8,138	8,260
47125	Rental of Property: Ctrs, Gyms	16,048	25,000	14,693	14,914
47130	Pavilion & Gazebo Rental	7,143	3,863	3,248	3,296
	TOTAL	52,916	70,778	59,608	68,097
	SPECIAL REVENUES				
48110	Interest on Investments	3,889	2,260	1,780	1,806
48165	Workers' Comp.	80,410	35,000	60,141	61,043
48190	Sale of City Property	16,813	11,354	24,753	25,124
48191	Auction Site Expense Collections	0	0	0	0
48192	Auction Site Sales Tax Collections	0	0	0	0
48193	Credit Card Convenience Fees	2,391	20,000	3,051	3,097
48210	Administrative Charges	4,340	5,271	2,463	2,500
48220	Return Check Charges	30	0	0	0
48235	Mayor's Prayer Breakfast	459	0	0	0
48240	Finger Prints	1,594	1,173	2,378	2,413
48250	Miscellaneous	2,376,906	100,000	155,905	158,244
48265	Sports Leagues	13,450	25,000	15,236	18,000



01 - GENERAL FUND REVENUE
FY 2022 - 2023

Account	Description	2020-2021 Actual Revenue	2021-2022 Budgeted Revenue	2021-2022 Projected Revenue	2022-2023 Proposed Revenue
48270	Park Programs	50,405	70,000	45,000	55,000
48275	Park & Rec Events	3,637	8,000	11,490	11,662
482752	P&R Concerts/Park Concessions	2,217	1,263	3,084	3,131
482753	P & R Events-Fall Craft Fair	2,023	2,043	2,390	2,426
482758	P & R Events-Taste of Yukon	0	2,500	4,500	4,568
48275A	P & R Events-Festival of Child	11,812	8,585	9,000	9,135
48275D	P & R-Fourth of July-Concessio	2,245	2,267	4,633	4,702
48275E	P & R - Chill your Cheeks	5,342	6,253	8,751	9,500
48275H	P & R Events-Spooksville	462	467	1,485	1,507
48275O	P & R Events-Sounds of the Season	0	5,250	9,587	9,731
48280	RAC Trip-Bus Revenue	170	4,850	1,686	1,711
48281	RAC Meal Charges	24,391	30,000	27,359	27,769
48283	RAC Programs	6,366	7,500	9,915	10,064
48300	School Officers-Reimb	200,000	200,000	200,000	200,000
48305	Highway Safety Reimbursement	0	11,500	0	0
48306	Dept of Mental Health Reimb	0	0	0	0
	TOTAL	2,809,350	560,536	604,586	623,133
	MANAGEMENT FEE TRANSFERS FROM				
48610	Water & Sewer Enterprise	4,197,530	4,107,088	4,107,088	4,021,998
48611	Sanitation Fund	724,010	674,193	561,828	458,723
48685	Transfer from Library State Aid	3,225	5,400	0	8,061
48690	Transfer from Hotel/Motel Tax Fund	377,185	96,050	96,050	100,000
	TOTAL	5,301,950	4,882,731	4,764,966	4,588,782
	TRANSFERS FROM				
48704	PEST Police	1,291,277	1,300,000	1,300,000	1,415,067
48705	PEST Fire	1,352,858	1,227,858	1,206,356	1,398,318
48706	PEST General Employees	1,617,505	1,350,000	1,350,000	1,570,000
48950	Transfer from GF Reserve	1,000,000	1,124,871	1,000,000	1,000,000
48951	Transfer from Grant Fund	0	182,314	121,545	135,000
	TOTAL	5,261,640	5,185,043	4,977,900	5,518,385
	TOTAL REVENUE	30,171,160	27,573,778	28,710,547	29,305,582



DEPARTMENTAL EXPENDITURES		2020-2021 ACTUAL	2021-2022		2022-2023 REQUESTED BUDGET
			CURRENT BUDGET	PROJECTED YEAR END	
PERSONAL SERVICES					
5101-101	Regular Employees	223,232	214,232	205,382	217,422
5101-103	Overtime	0	3,000	0	3,000
5101-106	Expense Allowance	2,215	2,400	2,400	2,400
5101-108	Employee Group Insurance	23,916	17,250	20,641	19,140
5101-110	Unemployment Insurance	659	600	600	600
5101-112	Employee Retirement	28,605	34,583	16,368	35,091
5101-113	FICA (Social Security)	22,960	16,618	19,894	16,862
5101-117	Employee Dental Insurance	2,095	2,097	1,988	2,097
TOTAL PERSONAL SERVICES		303,681	290,780	267,272	296,613
MATERIAL AND SUPPLIES					
5101-201	Office Supplies	1,825	1,100	1,375	1,200
5101-202	Duplication/Computer Suppli	775	1,200	1,050	1,200
5101-208	Publications and Periodical	149	100	450	100
5101-213	Food Supplies	2,468	2,500	2,200	2,500
5101-216	Election Supplies	7,588	7,000	2,100	10,000
5101-217	Wearing Apparel	0	0	0	0
TOTAL MATERIALS AND SUPPLIES		12,805	11,900	7,175	15,000
SERVICES AND CHARGES					
5101-302	Buildings	390	0	0	0
5101-331	Travel Expense	486	36,485	2,000	30,300
5101-344	Audits & Financial Consulting	84,975	85,000	85,000	95,000
5101-345	Advertising	148,317	25,000	15,000	25,000
5101-346	Rentals and Leases	12,284	24,435	24,284	24,300
5101-347	Special Services	7,194	15,000	7,200	10,000
5101-348	Consultant Fees	214,209	75,000	165,000	175,000
5101-349	Printing	6,623	4,000	3,900	4,000
5101-354	Assoc Memberships & Conf R	41,977	74,945	68,000	75,665
5101-355	Legal	1,613	10,000	0	10,000
5101-360	Contributions and Memorials	5,385	4,425	5,450	4,500
5101-366	Emergencies	2,689	6,225	17,331	5,000
5101-367	Auction Sales Tax	0	0	0	0
5101-376	Licensing	1,215	1,220	1,638	1,280
5101-381	Festivals and Events	0	2,600	2,000	2,600
5101-390	Bank Charges and Fees	1,308	100	325	150
TOTAL SERVICES AND CHARGES		528,665	364,435	397,128	462,795
DEBT SERVICE					
5101-503	Support of Organizations	0	0	0	0
5101-504	Contractual Agreements	78,000	306,000	407,031	356,000
TOTAL DEBT SERVICE		78,000	306,000	407,031	356,000
TOTAL LEGISLATIVE		923,150	973,115	1,078,605	1,130,408

Over FY 21-22 Budget 157,292.58
16.16%

01-5101-101	REGULAR EMPLOYEES Includes salary for Full time employees:			
		<u>FY 20-21</u>	<u>FY 21-22</u>	<u>FY 22-23</u>
	<u>Position</u>	<u>Budgeted</u>	<u>Budgeted</u>	<u>Proposed</u>
	City Attorney	1	1	1
	PIO Officer/Media Specialist	1	1	1
	Graphic Artist	1	1	1
	Total	3	3	3
01-5101-106	EXPENSE ALLOWANCE Car allowance for eligible employees who drive their own vehicles.			
01-5101-208	PUBLICATIONS AND PERIODICALS Online subscriptions to the Yukon Progress and the Yukon Review.			
01-5101-331	TRAVEL EXPENSE Airfare, lodging, meals, mileage, car rental, taxi fare, parking and misc. travel expenses for the City Council to travel to the NLC annual convention, NLC Summit and various other conferences or meetings.			
	National League of Cities City Summit travel expenses			\$10,000
	National League of Cities Congress travel expenses			\$14,000
	Circles Conference travel expenses			\$1,500
	Mayor's Conference of Oklahoma (Mayor & Vice Mayor)			\$1,000
	3CMA Conference travel expenses			\$3,800
	Total			\$30,300
01-5101-344	AUDITS & FINANCIAL CONSULTING This account includes expenses for services provided by an outside accounting firm for the annual audit and for Financial Advisory services provided by Crawford & Associates.			
01-5101-345	ADVERTISING This account includes display and legal advertising and expenses.			
	Newspaper Display/ Misc. Advertising			\$13,000
	Legal Advertising			\$3,000
	Utility Bill insert advertising			\$9,000
	Total			\$25,000
01-5101-346	RENTALS AND LEASES Includes rents and leases on Development Services building, Veteran's Museum building, Postage Permit and post office box rental. Included are:			
	334 Elm-Development Services Bldg			\$12,000
	1010 W Main-Veteran's Museum Bldg			\$12,000
	Post Office box rental			\$300
	Total			\$24,300
01-5101-347	SPECIAL SERVICES Includes fees to file legal documents with the County Clerk. These documents include: deeds, easements, variances, abatement liens, etc. Also includes visual inspection fees and administrative support fees for the municipal code online.			

01-5101-348 CONSULTANT FEES
 This account is primarily utilized for professional engineering and architectural services rendered by our City Engineer, TEIM Design, but is also used for other services of a professional nature such as legal, actuarial, etc.

01-5101-354 ASSOCIATION MEMBERSHIPS/CONFERENCE REGISTRATIONS
 Includes City/Council Membership fees and various Conference registrations for the City Council and Staff. Included are:

MEMBERSHIPS:

Oklahoma Municipal League (OML) Service Fees	\$30,224
Assoc of Central Oklahoma Governments (ACOG) membership	\$19,100
Oklahoma Mid-Size Cities Coalition (OMCC) membership	\$5,500
Oklahoma Municipal Management Services (OMMS) membership	\$5,000
National League of Cities (NLC) membership	\$3,900
Yukon Chamber of Commerce membership	\$750
Sam's Club memberships	\$685
Greater OKC Chamber of Commerce membership	\$400
Sister Cities International membership	\$450
Oklahoma Mayor's Council membership	\$305
Engaging Local Gov't Leaders (ELGL) Membership (2)	\$110
3CMA Membership (2)	\$800

CONFERENCES:

National League of Cities Congress conference	\$3,500
National League of Cities City Summit conference	\$2,200
3CMA Conference (2 people)	\$1,210
Other conf fees/memberships	\$281
Oklahoma Municipal League (OML) Conference	\$1,250

Total \$75,665

01-5101-355 LEGAL
 Includes Attorney fees other than those of the City Attorney, transcripts, depositions, .

01-5101-360 CONTRIBUTIONS AND MEMORIALS
 Rewards, donations to charitable institutions and organizations, memorial flowers, and sponsorships. Included are:

Yukon Chamber of Commerce Gala sponsor	\$1,800
Yukon Chamber of Commerce Golf Tournament sponsor	\$750
Yukon Public Schools Foundation for Excellence Banquet sponsor	\$500
Yukon Chamber of Commerce New Teacher Luncheon Sponsor	\$240
Yukon Veteran's Museum Gala sponsor	\$500
United Way Campaign Celebration Luncheon sponsor	\$200
Memorial flowers/misc sponsorships	\$510

Total \$4,500

01-5101-366 EMERGENCIES
 This account is for un-budgeted, emergency expenses that may arise throughout the year.

01-5101-376 LICENSING & SOFTWARE
 Music licensing/royalty fees to cover Concerts in the Park, RAC events, Freedom Fest, Christmas in the Park and other Special Events where music is played/heard.

Fees Include:

ASCAP music License fee	\$390
BMI music License fee	\$370
SESAC music License fee	<u>\$520</u>
Total	\$1,280

01-5101-381 FESTIVALS AND EVENTS

Budgeted expenses include subsidies for sponsored events and non-sponsored event expenses. Subsidies include:

Czech Festival (portapotties)	\$1,200
Chisholm Trail Hist.Pres.Society-Easter on the Prairie (portapotties)	\$400
Non-Sponsored Event exp.	<u>\$1,000</u>
Total	\$2,600

01-5101-504 CONTRACTUAL AGREEMENTS

Monthly Pafford Stipend for ambulance services.
Economic Development Assistance for Atwood's.



DEPARTMENTAL EXPENDITURES	2020-2021 ACTUAL	2021-2022		2022-2023 REQUESTED BUDGET
		CURRENT BUDGET	PROJECTED YEAR END	
PERSONAL SERVICES				
5102-101 Regular Employees	504,883	372,359	376,318	405,516
5102-103 Overtime	121	3,000	500	3,000
5102-106 Expense Allowance	7,500	4,800	4,800	4,800
5102-108 Employee Group insurance	20,556	20,588	20,637	23,081
5102-110 Unemployment Insurance	882	600	600	600
5102-112 Employee Retirement	54,495	70,093	80,509	75,872
5102-113 FICA (Social Security)	33,670	29,358	37,965	32,147
5102-117 Employee Dental Insurance	1,922	2,097	2,097	2,097
5102-121 Sick Leave Buy Back	5,319	8,400	9,337	11,702
TOTAL PERSONAL SERVICES	629,348	511,295	532,763	558,816
MATERIALS AND SUPPLIES				
5102-201 Office Supplies	1,112	850	850	850
5102-208 Publications & Periodicals	74	400	248	250
5102-217 Wearing Apparel	236	250	0	250
TOTAL MATERIALS AND SUPPLIES	1,422	1,500	1,098	1,350
SERVICES AND CHARGES				
5102-328 Document Destruction	200	200	204	204
5102-331 Travel Expense	1,318	6,300	2,100	6,025
5102-349 Printing	117	200	0	200
5102-354 Assoc Memberships & Conf	3,896	3,200	3,600	4,560
TOTAL SERVICES AND CHARGES	5,531	9,900	5,904	10,989
TOTAL ADMINISTRATION	636,301	522,695	539,765	571,155

Over FY 21-22 Budget 48,460
9.27%

01-5102-101 REGULAR EMPLOYEES
Includes salary for Full time employees:

<u>Position</u>	<u>FY 20-21</u> <u>Budgeted</u>	<u>FY 21-22</u> <u>Budgeted</u>	<u>FY 22-23</u> <u>Proposed</u>
City Manager	1	1	1
Assistant City Manager	1	0	0
Executive Administrative Asst	1	1	1
Assistant to the City Manager	0	1	1
Total	3	3	3

01-5102-201 OFFICE SUPPLIES
Pens, staples, paper clips, etc.

01-5102-208 PUBLICATIONS & PERIODICALS
Subscriptions to The Journal Record, trade magazines, newspapers, etc.

01-5102-217 WEARING APPAREL
Branded clothing for office staff

01-5102-331 TRAVEL EXPENSE
Travel expenses for ICMA, NLC, CMAO, OML, and other conferences. Meals for City Manager breakfast/lunch meetings; mileage reimbursements; Meals for FCMA meetings & PIO lunch meetings

CMAO Conf. Summer - TK	\$450.00
ICMA Conference - TK	\$1,700.00
CMAO Conf. Winter - TK	\$375.00
OML Conference - TK & JB	\$300.00
NLC Conference - TK	\$1,500.00
Lunches, Meetings, etc.	\$1,700.00
Total	\$6,025.00

01-5102-349 PRINTING
Business cards, etc.

01-5102-354 ASSOCIATION MEMBERSHIPS & CONFERENCE REGISTRATIONS

CMAO Membership - TK	\$650.00
ICMA Membership - TK	\$1,300.00
CMAO Conf. Reg. - TK (W & S)	\$650.00
OML Conf. Reg. - TK & JB	\$600.00
ICMA Conf. Reg. - TK	\$800.00
NLC Conf. Reg. - TK	\$560.00
Total	\$4,560.00



DEPARTMENTAL EXPENDITURES	2020-2021 ACTUAL	2021-2022		2022-2023
		CURRENT BUDGET	PROJECTED YEAR END	REQUESTED BUDGET
PERSONAL SERVICES				
5103-107 Bonds	725	725	725	4,000
5103-108 Employee Group Insurance	(65,080)	500	0	0
5103-109 Worker's Compensation	808,136	888,950	793,376	822,403
TOTAL PERSONAL SERVICES	743,781	890,175	794,101	826,403
SERVICES AND CHARGES				
5103-342 Automobile Insurance	235,930	250,000	242,155	254,263
5103-343 Property Insurance	150,187	165,000	157,437	165,309
5103-343-1 Flood Insurance	2,173	2,111	2,250	2,400
5103-366 Emergencies	6,113	2,500	0	2,000
5103-368 General Liability Deductible	10,205	5,000	2,500	5,000
5103-392 ACA Report Processing	3,450	3,800	3,870	4,000
TOTAL SERVICES AND CHARGES	408,058	428,411	408,212	432,972
TOTAL INSURANCE	1,151,840	1,318,586	1,202,313	1,259,375

Over FY 21-22 Budget (59,211.38)
-4.49%

01-5103-107	<p>BONDS Bonds for Public Officials: City Manager, City Clerk, City Treasurer, and Employee Blanket Bond. City Manager Bond City Clerk Bond City Treasurer Bond Public Employee Blanket Bond (every 3 years)</p>	<p>\$100 \$175 \$450 <u>\$3,275</u></p>
	Total	<p><u>\$4,000</u></p>
01-5103-108	<p>GROUP INSURANCE Includes costs and fees related to employee group insurance. Insurance premiums included in Departmental budgets.</p>	
01-5103-109	<p>WORKER'S COMPENSATION Includes the City's cost of the worker compensation insurance</p>	
01-5103-342	<p>AUTOMOBILE INSURANCE General liability, Automobile and Equipment insurance policy premium, paid quarterly.</p>	
01-5103-343	<p>PROPERTY INSURANCE Property & Contents and Fine Arts Insurance policy, paid quarterly.</p>	
01-5103-343-1	<p>FLOOD INSURANCE Includes the cost of the City's flood insurance, paid annually.</p>	
01-5103-366	<p>EMERGENCIES Includes the cost of any unexpected tort claim payments, property damage reimbursements, etc.</p>	
01-5103-368	<p>GENERAL LIABILITY DEDUCTIBLE Includes the deductible on liability insurance claims.</p>	
01-5103-392	<p>FORM PROCESSING & FILING FEES Includes Fees to process Affordable Care Act (ACA) report for employee 1095 forms and electronic filing costs for W-2 and 1099 forms.</p>	



DEPARTMENTAL EXPENDITURES	2020-2021 ACTUAL	2021-2022		2022-2023 REQUESTED BUDGET
		CURRENT BUDGET	PROJECTED YEAR END	
PERSONAL SERVICES				
01-5104-101 Regular Employees	346,691	357,279	365,858	383,991
01-5104-103 Overtime	0	0	0	0
01-5104-106 Expense Allowance	6,923	7,200	7,200	7,200
01-5104-108 Employee Health Insurance	33,156	40,599	36,541	33,680
01-5104-110 Unemployment Insurance	679	1,000	878	800
01-5104-112 Employee Retirement	59,908	58,308	58,453	62,008
01-5104-113 FICA (Social Security)	29,591	27,890	30,233	29,429
01-5104-117 Employee Dental Insurance	3,028	3,495	2,796	2,796
01-5104-121 Sick Leave Buy Back	6,870	7,300	4,514	4,750
TOTAL PERSONAL SERVICES	486,848	503,071	506,473	524,654
MATERIALS AND SUPPLIES				
01-5104-201 Office Supplies	467	150	400	300
01-5104-208 Publications & Periodic	88	80	100	100
01-5104-217 Wearing Apparel	0	0	0	300
TOTAL MATERIALS AND SUPPLIES	555	230	500	700
SERVICES AND CHARGES				
01-5104-315 Office Equipment	326	0	15	100
01-5104-316 Furniture, Fixtures & Misc Furn	0	0	0	300
01-5104-328 Document Destruction	534	160	228	275
01-5104-331 Travel Expense	0	0	172	250
01-5104-332 Tuition Reimbursement	0	0	0	2,500
01-5104-349 Printing	208	2,000	1,500	0
01-5104-354 Assoc Memberships & Con	202	550	1,371	1,400
TOTAL SERVICES AND CHARGES	1,270	2,710	3,286	4,825
TOTAL FINANCE	488,674	506,011	510,258	530,179

Over FY 21-22 Budget 24,168.16
4.78%

01-5104-101 REGULAR EMPLOYEES
Includes salary for Full time employees:

<u>Position</u>	<u>FY 20-21</u> <u>Budgeted</u>	<u>FY 21-22</u> <u>Budgeted</u>	<u>FY 22-23</u> <u>Proposed</u>
City Clerk/Finance Director	1	1	1
Deputy City Clerk	1	1	1
City Treasurer	1	1	1
Deputy City Treasurer/Purchasing Agent	1	0	0
Finance/Purchasing Clerk II	0	1	1
Total	4	4	4

01-5104-217 WEARING APPAREL
Includes wearing apparel for staff.

01-5104-315 OFFICE EQUIPMENT
Includes replacement electric stapler, calculator, etc.

01-5104-316 FURNITURE, FIXTURES & MISC FURNISHINGS
Includes replacement desk chair.

01-5104-331 TRAVEL EXPENSE
Mileage, meals, etc. for travel to OMCTFOA certification classes, conferences and training.

01-5104-332 TUITION REIMBURSEMENT
Sara Johnson - M.S. Organizational Leadership

01-5104-349 PRINTING
Includes printing of envelopes with logo and Accounts Payable checks for various funds. Checks normally printed every other year.

01-5104-354 ASSOCIATION MEMBERSHIPS & CONFERENCE REGISTRATIONS
Account includes OMCTFOA membership dues for staff, State certifications, GFOAO & OAPT membership for City Treasurer and the OMCTFOA Annual Conference registration fees.

OMCTFOA membership dues	\$200.00
MC&T State Certification	\$400.00
OMCTFOA annual conference	<u>\$800.00</u>
Total	\$1,400.00



FY 2022-2023 BUDGET
01-General Fund

FINANCE

DEPARTMENTAL EXPENDITURES	2020-2021 ACTUAL	2021-2022		2022-2023 REQUESTED BUDGET
		CURRENT BUDGET	PROJECTED YEAR END	
PERSONAL SERVICES				
01-5104-101 Regular Employees	346,691	357,279	365,858	383,991
01-5104-103 Overtime	0	0	0	0
01-5104-106 Expense Allowance	6,923	7,200	7,200	7,200
01-5104-108 Employee Health Insurance	33,156	40,599	36,541	33,680
01-5104-110 Unemployment Insurance	679	1,000	878	800
01-5104-112 Employee Retirement	59,908	58,308	58,453	62,008
01-5104-113 FICA (Social Security)	29,591	27,890	30,233	29,429
01-5104-117 Employee Dental Insurance	3,028	3,495	2,796	2,796
01-5104-121 Sick Leave Buy Back	6,870	7,300	4,514	4,750
TOTAL PERSONAL SERVICES	486,848	503,071	506,473	524,654
MATERIALS AND SUPPLIES				
01-5104-201 Office Supplies	467	150	400	300
01-5104-208 Publications & Periodic	88	80	100	100
01-5104-217 Wearing Apparel	0	0	0	300
TOTAL MATERIALS AND SUPPLIES	555	230	500	700
SERVICES AND CHARGES				
01-5104-315 Office Equipment	326	0	15	100
01-5104-316 Furniture, Fixtures & Misc Furn	0	0	0	300
01-5104-328 Document Destruction	534	160	228	275
01-5104-331 Travel Expense	0	0	172	250
01-5104-332 Tuition Reimbursement	0	0	0	2,500
01-5104-349 Printing	208	2,000	1,500	0
01-5104-354 Assoc Memberships & Con	202	550	1,371	1,400
TOTAL SERVICES AND CHARGES	1,270	2,710	3,286	4,825
TOTAL FINANCE	488,674	506,011	510,258	530,179

Over FY 21-22 Budget 24,168.16
4.78%

01-5104-101 REGULAR EMPLOYEES
Includes salary for Full time employees:

<u>Position</u>	<u>FY 20-21</u>	<u>FY 21-22</u>	<u>FY 22-23</u>
	<u>Budgeted</u>	<u>Budgeted</u>	<u>Proposed</u>
City Clerk/Finance Director	1	1	1
Deputy City Clerk	1	1	1
City Treasurer	1	1	1
Deputy City Treasurer/Purchasing Agent	1	0	0
Finance/Purchasing Clerk II	0	1	1
Total	4	4	4

01-5104-217 WEARING APPAREL
Includes wearing apparel for staff.

01-5104-315 OFFICE EQUIPMENT
Includes replacement electric stapler, calculator, etc.

01-5104-316 FURNITURE, FIXTURES & MISC FURNISHINGS
Includes replacement desk chair.

01-5104-331 TRAVEL EXPENSE
Mileage, meals, etc. for travel to OMCTFOA certification classes, conferences and training.

01-5104-332 TUITION REIMBURSEMENT
Sara Johnson - M.S. Organizational Leadership

01-5104-349 PRINTING
Includes printing of envelopes with logo and Accounts Payable checks for various funds. Checks normally printed every other year.

01-5104-354 ASSOCIATION MEMBERSHIPS & CONFERENCE REGISTRATIONS
Account includes OMCTFOA membership dues for staff, State certifications, GFOAO & OAPT membership for City Treasurer and the OMCTFOA Annual Conference registration fees.

OMCTFOA membership dues	\$200.00
MC&T State Certification	\$400.00
OMCTFOA annual conference	<u>\$800.00</u>
Total	\$1,400.00



DEPARTMENTAL EXPENDITURES	2020-2021 ACTUAL	2021-2022		2022-2023 REQUESTED BUDGET
		CURRENT BUDGET	PROJECTED YEAR END	
PERSONAL SERVICES				
5106-101 Regular Employees	3,609,849	3,810,688	3,797,212	4,080,788
5106-102 Part-Time/Seasonal Employee	0	0	0	0
5106-103 Overtime	165,880	185,500	233,706	185,500
5106-108 Employee Health Insurance	445,284	552,625	460,318	588,715
5106-110 Unemployment Insurance	9,438	9,000	9,000	9,000
5106-112 Employee Retirement	532,735	559,771	574,068	584,247
5106-113 FICA (Social Security)	60,927	67,884	66,237	69,438
5106-117 Employee Dental Insurance	30,867	31,455	31,455	31,455
5106-119 Cleaning Allowance	0	1,560	1,560	1,560
5106-121 Sick Leave Buy Back	46,865	233,600	46,645	150,850
TOTAL PERSONAL SERVICES	4,901,845	5,452,083	5,220,201	5,701,553
MATERIALS AND SUPPLIES				
5106-201 Office Supplies	478	500	200	300
5106-202 Duplication/Computer Supplie	132	300	300	500
5106-205 Nondurable Supplies	3,872	6,800	6,500	5,000
5106-206 Building Maintenance Supplie	4,670	5,800	5,000	5,000
5106-207 Chemicals	605	1,500	1,500	1,900
5106-210 Landscaping Supplies	441	500	500	500
5106-211 Training Supplies	342	250	250	250
5106-213 Food Supplies	1,974	4,500	4,500	4,500
5106-217 Wearing Apparel	42,177	42,800	42,800	43,000
5106-218 Protective Clothing/Safety Eq	23,193	24,000	24,000	28,500
5106-220 Medical Supplies	11,726	11,000	11,000	12,500
5106-221 Public Educational Supplies	1,235	2,000	2,000	2,500
TOTAL MATERIALS AND SUPPLIES	90,844	99,950	98,550	104,450
SERVICES AND CHARGES				
5106-302 Buildings	4,926	0	0	0
5106-315 Office Equipment	0	100	100	100
5106-316 Furniture,Fixtures & Misc F	2,106	6,500	6,500	0
5106-317 Durable Tools	5,070	7,500	7,500	15,000
5106-318 Motor Vehicle/Small Equip P	0	500	500	500
5106-321 Air Conditioning and Heatin	0	0	0	0
5106-323 Inspection Fees for Prop/Eq	2,873	3,000	363	3,400
5106-328 Document Destruction	139	200	200	200
5106-331 Travel Expense	2,684	3,000	3,000	3,000
5106-332 Tuition Reimbursement	1,186	0	0	4,010
5106-340 Postage and Shipping	223	250	250	250
5106-349 Printing	127	250	250	250
5106-354 Assoc Memberships & Conf Re	1,014	2,931	2,900	2,000
5106-356 Training	2,639	7,500	7,500	7,500
5106-360 Contributions and Memorials	312	650	650	750
5106-365 Maintenance Agreements	6,592	10,890	10,890	6,740
5106-376 Licensing	12,087	13,688	13,688	13,688
5106-377 Licenses	826	1,215	1,215	1,215
TOTAL SERVICES AND CHARGES	42,804	58,174	55,506	58,603
TOTAL FIRE DEPARTMENT	5,035,494	5,610,207	5,374,257	5,864,606

Over FY 21-22 Budget 254,398.94
4.53%

01-5106-101 REGULAR EMPLOYEES

Includes salary for Full time employees:

Position	FY 20-21	FY 21-22	FY 22-23
	Budgeted	Budgeted	Proposed
Fire Chief	1	1	1
Deputy Chief	1	1	1
Battalion Chief	3	3	3
Training Officer/Major	1	1	1
Captain	6	6	6
Sergeant	9	9	9
Corporal	14	13	19
Fire Fighter	7	9	3
Office Coordinator II	1	1	1
Clerk II	1	1	1
Total	44	45	45

01-5106-207 CHEMICALS

FF Foam (foam usage is for fighting fires, \$83/5 gal. bucket), Absorbents (Haz Mat), Gear soap, Truck washing soap

01-5106-211 TRAINING SUPPLIES

Instructor Materials/Curriculums, FF training material, CPR material

01-5106-213 FOOD SUPPLIES;

coffee, coffee cups, creamer, sugar, community coffee, bottle water (for trucks,) holiday dinners, retirement party refreshments

01-5106-217 WEARING APPAREL

Uniform allowance per IAFF contract, Chief's uniforms, dress uniforms, OK Task Force-1 uniforms per contract, uniform patches, collar brass and clothing repair.

Contractual Uniform Allowance \$900 each x 40	\$36,000
Chief's uniforms, dress uniforms	\$1,800
OK Task Force-1 uniforms per contract	\$2,000
Uniform patches, collar brass, clothing repair, etc.	<u>\$3,200</u>
Total	\$43,000

01-5106-218 PROTECTIVE CLOTHING/SAFETY EQUIPMENT

Bunker Gear, Bunker Boots, FF Gloves, Carbon Hoods, Helmets, safety glasses, flashlights, etc.

Bunker gear - replace x 3 - \$3,775	\$11,325
Bunker Boots - replace x 4 - \$420	\$1,680
Wildland Gear - replace x 2 - \$1,500	\$3,000
Mask Fit & SCBA testing	\$3,000
Miscellaneous protective clothing/gear and repair	\$1,286
Helmets, Hoods, Gloves	<u>\$8,209</u>
Total	\$28,500

01-5106-220 MEDICAL SUPPLIES

Medical supplies, Lifepak Batteries, airway & oxygenation supplies, Epi-Pens, glucometers w/strips, medication replacement, Red Bag Disposal. We are carrying more medical supplies on trucks due to call increased volume, nature of calls and to replace out-of-date medical supplies. Refill Oxygen Cylinders.

01-5106-221	PUBLIC EDUCATION SUPPLIES Fire prevention items: fire hats, pencils, books, pencil bags, erasers. Items for all 2nd & 3rd graders and many Pre-K students in Yukon. The number of students in the schools are growing. We are estimating approx. 1200 kids this year.		
01-5106-315	OFFICE EQUIPMENT calculators, staplers, command board		
01-5106-317	DURABLE TOOLS Replace fire hoses @ \$197 per section, nozzles @ \$855 each, ground ladder replacement if needed. Purchase and replace equipment for Fire Trucks. Brackets, misc firefighting tools, 3 new MSA 4XR Gas Monitors		
01-5106-318	MOTOR VEHICLE/SMALL EQUIPMENT PARTS AND SUPPLIES (EXCLUDING FUEL) Repairs not covered by Fleet Maintenance, small engine and equipment repair.		
01-5106-323	INSPECTION FEE/PROPERTY & EQUIPMENT Certified testing for all pumps on trucks and all ground and aerial ladders.		
	Annual Pump Testing		\$1,650
	Annual Ladder Testing		\$1,225
	Annual Cascade Compress Service - St. 1		<u>\$525</u>
		Total	\$3,400
01-5106-331	TRAVEL EXPENSE Fire Office I & II, OSFA Conference, Instructor I, OFCA - Fire Chiefs Conf & Winter workshop, OSFA - State Fire School, Federal Fire Chaplain Conf.		
01-5106-332	TUITION REIMBURSEMENT Gerads - Advance EMT Jeter - Advance EMT		
01-5106-354	ASSOCIATION MEMBERSHIPS AND CONFERENCE REGISTRATION Metro Fire Chief's Association dues, OK Fire Chief's Association dues, National Fire Protection Association dues, Fire Service Instructor OK dues, International Association of Fire Chiefs Association dues, OK State Firefighters Association dues and OK State Dept. of Health medical emergency response renewal fee		
	Int'l Assoc of Fire Chiefs (FC/DFC)		\$478
	Fire Service Instructor OK (TO)		\$73
	OK State Firefighters Assoc. (FC/DFC)		\$112
	Metro Fire Chief's Assoc. (FC/DFC)		\$20
	OK Fire Chief's Assoc. (FC/DFC)		\$72
	OK State Dept of Health (Dept. Lic)		\$35
	Fire Chiefs Conference (FC/DFC)		<u>\$1,210</u>
		Total	\$2,000
01-5106-356	TRAINING Blue Card Command Instructors & Cert. Incident Commanders for on-line training & Re-licensure; registration fees, classes for pre-requisite Blue Card/Incident Command training Firefighter II, Instructor I, etc.		
			\$4,925
			<u>\$2,575</u>
		Total	\$7,500

01-5106-360 CONTRIBUTIONS AND MEMORIALS

Retirement items, Flowers for Memorials, Council Gifts

01-5106-365 MAINTENANCE AGREEMENTS

Emergency generator at St 1, Fire sprinkler maintenance, Hood & Fuse Link maintenance, Airgas maintenance, Tri-Air Testing (Test air for SCBA,) Physio Control (LifePak) SCBA Cylinder Service (Due every 5 years.)

Airgas	\$240
Self-Contained Breathing Apparatus (SCBA) Air Quality Testing	\$500
Physio Control (Life Pak)	\$5,000
Misc. Maintenance Agreements	<u>\$1,000</u>
Total	\$6,740

01-5106-376 LICENSING

Usage fees for portable and mobile radios.

01-5106-377 LICENSES

Reimburse required driving records for employees who drive city vehicles and equipment.

Driving records - 44 employees	<u>\$1,215</u>
Total	\$1,215



DEPARTMENTAL EXPENDITURES	2020-2021 ACTUAL	2021-2022		2022-2023 REQUESTED BUDGET
		CURRENT BUDGET	PROJECTED YEAR END	
PERSONAL SERVICES				
5107-101 Regular Employees	5,258,861	5,346,026	5,360,157	5,452,092
5107-103 Overtime	242,291	240,500	283,092	244,500
5107-108 Employee Health Insurance	584,666	716,589	598,955	797,072
5107-110 Unemployment Insurance	14,294	13,600	13,600	14,000
5107-112 Employee Retirement	691,451	651,326	691,164	764,550
5107-113 FICA (Social Security)	419,343	435,157	445,951	435,505
5107-117 Employee Dental Insurance	45,893	47,532	42,020	48,930
5107-119 Cleaning Allowance	1,170	1,560	1,560	2,160
5107-121 Sick Leave Buy Back	95,613	103,600	85,014	111,350
TOTAL PERSONAL SERVICES	7,353,581	7,555,890	7,521,512	7,870,160
MATERIALS AND SUPPLIES				
5107-201 Office Supplies	1,046	2,000	1,900	2,000
5107-202 Duplication/Computer Suppli	930	1,300	1,200	1,300
5107-205 Nondurable Supplies	514	1,000	1,000	1,000
5107-206 Building Maintenance Supplie	2,121	2,700	2,500	2,700
5107-207 Chemicals	238	500	500	750
5107-208 Publications & Periodicals	252	450	150	450
5107-210 Landscaping Supplies	500	500	500	1,000
5107-211 Training Supplies	8,310	10,000	10,000	10,000
5107-213 Food Supplies	529	1,900	1,700	1,900
5107-214 Investigative/Illustrative	759	2,500	2,000	2,500
5107-217 Wearing Apparel	29,891	25,000	25,000	30,000
5107-218 Protective Clothing/Safety Eq	10,472	8,000	8,000	20,000
5107-220 Medical Supplies	0	900	500	1,000
5107-221 Public Educational Supplies	500	1,200	1,200	1,200
5107-222 Record Supplies	144	180	75	180
5107-224 Meals/Supplies for Prisoners	1,272	5,000	4,500	5,000
TOTAL MATERIALS AND SUPPLIES	57,477	63,130	60,725	80,980
SERVICES AND CHARGES				
5107-302 Buildings	2,057	0	0	0
5107-315 Office Equipment	124	500	400	1,000
5107-316 Furniture,Fixtures & Misc Furnis	1,265	1,500	1,200	1,500
5107-317 Durable Tools	905	1,350	1,200	1,350
5107-318 Motor Vehicles/Small Equip	200	630	630	160
5107-321 Air Conditioning and Heating	7,784	0	0	9,000
5107-323 Inspection of Property & Equip	0	185	185	500
5107-328 Document Destruction	278	675	675	675
5107-330 Medical Expenses-Employees	1,925	900	900	1,900
5107-331 Travel Expense	130	9,000	2,700	3,000

DEPARTMENTAL EXPENDITURES	2020-2021 ACTUAL	2021-2022		2022-2023
		CURRENT BUDGET	PROJECTED YEAR END	REQUESTED BUDGET
5107-332 Tuition Reimbursement	4,239	2,500	2,500	2,500
5107-340 Postage and Shipping	2,692	3,000	3,000	3,000
5107-341 Telephones, Teletype, Pager	7,495	8,280	8,280	10,000
5107-346 Rentals & Leases	2,100	1,500	1,000	1,500
5107-347 Special Services	629	2,000	2,000	2,000
5107-349 Printing	457	1,100	1,000	1,100
5107-354 Assoc Memberships & Conf R	2,740	8,000	6,000	8,000
5107-356 Training	1,124	8,400	8,400	9,000
5107-358 Medical Services (Non-Emp)	0	3,500	3,000	3,500
5107-361 Refunds	160	200	150	200
5107-365 Maintenance Agreements	0	7,750	6,000	7,062
5107-376 Licensing	71,739	72,472	72,472	78,500
TOTAL SERVICES AND CHARGES	108,042	133,442	121,692	145,447
TOTAL POLICE DEPARTMENT	7,519,101	7,752,462	7,703,929	8,096,587

Over FY 21-22 Budget 344,125
4.44%

01-5107-101

REGULAR EMPLOYEES

Includes salary for Full time employees:

<u>Position</u>	<u>FY 20-21</u>	<u>FY 21-22</u>	<u>FY 22-23</u>
	<u>Budgeted</u>	<u>Budgeted</u>	<u>Proposed</u>
Chief	1	1	1
Deputy Chief	1	1	1
Major	2	2	2
Captain	6	7	7
Lieutenant	8	6	6
Sergeant	21	22	22
Patrol Officer	10	10	11
Office Coordinator I	1	1	1
Communications Supervisc	1	0	0
Communications Officer	12	12	13
Jailer/Property Room Tech	1	1	1
Supervisor IV	0	1	0
Police Records Tech	3	2	3
Police IT Manager	1	0	0
City Marshal	1	1	1
Total	69	67	69

01-5107-201

OFFICE SUPPLIES

Purchase of pens, staples, paper clips, tablets, folders and other misc office supplies for daily operations

01-5107-202

DUPLICATION/COMPUTER SUPPLIES

Includes the purchase of copy paper, thumb drives, CDs for recordings

01-5107-205

NONDURABLE SUPPLIES

Purchase light bulbs, batteries and flags

01-5107-206

BUILDING MAINTENANCE SUPPLIES

Increase funding to polish and wax floors in building.

01-5107-207

CHEMICALS

Chemicals needed to spray gun range.

01-5107-210

LANDSCAPING SUPPLIES

Funding for plants to enhance the appearance of our department

01-5107-211

TRAINING SUPPLIES

Purchase practice ammo, taser training cartridges, less lethal munitions, and training cartridges, targets, training manuals, materials used for in-house training of police personnel.

01-5107-213

FOOD SUPPLIES

01-5107-214

INVESTIGATIVE SUPPLIES

Funds to purchase needed equipment for detective division.

01-5107-217

WEARING APPAREL

This account includes uniform items for sworn police as specified in Collective Bargaining Agreement. Also includes wearing apparel for non-sworn police staff.

01-5107-220

MEDICAL SUPPLIES

Purchase items to stock first aid kits

01-5107-221	PUBLIC EDUCATIONAL SUPPLIES This account includes the cost of promotional items.
01-5107-222	RECORD SUPPLIES New and renewal of notaries
01-5107-224	MEALS/SUPPLIES FOR PRISONERS Funds for this account are used to purchase items for prisoners we house in our facility. These include meals, wearing apparel, blankets, towels and admission kits. We do house prisoners for other agencies. These agencies are invoiced and money received is deposited into the general fund.
01-5107-302	BUILDINGS Materials to repair flooring and chipped paint throughout department. Replace ceiling tiles, and fixtures in bathrooms.
01-5107-315	OFFICE EQUIPMENT Purchase of label maker, calculators and records.
01-5107-316	FURNITURES, FIXTURES and MISCELLANEOUS FURNISHINGS Replace office chairs. Touch up paint in different areas of the building.
01-5107-317	DURABLE TOOLS Includes tools and equipment repair for the police department.
01-5107-318	MOTOR VEHICLES/SMALL EQUIPMENT Repairs fo rexisting bycycles.
01-5107-321	AIR CONDITIONING AND HEATING System in department is aging and parts to continue operation will be purchased.
01-5107-323	INSPECTION FEE FOR PROPERTY & EQUIPMENT Includes annual inspection fee for the rangehood in the kitchen at the Police Dept. Fire panel and generator alarm panel repair.
01-5107-328	DOCUMENT DESTRUCTION Cost of shredding documents
01-5107-330	MEDICAL EXPENSES - EMPLOYEES These funds are needed for psychological exams and pension physicals for new hires.
01-5107-331	TRAVEL EXPENSE Increase due to travel expenses for Deputy Chief. Funding in this account is for travel expenses for employees attending conferences or training off-site and conference that Chief attends.
01-5107-332	TUITION REIMBURSEMENT Reimbursement for college classes.
01-5107-340	POSTAGE AND SHIPPING Shipping and postage to send mail items out of department/OSBI blood kits
01-5107-341	TELEPHONES, TELETYPE, INTERNET Oklahoma Law Enforcement Telecommunications System (OLETS) Fee and OLETS Mobile fees. Cost increase imposed by the state of Oklahoma effective July 2021.

	OLETS User fee	\$4,200
	OLETS Mobile User fee	\$4,020
	Query Only/Light Access Terminal	\$600
	Messenger annual user fee	\$300
	Total	<u>\$9,120</u>
01-5107-346	RENTALS AND LEASES	
	These funds are for the rental of equipment not readily available in the event of an emergency. This includes Night vision equipment lease agreement.	
01-5107-347	SPECIAL SERVICES	
	Funds used to purchase officer exams and promotional exams. Cleaning and sanitizing jail.	
01-5107-349	PRINTING	
	Cost of forms used daily by patrol	
01-5107-354	ASSOCIATION MEMBERSHIPS & CONFERENCE REGISTRATIONS	
	The funding in this account covers the cost of professional memberships and conference registration fees.	
	Oklahoma Sheriffs and Peace Officers Assoc membership	\$100
	International Police Mountain Bike Association membership	\$60
	Oklahoma Association of Chiefs of Police membership	\$150
	International Association of Chiefs of Police membership	\$380
	FBI National Academy Associates membership	\$105
	Regional Organized Crime Info Center membership	\$300
	National Association of School Resource Officers	\$240
	Other memberships/conference registrations	\$6,665
	Total	<u>\$8,000</u>
01-5107-356	TRAINING	
	Funding includes the cost of tuition, fees, online registration and books associated with employees attending training off-site.	
	Miscellaneous training	\$10,500
	Total	<u>\$10,500</u>
01-5107-358	MEDICAL SERVICES (NON-EMPLOYEE RELATED)	
	In the event a prisoner receives injuries caused by an officer, the expense would come from this account.	
01-5107-361	REFUNDS	
	Refund for citizens who pay online and are not in our jurisdiction	
01-5107-365	MAINTENANCE AGREEMENTS	
	Maintenance agreements funded by this account include the generator and the HVAC system.	
	HVAC maintenance agreement	\$7,062
	Total	<u>\$7,062</u>

01-5107-376

LICENSING

Radio usage fees and Capital replacement allocation fees per agreement with City of OKC. Includes GeoSafe tracking/Call interface.

Police Mobile Radio Usage Fee	\$13,774.00
Police Portable Radio Usage Fee	\$8,700.00
OKC Radio System Capital replacement allocation fee	\$34,948.00
GeoSafe Tracking/Call Interface Software	\$15,050.00
Cellebrite	\$6,000.00
	\$78,472.00



DEPARTMENTAL EXPENDITURES	2020-2021 ACTUAL	2021-2022		2022-2023 REQUESTED BUDGET
		CURRENT BUDGET	PROJECTED YEAR END	
PERSONAL SERVICES				
5108-101 Regular Employees	573,568	596,558	613,071	619,381
5108-102 Part-time/Seasonal Employee	28,839	9,720	7,500	9,000
5108-103 Overtime	44,113	13,500	18,563	19,000
5108-108 Employee Group Insurance	89,394	92,941	83,949	99,985
5108-110 Unemployment Insurance	3,088	2,400	2,400	2,400
5108-112 Employee Retirement	90,916	106,290	94,352	111,126
5108-113 FICA (Social Security)	47,593	47,075	47,027	50,920
5108-117 Employee Dental Insurance	8,345	7,793	7,793	7,689
5108-121 Sick Leave Buy Back	5,611	6,300	6,308	30,245
TOTAL PERSONAL SERVICES	891,468	882,577	880,964	949,746
MATERIALS AND SUPPLIES				
5108-201 Office Supplies	0	0	0	0
5108-202 Duplication/Computer Suppl	0	0	0	0
5108-205 Nondurable Supplies	372	2,500	2,500	2,500
5108-206 Building Maintenance Suppli	0	250	250	250
5108-207 Chemicals	7,034	7,200	7,200	7,200
5108-213 Food Supplies	0	0	0	0
5108-217 Wearing Apparel	4,779	5,400	5,400	5,670
5108-218 Protective Clothing/Safety	2,926	3,415	3,415	3,415
5108-220 Medical Supplies	0	0	0	0
5108-223 Welding Supplies	3,108	3,614	3,500	3,500
TOTAL MATERIALS AND SUPPLIES	18,218	22,379	22,265	22,535
SERVICES AND CHARGES				
5108-302 Buildings	668	0	0	0
5108-303 Bridges and Culverts	2,164	0	0	0
5108-306 Sidewalk Step Curb Gutter&C	5,782	9,000	9,000	9,000
5108-307 Storm Sewers	13,275	12,000	12,000	12,000
5108-308 Drainage Ditches	6,130	7,000	7,000	7,000
5108-309 Streets Alleys and Roadways	27,395	50,000	50,000	50,000
5108-310 Parking Areas	1,470	3,000	3,500	4,000
5108-311 Street Signs Traffic Lights	25,471	12,150	12,150	12,150
5108-316 Furniture, Fixtures, Misc	0	0	0	0
5108-317 Durable Tools	1,725	3,000	3,000	3,000
5108-320 Signal Systems	36,750	25,000	35,000	35,000
5108-321 Air Conditioning/Heating Sy	0	0	0	0
5108-340 Postage and Shipping	16	0	0	0
5108-346 Rentals & Leases	0	5,300	5,300	5,300
5108-354 Assoc Memberships & Conf R	0	0	0	0
5108-356 Training	0	754	700	750
5108-359 Weeds, Debris, Autos, Etc.,	453	2,000	2,000	2,000
5108-362 Judgments and Damages	117	500	13	500
5108-365 Maintenance Agreements	11,400	11,520	11,520	11,520
5108-377 Licenses	534	584	584	584
5108-381 Special Events	48	1,250	750	750
5108-389 Snow/Ice Control	5,705	20,000	22,470	25,000
TOTAL SERVICES AND CHARGES	139,104	163,058	174,987	178,554
TOTAL STREET DEPARTMENT	1,048,790	1,068,014	1,078,216	1,150,835

Over FY 21-22 Budget

82,821

7.75%

01-5108-101 REGULAR EMPLOYEES

Includes salary for Full time employees:

	<u>FY 20-21</u>	<u>FY 21-22</u>	<u>FY 22-23</u>
<u>Position</u>	<u>Budgeted</u>	<u>Budgeted</u>	<u>Proposed</u>
Superintendant	1	1	1
Foreman	1	1	1
Equipment Operator III	1	1	1
Equipment Operator II	3	2	2
Equipment Operator I	1	2	2
PPWP Crew Leader	1	1	1
Laborer III	1	1	1
Laborer I	3	3	3
Total	12	12	12

01-5108-102 PART-TIME/SEASONAL EMPLOYEES

Includes salary for Department of Corrections (DOC) Prisoner Public Work Program (PPWP) workers:

	<u>FY 20-21</u>	<u>FY 21-22</u>	<u>FY 22-23</u>
<u>Position</u>	<u>Budgeted</u>	<u>Budgeted</u>	<u>Proposed</u>
PPWP workers	6	6	6
Total	6	6	6

01-5108-205 NONDURABLE SUPPLIES

Includes small parts and tools, miscellaneous supplies for department operation.

01-5108-206 BUILDING MAINTENANCE SUPPLIES

Includes cost of shop towels, gloves, disposable wipes, etc.

01-5108-207 CHEMICALS

Includes chemicals to spray right-of-ways for weed control.

01-5108-217 WEARING APPAREL

The City provides uniform shirts for all Public Works employees. This account includes the cost of cleaning uniform shirts and clothing allowances (\$125/each) for street department staff.

01-5108-218 PROTECTIVE CLOTHING AND SAFETY EQUIPMENT

Includes PPE (Personal Protective Equipment) and \$150/each safety boot allowances for street department staff.

01-5108-223 WELDING SUPPLIES

Includes demurrage (monthly cylinder lease) of oxygen, compressed gas and air, nitrogen, argon, carbon dioxide, acetylene, hydrogen, liquid petroleum gas, pipe, welding hood, gloves, tips, strikers, rods, lens, wire, etc. Additional cost due to increase welding projects.

01-5108-306 SIDEWALKS, STEPS, GUTTERS & CONCRETE REPAIRS

Yellow traffic paint used to repaint the curbs along main street before Czech Day. Concrete to repair any sidewalks or curbs.

01-5108-307 STORM SEWERS

Replace hoods & grates on storm sewers and hydraulic cement used to make repairs to storm sewer pipes.

01-5108-308	DRAINAGE DITCHES Concrete for repairing flumes. Replacement of damaged tin horns. We have 4 tin horns that need to be replaced as soon as possible.	
01-5108-309	STREETS, ALLEY AND ROADWAYS Asphalt, Concrete, Chip-n-Seal, Gravel, Emulsion, Rock and other materials for all maintenance and repairs that need to be made. Yellow or white paint for striping.	
01-5108-310	PARKING AREAS Concrete or Asphalt repairs made and paint for striping for parking areas at City facilities.	
01-5108-311	STREET SIGNS, TRAFFIC LIGHTS AND SIGNS Replace street signs, stops signs, yield signs; Visors, back plates, bulbs (standard incandescent, Special optical bulbs for 5 heads and LED Modules) for the traffic lights. Push buttons for all the crosswalks. Bags of concrete for installation of sign poles. Paint for barricades, visors, and back plates.	
01-5108-317	DURABLE TOOLS Includes heavy hand tools and equipment for the Street department.	
01-5108-320	SIGNAL SYSTEMS Controllers, modules, camera's, wiring, loop detectors etc. for repairs. Air filters, fluorescent bulbs for the signal cabinets. Need to have the Timing Plans updated yearly. All the Signal Systems have different parts, some old, some new. We have a contract with Signal Tek for repair and maintenance on signals.	
01-5108-346	RENTALS AND LEASES Traffic Control device rental for events, large tool rental, truck and golf cart rental. Traffic control devices include barricades, advanced warning signs, portable signs/stands and traffic cones.	
	Freedom Festival	\$300
	Czech Day traffic control devices	\$4,500
	Rock the Route traffic control devices	<u>\$500</u>
	Total	\$5,300
01-5108-356	TRAINING CDL Training, Herbicide/Pesticide certification and renewal training, Paving Maintenance training renewal.	
	Herbicide/Pesticide renewal training	\$250
	Paving Maintenance renewal training	\$504
	Misc employee and supervisor training	<u>\$0</u>
	Total	\$754
01-5108-365	MAINTENANCE AGREEMENTS Contract with Signal Tek to provide maintenance on our Signal Systems throughout the City of Yukon. 32 signal light locations (\$960 per month). Monthly Signal Maintenance	
	Total	<u>\$11,520</u> \$11,520

01-5108-377	<p>LICENSES</p> <p>Driver's license record for all (13) employees (\$25) each and CDL renewals for (2) employees (\$57) each. Wastewater (\$46) license renewal for Robert Drake and Pesticide applicator licenses renewals for (2) employees</p> <p>Driver's license records \$325</p> <p>Wastewater license \$46</p> <p>Commercial Driver License (CDL) renewals \$113</p> <p>Pesticide applicator License \$100</p> <p style="text-align: right;">Total <u> </u> \$584</p>
01-5108-381	<p>SPECIAL EVENTS</p> <p>Includes materials and supplies for Czech Day and Rock the Route. Costs include, shirts, golf cart rentals, water for workers day of event, etc.</p> <p>Czech Day shirts for workers \$0</p> <p>Czech Day golf cart rental \$550</p> <p>Czech Day water for workers \$150</p> <p>Rock the Route water for workers \$50</p> <p>Miscellaneous expenses \$0</p> <p style="text-align: right;">Total <u> </u> \$750</p>
01-5108-389	<p>SNOW AND ICE CONTROL</p> <p>Salt and sand for snow and ice control. Also includes third-party costs for equipment and labor to assist department with snow and ice control.</p>



DEPARTMENTAL EXPENDITURES		2020-2021 ACTUAL	2021-2022		2022-2023 REQUESTED BUDGET
			CURRENT BUDGET	PROJECTED YEAR END	
PERSONAL SERVICES					
5109-101	Regular Employees	208,279	231,331	210,149	231,406
5109-103	Over-time	138	900	0	900
5109-108	Employee Group Insurance	21,308	23,158	22,523	24,520
5109-110	Unemployment Insurance	737	800	800	800
5109-112	Employee Retirement	19,949	27,536	18,879	27,550
5109-113	FICA (Social Security)	16,599	17,766	16,859	17,771
5109-117	Employee Dental Insurance	2,094	2,097	2,097	2,097
TOTAL PERSONAL SERVICES		269,103	303,588	271,306	305,045
MATERIALS AND SUPPLIES					
5109-201	Office Supplies	218	500	500	750
5109-202	Duplication/Computer Suppli	230	275	275	350
5109-213	Food Supplies	0	0	0	275
5109-217	Wearing Apparel	0	0	0	500
5109-222	Record Supplies	0	0	0	0
TOTAL MATERIALS AND SUPPLIES		448	775	775	1,875
SERVICES AND CHARGES					
5109-315	Office Equipment	74	50	25	200
5109-316	Furniture, Fixtures & misc. Furnishing	0	0	0	0
5109-328	Document Destruction	0	264	0	264
5109-331	Travel Expense	100	150	500	1,700
5109-340	Postage and Shipping	1,664	2,000	2,017	2,200
5109-348	Consultant Fees	20,416	24,661	24,807	25,000
5109-349	Printing	606	1,500	200	2,000
5109-354	Assoc Memberships & Conf Reg	365	400	1,000	1,150
5109-356	Training	0	0	0	1,450
5109-363	Court Cost	0	150	150	150
TOTAL SERVICES AND CHARGES		23,225	29,175	28,699	34,114
TOTAL MUNICIPAL COURT		292,776	333,538	300,780	341,034

Over FY 21-22 Budget 7,495.68
2.25%

01-5109-101 REGULAR EMPLOYEES

Includes salary for Full time employees:

	<u>FY 20-21</u>	<u>FY 21-22</u>	<u>FY 22-23</u>
<u>Position</u>	<u>Budgeted</u>	<u>Budgeted</u>	<u>Proposed</u>
Court Administrator	1	1	1
Deputy Court Clerk	2	2	2
Municipal Judge	1	1	1
Total	4	4	4

01-5109-201 OFFICE SUPPLIES

Includes supplies for general office use.

01-5109-202 DUPLICATION/COMPUTER SUPPLIES

Copy paper for tickets, reports, letters, copies, etc.

01-5109-213 FOOD SUPPLIES

Includes filtered water for office staff.

01-5109-217 WEARING APPAREL

Branded wearing apparel for staff.

01-5109-222 RECORD SUPPLIES

Includes notaries, seals, stamps, file folders, receipt books, etc.

01-5109-315 OFFICE EQUIPMENT

Replacement of 10-key machines, staplers, etc.

01-5109-331 TRAVEL EXPENSE

Travel expenses to attend the Oklahoma Municipal Court Clerks Association Annual Conference held in Stillwater, OK; to attend OMCCA District Workshops held in different cities/towns within Oklahoma; and to include mileage reimbursement, hotel, meals and any other necessary travel expense.

01-5109-340 POSTAGE AND SHIPPING

To mail before court letters, juvenile parent notice letters, and notice of warrant letters. The court also has to mail certified mailings for juvenile cases, and bond forfeiture

01-5109-348 CONSULTANT FEES

Professional fees for the City Prosecutor and Juvenile Defense Attorney. This account includes two agreements with attorneys for their services which are billed hourly. This amount fluctuates based on the number of citations issued and disputed.

City Prosecutor	<u>\$25,000.00</u>
Total	\$25,000.00

01-5109-349 PRINTING

Printing of forms including Court Minute books, Citation books, Warning books, business cards, letterhead and envelopes. Form usage increases and decreased based upon

01-5109-354 ASSOCIATION MEMBERSHIPS & CONFERENCE REGISTRATIONS

Includes registration for staff to attend the 2021 Oklahoma Municipal Court Clerks Association Conference hosted by Oklahoma State University in Stillwater, Oklahoma; 2021 OMCCA membership dues, and District Certification Workshops.

MEMBERSHIPS:

Oklahoma Municipal Court Clerks Association Memberships	\$200.00
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CONFERENCES:

Oklahoma Municipal Court Clerks Association Workshops	\$700.00
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Oklahoma Municipal Court Clerks Association District Workshops	\$250.00
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Total	\$1,150.00
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01-5109-356 TRAINING

Oklahoma Municipal League training, Oklahoma State University Spears School of Business Management training and 2023 Tyler Connect Incode training.

01-5109-363 COURT COSTS

Includes jury, witness, and etc. fee for cost of conducting a possible jury trial. A jury trial is rare, but the city has budgeted funds in the event of one.



DEPARTMENTAL EXPENDITURES	2020-2021 ACTUAL	2021-2022		2022-2023 REQUESTED BUDGET
		CURRENT BUDGET	PROJECTED YEAR END	
PERSONAL SERVICES				
5110-101 Regular Employees	42,262	0	0	0
5110-108 Employee Group Insurance	5,597	0	0	0
5110-110 Unemployment	170	0	0	0
5110-112 Employee Retirement	4,141	0	0	0
5110-113 FICA (Social Security)	3,133	0	0	0
5110-117 Employee Dental Insurance	524	0	0	0
TOTAL PERSONAL SERVICES	55,828	0	0	0
MATERIALS AND SUPPLIES				
5110-201 Office Supplies	0	1,200	200	500
5110-202 Duplication/Compluter Suppl	0	350	300	350
5110-213 Food Supplies	299	250	100	250
5110-217 Wearing Apparel	0	300	0	0
5110-220 Medical Supplies	199	100	100	300
5110-226 Meeting/Workshop/Event Sup	0	100	200	500
TOTAL MATERIALS AND SUPPLIES	498	2,300	900	1,900
SERVICES AND CHARGES				
5110-316 Furniture,Fixtures & Misc F	29	100	100	100
5110-320 Signal Systems	26,630	7,200	6,000	10,000
5110-331 Travel Expense	0	1,770	0	500
5110-340 Postage and Shipping	0	200	200	200
5110-349 Printing	0	90	90	90
5110-354 Assoc Memberships & Conf R	50	450	450	450
5110-356 Training	0	230	200	250
5110-365 Maintenance Agreements	0	4,000	4,000	5,000
5110-369 Technology Equip, Repair	1,098	0	0	1,200
TOTAL SERVICES AND CHARGES	27,807	14,040	11,040	17,790
TOTAL EMERGENCY MANAGEMENT	84,133	16,340	11,940	19,690

Over FY 21-22 Budget 3,350.00
20.50%

01-5110-101 REGULAR EMPLOYEES

Includes salary for Full time employees:

	<u>FY 20-21</u>	<u>FY 21-22</u>	<u>FY 22-23</u>
<u>Position</u>	<u>Budgeted</u>	<u>Budgeted</u>	<u>Proposed</u>
Emergency Manager	1	0	0
Total	1	0	0

01-5110-201 OFFICE SUPPLIES

Purchase of Office Supplies for operation of EOC.

01-5110-202 DUPLICATION/COMPUTER SUPPLIES

Purchase of copy paper and flash drives for EOC.

01-5110-213 FOOD SUPPLIES

Supply of water and food items in the event of an emergency incident.

01-5110-217 WEARING APPAREL

Wearing apparel for EOC staff and reflective vests.

01-5110-220 MEDICAL SUPPLIES

First aid box supplies.

01-5110-226 MEETING/WORKSHOP/EVENT SUPPLIES

Materials and supplies needed to host meetings, workshops and events.

01-5110-316 FURNITURE, FIXTURES & MISCELLANEOUS FURNISHINGS

Repair or replacement of office furniture.

01-5110-320 SIGNAL SYSTEMS

Increase to cover cost of repair and replace parts to sirens. Funds are necessary to maintain the sirens' motherboards, radios, batteries and essential components. The existing nine outdoor warning sirens must function at full capacity and respond when activated for the safety of the community.

01-5110-331 TRAVEL EXPENSE

The Emergency Management Department requires traveling expenses incurred in the performance of authorized and assigned duties, Travel expenses may include travel outside the City by public or private carrier. Will include expenses in airfare, highway tolls, meals, hotel/motel rooms, parking fees, etc. This will enable emergency management to participate in continuing education courses with Central and Southwest Area Emergency Managers Workshop, Canadian County LEPC, the Oklahoma Emergency Managers Association annual conference, and other trainings.

Emergency management conf/workshops	<u>\$500</u>
Total	\$500

01-5110-349 PRINTING

Purchase printing cards and cartridges for Salamander identification cards.

01-5110-354 ASSOCIATION MEMBERSHIPS & CONFERENCE REGISTRATIONS

Memberships in Oklahoma and National Emergency Management Assoc. and registrations for the Oklahoma Emergency Managers annual conference and the annual National Weather Service's Severe Weather conference. Important for networking, community involvement and professional development.

OEMA membership dues	\$35
NEMA membership dues	\$175
other memberships/conference reg	<u>\$240</u>
Total	\$450

01-5110-356 TRAINING
Funding includes the cost of tuition, fees, online registration and books associated with employees attending training off-site.

OML training	\$250
Total	\$250

01-5110-365 MAINTENANCE AGREEMENT
Funding for maintenance of sirens.

01-5110-369 TECHNOLOGY EQUIPMENT REPAIR
TV replacements



DEPARTMENTAL EXPENDITURES	2020-2021 ACTUAL	2021-2022		2022-2023
		CURRENT BUDGET	PROJECTED YEAR END	REQUESTED BUDGET
PERSONAL SERVICES				
5111-101 Regular Employees	314,726	399,451	405,867	412,720
5111-102 Part-Time/Seasonal Employees	0	0	0	0
5111-103 Overtime	207	300	0	1,500
5111-106 Expense Allowance	8,092	8,400	8,400	9,600
5111-108 Employee Group Insurance	32,320	42,793	43,299	45,559
5111-110 Unemployment Insurance	1,003	1,000	1,000	1,000
5111-112 Employee Retirement	50,274	69,225	59,491	71,698
5111-113 FICA (Social Security)	25,235	30,581	30,703	31,688
5111-117 Employee Dental Insurance	2,970	3,495	3,495	3,495
TOTAL PERSONAL SERVICES	434,827	555,245	552,255	577,261
MATERIALS AND SUPPLIES				
5111-201 Office Supplies	57	200	200	400
5111-202 Duplication/Computer Suppli	27,602	27,000	27,000	27,000
5111-217 Wearing Apparel	0	0	0	0
TOTAL MATERIALS AND SUPPLIES	27,658	27,200	27,200	27,400
SERVICES AND CHARGES				
5111-302 Buildings	861	0	0	250
5111-315 Office Equipment	397	4,070	4,070	13,556
5111-316 Furniture,Fixtures & Misc F	911	1,000	1,000	1,000
5111-317 Durable Tools	134	250	250	250
5111-324 Fuel Pump/Generator Repairs	0	750	0	0
5111-328 Document Destruction	0	250	0	250
5111-331 Travel Expense	254	5,000	5,000	5,000
5111-340 Postage and Shipping	27	300	250	300
5111-341 Telephone,Teletype,Internet	136,654	179,375	179,375	203,860
5111-346 Rentals and Leases	0	210	0	0
5111-354 Assoc Memberships & Conf Re	0	1,000	1,000	3,500
5111-361 Refunds	0	0	0	0
5111-364 Building Security & Monitoring	8,848	23,075	23,075	16,600
5111-365 Maintenance Agreements	345,115	434,254	434,254	452,382
5111-365-CTF Maintenance Agreements-CTF	8,338	20,447	21,000	22,951
5111-369 Technology Equip,Repair & I	18,824	46,400	40,000	80,700
5111-369-CTF Technology Equip,Repair-CTF	0	0	0	0
5111-376 Licensing & Software	81,062	82,519	82,000	93,384
5111-376-CTF Licensing & Software-CTF	0	720	0	720
5111-377 License	0	200	200	200
5111-382 Auction Expense	0	0	0	0
5111-387 Credit Card Processing Fees	10,494	20,000	20,000	19,925
TOTAL SERVICES AND CHARGES	611,919	819,820	811,474	914,828
CAPITAL IMPROVEMENT				
5111-422 Instruments and Electronics	0	0	0	0
5111-422-CTF Instruments and Electronics-CT	0	0	0	0
5111-433 Computer Purchases	0	0	0	0
5111-433-CTF Computer Purchases-CTF	0	0	0	10,600
TOTAL CAPITAL IMPROVEMENT	0	0	0	10,600
TOTAL TECHNOLOGY	1,074,404	1,402,265	1,390,929	1,530,089

Over FY 21-22 Budget 127,824
9.12%

01-5111-101

REGULAR EMPLOYEES

Includes salary for Full time employees:

	<u>FY 20-21</u>	<u>FY 21-22</u>	<u>FY 22-23</u>
<u>Position</u>	<u>Budgeted</u>	<u>Budgeted</u>	<u>Proposed</u>
Information Technology Director	1	1	1
IT Assistant I	0	1	1
IT Assistant II	2	2	2
IT Support Associate	1	1	1
Total	4	5	5

01-5111-106

EXPENSE ALLOWANCE

Car allowance for eligible employees who drive their own vehicles.

01-5111-201

OFFICE SUPPLIES

This account is used to purchase items such as packaging tape, post-it notes, wireless keyboards, mouse pads, and other such items.

01-5111-202

DUPLICATION/COMPUTER SUPPLIES

This account is used to purchase toner and ink for all the printers and plotters for all departments of the city.

01-5111-217

WEARING APPAREL

This account is used to purchase shirts or jackets with the City logo on them for the Technology staff.

01-5111-315

OFFICE EQUIPMENT

This account is used for the purchase of office equipment, power strips, extension cords, and iPhone/iPad protective cases. This budget year, this account contains \$8,046.00 in departmental requests for things such as scanners, monitors, UPS's, external hard drives, TV's and credit card machines. Without those requests it would have been \$3,850.00 which would have been \$220.00 below the current year budget.

01-5111-316

FURNITURE, FIXTURES & MISC FURNISHINGS

This account is used to purchase replacement office desk chairs, folding tables, bookcases, shelving for storage, and chair mats.

01-5111-331

TRAVEL EXPENSE

This account is used for airfare, tolls, meals, hotel-motel rooms, parking fees, and mileage. It would be used in the event we attend the Laserfiche User Conference, the New World Systems User Conference of the Tyler Technology User Conference or need to pay employee mileage.

01-5111-341

TELEPHONE, TELETYPE, INTERNET

This account is used for the costs associated with providing the City of Yukon with internet, phone, and cellular service as well as cable television. It is also used for data circuit costs. This account is \$23,685 over the previous year's budget due solely on the fact that in the previous year we only paid for 6 months of MetroE services for redundancy in the data circuits and this year it is budgeted for the full 12 months on each line - or an increase of \$28,995.00 total.

General Technology:	
City Cellular Services	\$30,324
Cellular Phone Upgrades (33 Phones)	\$1,700
City iPad Cellular Services	\$10,080
Internet, SIP Trunk, Redundant SIP Trunk, and Long Distance Services	\$40,320
MetroE Redundancy Circuit - City Hall	\$19,330
MetroE Redundancy Circuit and Analog phones for EOC - EOC Bunker	\$26,423
MetroE Redundancy Circuit - Fire Station #1	\$19,330
Administration:	
Three Quantity - iPhone Upgrades	\$3,000
Security Camera, iPhone and iPad Cell Service for 2 Months - Xmas in the Park	\$450
iPhone/iPad Cellular Connectivity-Xmas in the Park-Squares 2 Months	\$175
ReMarkable Connect Data Plans	\$800
Animal Control	
Cellular Services for Animal Control Officers	\$1,600
Cellular Phone Upgrades (3 phones)	\$150
US Cellular Service for Animal Control Manager	\$576
Development Services:	
Difference in iPad Data Plan & Surface Pro Data Plans if Capital Items Approved	\$2,304
Possible addition of 2 department cell phones	\$1,065
Emergency Management:	
Satellite Phone Service	\$450
Fire Department:	
Satellite Phone Service	\$450
OKC Mutual Aid Phone Line	\$404
Library:	
Public Access Internet Connectivity	\$2,020
Parks and Recreation:	
US Cellular Service for Parks and Recreation	\$1,728
MiFi Internet Services for 4 months at Kimbell Pool	\$175
Cox Phone Service - Kimbell Pool	\$550
iPad Cellular Plan - Shared Plan Member	\$120
Police Department:	
Satellite Phone Service	\$450
Investigations Cellular Service	\$2,180
Cellular Phone Upgrades - Investigations (4 phones)	\$200
PD Cellular Services	\$33,290
Cellular Phone & MiFi Upgrades - PD (6 phones, 14 MiFi's)	\$1,700
Inmate Phone System Internet Circuit	\$870
City Marshal Cellular Services (1 phone and 1 MiFi)	\$1,046
Cellular Phone & MiFi Upgrades - City Marshal (1 phone, 1 MiFi)	\$150
Public Works:	
Satellite Phone Service	\$450
Total	\$203,860

01-5111-346

RENTALS AND LEASES

This account is used for paying rentals and leases.

01-5111-354

ASSOCIATION MEMBERSHIPS & CONFERENCE REGISTRATIONS

This account is used for the cost of professional association memberships as well as the

costs of local, state, and national conference registrations. These funds will be utilized for attending Technology and Security Training seminars and training sessions around Oklahoma as they begin to resume after being paused by Covid-10. Other software conferecnes would be entertained as they also begin to resume normal regional training sessions as the states continue to open up.

01-5111-364

BUILDING SECURITY & MONITORING

This account is used for the cost of alarm monitoring, security camera repair and replacement, and access control badge supplies. This account is \$6,475 under the prior year's budget.

General Technology:

Alarm monitoring	\$6,600
Alarm repairs and access control badge supplies	\$10,000
Total	\$16,600

01-5111-365

MAINTENANCE AGREEMENTS

This account is used for the renewal of maintenance agreements on business machines, software subscriptions, equipment, and facilities. This account is \$18,988 over the prior year's budget due mainly to the addition of the VMWare Software renewal for the Bunker and Fire Station 1 Storage Area Networks and the annual cost for Microsoft 365 Software. These two items total an additional \$43,234.

General Technology

Barracuda Essentials - Cloud Based Email Protection Subscription	\$7,090
Archive Social - Backup Subscription	\$3,140
Cisco SmartNet Maintenance	\$22,300
Cisco Flex Licensing	\$16,950
Cisco/RedSky E911 Annual Service Contract for E911 Anywhere - Annual	\$1,280
Entre Business Support - Annual Maintenance	\$800
Incode - Laserfiche Interface Maintenance	\$1,365
Incode - LF CRM Suite Interface	\$1,240
Incode - Data Disaster Recovery (DDRS Level 1-ANNUAL) Maintenance	\$5,500
Incode - Forms Overlay Maintenance	\$781
Incode - U/SQL Data Dictionary Maintenance	\$1,630
Incode - Network Support Maintenance (System Management Services)	\$7,300
Incode - Tyler Output Processor Server	\$1,692
BFAC, LLC - City of Yukon Mobile App - Annual Renewal	\$5,500
Fortinet FortiGate 400E FortiCare 24x7 Service Annual Maintenance (Expires 07-2023) (Contract 133)	\$0
Nimble Array Annual Maintenance (City Hall) HF20 NIM501AF203585-01	\$4,880
Nimble Array Annual Maintenance (Fire & Bunker) HF20's NIM5UM028007S & NIM5UM0280078 (Expir	\$0
VMWare Renewal (Fire & Bunker)	\$15,634
VMWare Renewal (City Hall)	\$2,960
Full Service Maintenance Agreement on Liebert HVAC System at the EOC Bunker	\$5,500
ReGroup Annual Maintenance - Renew 09-30-2023 (\$12,600.00)	\$0
Infotel Select Cloud Call Accounting System - Annual Renewal 500 Users	\$3,820
Syn-Apps - Revolution Maintenance	\$2,760
Christmas Light Animation Software	\$750
Tangent - Datacove E-mail Archiver Annual Maintenance	\$7,000
Laserfiche Software Maintenance	\$14,900
WhatsUP Gold Monitoring Software + Flow Control + Whats Configured Plug-ins	\$4,000
WS_FTP Software Maintenance	\$620
The Verdin Company - Centennial Clock Annual Maintenance	\$690

Microsoft 365 Licensing (Annual) - 112 Standard 180 Basic Licenses	\$27,600
Administration	
Canon Copier Lease and per page fees	\$6,932
Animal Control	
Canon Copier Lease and per page fees	\$955
Bunker	
R.B. Akins - Maintenance Agreement on Liebert HVAC System	\$5,830
Court	
Canon Copier Lease and per page fees	\$3,011
Development Services	
Canon Copier Lease and per page fees	\$2,505
iWorQ Maintenance Renewal	\$20,000
Applied Geographics, Inc (AppGeo) - Online Interactive City Map	\$3,150
Online One User Subscription for NFPA Fire Codes - Annual	\$1,170
Economic Development	
ESRI-Business Analyst Online Level 1 Plan Renewal	\$500
Emergency Management	
Weather Warn Maintenance	\$1,680
HP Care Pack Renewal on CP5225DN Color Laserjet Printer	\$260
Finance	
HP-Care Pack printer renewal	\$1,085
WyCom Check Signer Renewal	\$175
Incode - Financial modules Maintenance	\$19,172
Fire	
WestNet Hardware/Software Maintenance	\$4,952
Canon Copier Lease and per page fees	\$1,423
The Verdin Company - Tower Clock Annual Maintenance	\$690
Human Resources	
Incode - HR/Payroll/Personnel Maintenance	\$13,244
CivicHR - Maintenance Renewal	\$2,600
Canon copier lease	\$2,403
Mabel C. Fry Public Library	
Biblionix-Apollo Library Management Software maint	\$4,647
Librarica - Cassie Software Maintenance	\$315
Niche Academy - Annual Renewal	\$2,200
Copier Lease and per page fees	\$1,439
WhoFi - Analytics Renewal - Annual	\$1,000
Deep Freeze Software Renewal	\$120
SenSource-VeaWeb Platform Online Hosting-People Counter	\$210
Parks & Recreation	
CivicRec Annual Maintenance Renewal	\$4,725
Canon Copier Lease and per page fees	\$9,003
Police Department	
Copier Lease and per page fees	\$5,106
HID Global - CrossMatch Software Maintenance	\$1,650
New World Software Maintenance	\$100,365
NetMotion Software - Mobility XE - Maintenance	\$7,005
VistaCom - Eventide Recorder Maintenance	\$8,205
2FA Advanced Authentication Software Maintenance	\$3,185
ESRI ArcGIS Maintenance (for New World Mapping)	\$1,575

Leads Online Total Track (Pawnshop) Software Maint	\$2,325
Computer Projects of Illinois - Annual OpenFox Messenger License Maintenance	\$380
Thomas-Reuters-West Gateway Clear Law Enforcement Plus	\$2,780
Public Works	
Copier Lease and per page fees	\$1,543
iWorQ Maintenance Renewal	\$30,000
Bosch ESI Truck Renewal License	\$1,900
Premium Tech Tools for Mach Trucks - Renewal	\$250
Mitchell1 - Shop Key Pro 12 month Sub Renewal	\$1,800
Snap-On Scanner Annual Maintenance	\$0
Syn-Tech Systems Fuelmaster Plus Maintenance	\$1,235
Total	\$452,382

01-5111-365-CTF

MAINTENANCE AGREEMENTS (Court Technology Fee)

This account is used for the renewal of maintenance agreements specific to the Brazos Ticket Writers and their interfaces as well as other Court Maintenance items. This account is \$2,504 over the prior year's budget due to the addition of two more maintenance items being added for a cost of \$1,655.00 and the rest is just an increase in cost from Tyler Technologies. This fund pays out of the Court Technology Fee associated with each citation issued.

Court

Tyler Tech - Brazos RDC Software Maintenance - Annual Renewal	\$9,020
Tyler Tech - Laserfiche Court Suite Interface Maintenance	\$990
Tyler Tech - Custom Export Maintenance (Split with Utility Billing)	\$665
Tyler Tech - Court Case Management Maintenance	\$12,276
Total	\$22,951

01-5111-369

TECHNOLOGY EQUIPMENT, REPAIR & INSTALLATION

This account is used for Technology service, equipment under \$1,000 and replacements. It is used for Public Works two-way radio repair and service, general repairs, website development, UPS replacement batteries, replacement projector bulbs, printer replacements, and network cabling. This account is \$44,300 over the prior year budget. This is in part due to the adding back of items cut in prior budgets but still requiring replacment and attention. It includes an increase in Technology Support funding and UPS Battery replacements.

General Technology

Two-Way Radio Repair and Service	\$2,000
General Repairs	\$12,000
Website - Hourly Development Fees	\$2,000
Technology Services as Needed	\$20,000
City of Yukon - Website Redesign	\$30,000
Replacement hard drives for out of warranty equipment	\$4,000
Scanner Roller replacements	\$300
Laser Printer Fuser & Drum replacements	\$800
Telephone Headset Replacements	\$600
Replacement UPS Batteries	\$5,000
Projector bulb replacements	\$1,000
Hewlett Packard Printers as needed	\$2,000
Network Cabling as needed	\$500
Flash drives as needed	\$500
Total	\$80,700

01-5111-376

LICENSING & SOFTWARE

This account is used to purchase software, software licenses, pay for website hosting fees, domain registration, and radio usage fees for both Police and Fire to Oklahoma City. This account is \$10,865 over last year's budget primarily due to the addition of \$7,334 in Microsoft Software Assurance fees and two budget requests by Fire for \$4,000 and Police for \$3,500.00. Without these three items this account would have been \$3,969.00 under budget.

General Technology

Website Hosting Fees	\$1,000
Intranet Hosting Fees	\$500
Annual Gotham Web Font Renewal	\$250
DigiCert SSL Certificate for Exchange Renewal	\$525
Domain Name Registration Renewals	\$1,000
.Dot Gov Domain Name Registration Renewal (Qty 2)	\$1,000
VMWare - Carbon Black AntiVirus Annual Subscription	\$17,745
Cisco Umbrella Cloud Security Subscription	\$9,615
Veeam Backup Software Subscription Renewal - Renew 12/2023 (\$4948.00)	\$0
Gritware - WebTracks (5 User) Maintenance for Technology Work Orders	\$390
PDQ Deploy and Inventory Software	\$950
ZOHO MangleEngine ADManager Plus Pro & ADAudit Plus Pro + 300 Workstations	\$3,050
Microsoft DC Core Licensing & Datacenter Edition with Software Assurance - Expires 07-06-2022 (3 \	\$7,334
Constant Contact Annual Subscription (Mass E-mail Service)	\$1,500
ZOOM - Video Conferencing Subscription	\$500
Survey Monkey - Annual Subscription Renewal	\$950
Expanded Dropbox Size Costs	\$300
iPad/iPhone App Costs	\$500

Administration

Adobe Acrobat XI Pro - Upgrade for Dana and Tammy	\$900
iClipArt Subscription Renewal - Tammy	\$550
Two Copies of Corel Draw - software maintenance	\$250
Vecteezy Pro Yearly Subscription	\$110
Adobe Creative Cloud - Complete Annual Subscription (Tammy)	\$760
Software Updates	\$500

Economic Development

ArcGIS Online Service Credits (2,500 Credits)	\$250
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Fire

Target (Vector) Solutions - Formerly Crew Sense Web Based Staffing Software (Terminating 12/2023)	\$4,400
Lexipol (Praetorian Digital) - EMS1 Academy - Fire & EMS Platform/Mobile Solution Subscription Ren	\$3,025
Station Automation - PSTRax (Medical Supply Tracking) Subscription	\$440
Aladtec Fire Scheduling Software - Annual Subscription	\$4,000
Turnout TopCO DBA Backdraft - ERS Software Annual Maintenance	\$8,210
Five Fire Studio Player Licenses	\$1,250
Fire Studio 6 Player Licenses (10 @ 230.00)	\$2,300
Blue Card CTC Software Renewal (Across the Street Productions)	\$8,500
Active 911 App	\$425

Legislative

Adobe Stock Subscription Plan - Qty 2 - 10 standard assets per month (360 ea)	\$720
Stock Music Subscription	\$100
Vecteezy Pro Yearly Subscription	\$110
Adobe Creative Cloud - Complete Annual Subscription ((Crystina) Graphics Artist, Jenna)	\$1,340

Software Updates	\$250
Apparel Mockup Bundle	\$265
Letter & Grid Builder Plug-In for Procreate on the ipad	\$40
Additional Creative Cloud Subscription for new person	\$450
Mabel C. Fry Public Library	
Meraki MR Enterprise Licenses (Expires 04/2024)	\$0
Main Street	
Maestro Community Manager Software Subscription	\$630
Parks & Recreation	
When to Work Software Renewal	\$3,000
Police	
ScenePD By Taancite Logic Systems 7 licenses for Officer Report room and Records	\$3,500
Total	\$93,384

01-5111-376-CTF

LICENSING & SOFTWARE (Court Technology Fee)
 This account is used for purchase software and software licenses. The funds for this account from the Court Technology Fee assessed on each citation written in the City of Yukon.

Court

Tyler Technologies - Court Notifications (300 per month @ 0.20 per text)	\$720
Total	\$720

01-5111-387

CREDIT CARD PROCESSING FEES
 This account is new to the Technology department this budget year. It is used for charges associated with transaction, merchant, and gateway subscription fees. These are fees that are incurred by offering end users to have the ability to pay by credit card. These fees are recouped by the City of Yukon adding a convenience fee to all credit card transactions.

Animal Control

Credit Card Processing Fees	\$750
Court	
Credit Card Processing Fees	\$15,925
Parks & Recreation	
Credit Card Processing Fees	\$3,250
Total	\$19,925

01-5111-433-CTF

COMPUTER PURCHASES (Court Technology Fee)
 Includes the cost to purchase computers or technology equipment (greater than \$1,000) but is paid out of the funds collected from the Court Technology Fee assessed to each citation issued in the City of Yukon. *Court Technology Fee - Dedicated Revenue in Gen Fund*

Court

Replace 4 handheld ticket writers & 4 citation printers	\$10,600
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DEPARTMENTAL EXPENDITURES	2020-2021 ACTUAL	2021-2022		2022-2023 REQUESTED BUDGET
		CURRENT BUDGET	PROJECTED YEAR END	
PERSONAL SERVICES				
5112-101 Regular Employees	842,906	921,817	928,767	866,707
5112-102 Part-Time/Seasonal Employee	2,129	0	0	0
5112-103 Overtime	2,400	1,750	1,732	2,400
5112-108 Employee Group Insurance	69,384	88,154	78,492	104,343
5112-110 Unemployment Insurance	2,224	2,600	2,600	2,400
5112-112 Employee Retirement	123,199	150,726	133,714	141,838
5112-113 FICA (Social Security)	61,300	71,188	66,207	69,494
5112-117 Employee Dental Insurance	6,923	8,388	7,301	7,689
5112-121 Sick Leave Buy Back	5,001	7,000	7,646	39,313
TOTAL PERSONAL SERVICES	1,115,466	1,251,623	1,226,459	1,234,185
MATERIALS AND SUPPLIES				
5112-201 Office Supplies	984	1,200	1,350	1,600
5112-202 Duplication/Computer Suppl	893	1,000	1,000	1,200
5112-208 Publications & Periodicals	229	450	450	1,200
5112-213 Food Supplies	513	500	500	1,000
5112-217 Wearing Apparel	0	350	350	500
5112-218 Protective Clothing/Safety	202	500	500	900
TOTAL MATERIALS AND SUPPLIES	2,820	4,000	4,150	6,400
SERVICES AND CHARGES				
5112-302 Buildings	0	0	0	0
5112-315 Office Equipment	252	600	0	600
5112-316 Furniture, Fixtures & Misc F	0	500	500	1,500
5112-317 Durable Tools	504	200	250	500
5112-321 Air Conditioning and Heatin	0	0	0	0
5112-323 Inspection Fee for Prop. Eq	0	75	0	75
5112-328 Document Destruction	259	300	300	300
5112-331 Travel Expense	0	4,200	1,500	4,200
5112-332 Tuition Reimbursement	0	0	0	0
5112-340 Postage and Shipping	1,660	2,500	2,500	2,500
5112-346 Rentals & Leases	20	0	0	20
5112-349 Printing	2,051	6,500	3,500	6,500
5112-354 Assoc Memberships & Conf R	2,334	4,925	4,000	4,925
5112-356 Training	1,238	3,100	1,200	3,100
5112-361 Refunds	1,902	2,000	150	2,000
5112-377 Licenses	1,806	1,500	900	1,500
5112-386 Abatement Services	0	0	0	0
5112-391 OUBCC Permit Fees	3,584	4,000	3,227	4,000
TOTAL SERVICES AND CHARGES	15,609	30,400	18,027	31,720
TOTAL DEVELOPMENT SERVICES	1,133,895	1,286,023	1,248,636	1,272,305

Under FY 21-22 Budget (13,718)
-1.07%

01-5112-101 REGULAR EMPLOYEES

Includes salary for Full time employees:

<u>Position</u>	<u>FY 20-21</u>	<u>FY 21-22</u>	<u>FY 22-23</u>
	<u>Budgeted</u>	<u>Budgeted</u>	<u>Proposed</u>
Assistant City Manager	1	1	1
Inspector II	1	1	1
Inspector I	1	1	1
Fire Inspector	1	1	1
Code Enforcement I	1	1	1
Code Enforcement II	1	1	1
Office Coordinator II	1	1	1
Permit/Licensing Clerk	2	2	2
Clerk II	1	1	1
Main Street Director*	1	1	1
Assistant Development Services Dir.	0	0	1
Total	11	11	12

*Funds transfer from Hotel/Motel Tax Fund (see GF Rev)

01-5112-208 PUBLICATIONS AND PERIODICALS

Subscriptions to newspapers, Planning and Zoning publications, workbooks for training classes, etc. Also includes workbooks for training classes and new code books.

01-5112-213 FOOD SUPPLIES

Food and supplies for Planning Commission study sessions, chamber lunches and OUBCC host classes.

Planning Commission Study Sessions	\$300
Chamber Lunch-Mitchell	\$200
Monthly Metro Inspectors Meetings	\$425
Training Lunches	\$275
OUBCC Host Classes	\$300
Total	\$1,500

01-5112-217 WEARING APPAREL

Uniform shirts/jackets with logo for Inspectors. Inspectors are in need of new jackets.

01-5112-218 PROTECTIVE CLOTHING/SAFETY EQUIPMENT

2021 Inspectors need new safety boots and bottled water to carry in trucks during hot weather.

01-5112-315 OFFICE EQUIPMENT

Includes small appliances, space heaters, letter folder, etc.

01-5112-316 FURNITURE, FIXTURES AND MISCELLANEOUS EQUIPMENT

Includes replacement desk chairs, file cabinets, etc.

01-5112-317 DURABLE TOOLS

Includes miscellaneous small tools, parts, supplies for Inspectors.

01-5112-323 INSPECTION FEES FOR PROPERTY AND EQUIPMENT

Annual inspections for fire alarms, smoke detectors, fire extinguishers, sprinkler systems, range hoods, etc. *These fees are paid in Property Maintenance.*

01-5112-331 TRAVEL EXPENSE

Travel expenses for various Code Enforcement Classes, Grant Writer classes for the Grant Writer and travel for the inspectors for classes, ICC Annual Conference, ICC Annual Business Institute and Code Hearing. (2) Conf CMAO-Mitchell 3 days each- Enid and OML Conf OKC

OCEA Spring Code Conf - Ken & Kaden	\$400
OMIA/OBIA Classes	\$200
Grant Writing - Claudia	\$600
FMAO Conference - John	\$500
OMLA Conference-OKC - Mitchell	\$100
CMAO Winter Conference - Mitchell	\$2,000
CMAO Summer Conference - Mitchell	\$400
Total	\$4,200

01-5112-332 TUITION REIMBURSEMENT

Tuition reimbursement for employees completing job related courses. *None anticipated this year.*

01-5112-340 POSTAGE AND SHIPPING

Includes cost to add postage for the city postage meter for department mailings.

01-5112-349 PRINTING

Includes printing of garage sale signs, business cards, inspection stickers, and letterhead envelopes. Increase due to garage sale signs and envelopes for license mailouts.

01-5112-354 ASSOCIATION MEMBERSHIPS & CONFERENCE REGISTRATIONS

Includes the cost of professional association membership on a local, state or national level; also includes the cost of local, state and national conference registration fees and classes for developing our employees through different types of training, such as: Code enforcement Classes, Fire Marshall Memberships, International Association of Electrical Inspectors. Some of the conferences are the Construction Code Council that all inspectors attend each year; the Floodplain Conference. Add Mitchell for CMAO (2) conferences; OML Conference

CMAO Winter Conference	Mitchell	\$300
ICC Membership	Mitchell	\$225
IAEI Membership Renewal	Mitchell	\$102
NFPA Membership	Mitchell	\$165
CMAO Membership	Mitchell	\$300
OK Code Membership Dues	Ken, John, Mitchell, Kaden	\$140
OML Conference	Mitchell	\$300
OFMA Membership	Eric	\$50
SWCC	Mitchell & Del	\$160
SWCC	Eric & John	\$160
OFMA	Eric	\$50
NFPA	John	\$165
OCEA Membership	Ken & Kaden	\$150
OCEA Conference	Ken & Kaden	\$300
Fire Marshals Conference	John	\$45
CMAO Summer Conference	Mitchell	\$300
OBIA Conference	Inspectors	\$613
ICMA	Mitchell	\$1,000
Misc. Memberships		\$400
Total		\$4,925

01-5112-356 TRAINING

Includes the cost of tuition, fees, special books, online registration fees, etc.. At this time to keep our costs of educational requirements required by law we have been very active in the code organizations that provide the training to keep our costs at a minimum. OCEA, OMIA, IAEI, OPIA, CDI, OML for the Director and Inspectors.

CMAO Training	Mitchell	\$50
OK Arts Conference	Claudia	\$100
OCEA Class	Ken & Kaden	\$500
ICC Class	Del	\$250
FMAO	John	\$100
OMIL/OBIA/IAEI Classes	Inspectors	\$500
OUBCC Classes	Inspectors	<u>\$1,600</u>
	Total	\$3,100

01-5112-361 REFUNDS

Increase in homes being built-refund permit if client decides not to build- contractors change on the job (license & permit)

01-5112-377 LICENSES

Driver's record reimbursement for staff that drive city vehicles, IAEI certification license, Contractor licenses, etc.

01-5112-391 OUBCC PERMIT FEES

Pass-through account for OUBCC fees collected on building permits and remitted to the Oklahoma Uniform Building Code Commission.



DEPARTMENTAL EXPENDITURES	2020-2021 ACTUAL	2021-2022		2022-2023 REQUESTED BUDGET
		CURRENT BUDGET	PROJECTED YEAR END	
PERSONAL SERVICES				
5113-101 Regular Employees	302,619	358,044	325,355	373,610
5113-102 Part-Time/Seasonal Employee	76,784	66,250	93,122	81,000
5113-103 Overtime	53	0	0	0
5113-106 Expense Allowance	2,308	2,400	2,400	2,400
5113-108 Employee Group Insurance	48,013	53,079	51,617	60,203
5113-110 Unemployment Insurance	1,788	2,400	2,400	2,400
5113-112 Employee Retirement	41,250	58,808	37,340	61,338
5113-113 FICA (Social Security)	28,913	32,627	33,782	34,969
5113-117 Employee Dental Insurance	4,019	4,194	4,194	4,194
5113-121 Sick Leave Buy Back	1,850	2,200	2,367	2,500
TOTAL PERSONAL SERVICES	507,596	580,002	552,576	622,614
MATERIALS AND SUPPLIES				
5113-201 Office Supplies	497	500	500	600
5113-202 Duplication/Computer Suppli	505	500	500	600
5113-205 Nondurable Supplies	695	700	700	700
5113-206 Building Maintenance Suppli	43	50	50	50
5113-208 Publications & Periodicals	0	0	0	0
5113-213 Food Supplies	0	75	275	250
5113-217 Wearing Apparel	136	250	250	250
5113-220 Medical Supplies	0	50	50	50
5113-221 Public Educational Supplies	517	750	750	1,000
5113-222 Record Supplies	2,497	2,700	2,500	2,700
TOTAL MATERIALS AND SUPPLIES	4,891	5,575	5,575	6,200
SERVICES AND CHARGES				
5113-302 Buildings	1,238	0	0	0
5113-316 Furniture,Fixtures & Misc F	158	250	250	500
5113-321 Air Conditioning & Heating	144	0	0	0
5113-328 Document Destruction	139	150	144	150
5113-331 Travel Expense	190	2,000	1,000	2,000
5113-332 Tuition Reimbursement	2,500	2,500	2,500	0
5113-340 Postage	1,508	1,800	1,800	1,800
5113-347 Special Services	0	125	125	125
5113-349 Printing	120	200	219	250
5113-354 Assoc Memberships & Conf R	741	1,500	1,500	1,675
5113-356 Training	0	400	0	1,000
5113-357 Collection Services	582	800	400	800
TOTAL SERVICES AND CHARGES	7,320	9,725	7,938	8,300
TOTAL LIBRARY	519,807	595,302	566,089	637,114

Over FY 21-22 Budget 41,812
7.02%

01-5113-101 REGULAR EMPLOYEES

Includes salary for Full time employees:

<u>Position</u>	<u>FY 20-21</u> <u>Budgeted</u>	<u>FY 21-22</u> <u>Budgeted</u>	<u>FY 22-23</u> <u>Proposed</u>
Librarian	1	1	1
Assistant Librarian	1	1	1
Library Associate	5	5	5
Total	7	7	7

01-5113-102 PART-TIME/SEASONAL EMPLOYEES

Includes salary for Part-time/Seasonal employees:

<u>Position</u>	<u>FY 20-21</u> <u>Budgeted</u>	<u>FY 21-22</u> <u>Budgeted</u>	<u>FY 22-23</u> <u>Proposed</u>
PT Circulation Clerk (29 hr/week)	2	2	2
PT Circulation Clerk (19 hr/week)	3	3	2
Temp PT Circulation Clerk (12 hr/week)	0	0	1
Total	5	5	5

01-5113-202 DUPLICATION/COMPUTER SUPPLIES

The library prints monthly news letters, program flyers, including summer reading flyers for all Yukon Public School students, and other items necessary to perform library business. In addition, we provide copy and printing services for patrons (at a cost of \$.25 per page).

01-5113-205 NONDURABLE SUPPLIES

With an increased budget in previous years and rebates from OG&E, the library has been able to retrofit at least 2/3 of its fluorescent lights to LED. Funds from this account will be used to finish the retrofitting project, and replace bulbs and repair fixtures as needed. The result is cost savings to the City in the long run - bulbs have 5 yr. warranty, less staff time replacing bulbs/ballasts, etc. These funds are also used to replace bulbs and contribute to the repair of the outdoor library signage purchased by LLC.

01-5113-208 PUBLICATIONS & PERIODICALS

This account is not currently being utilized. Magazines and newspaper subscriptions are being paid with State Aid funds.

01-5113-213 FOOD SUPPLIES

Food and supplies for programs and meetings are purchased from this account; including but not limited to paper goods, meals, program refreshments (coffee, cookies, candy, etc.) This account will need to be restored to pre-pandemic levels to accommodate anticipated increase in in-house programmings.

01-5113-217 WEARING APPAREL

Funds from this account are used for staff program shirts, volunteer shirts, and branded apparel with Library Logo.

01-5113-220 MEDICAL SUPPLIES

Items necessary to annually restock the library First Aid Kit.

01-5113-221 PUBLIC EDUCATION SUPPLIES

Items purchased from this account include program presenter fees, program supplies (stickers, glue/glue sticks, caryons, markers, etc.), reading incentives,

decorations/posters, presenter thank-you gifts, etc. Next year, we anticipate a return to normal in-house programming, requiring restoring funding to the pre-pandemic level.

01-5113-222 RECORD SUPPLIES

These funds are used to purchase materials processing and repair supplies: spine labels & protectors, book covers, CD & DVD cases for audio & video materials, lamination supplies, book glue, tape, etc.

01-5113-316 FURNITURE, FIXTURES & MISC FURNISHINGS

This year, I am requesting an increase in funding to start to replace the chairs at the public access computers with ones that can be wiped clean. The current (donated) ones are upholstered and have spots on the seats from attempts to clean patron "accidents".

01-5113-331 TRAVEL EXPENSE

Mileage to reimburse employees for travel to workshops, seminars and conferences; hotel, meal, toll and parking costs for traveling employees. Due to the limitations of COVID-19, this account was not used as much as in the past. I anticipate that the amount of funds for travel will return to previous levels next budget year.

01-5113-332 TUITION REIMBURSEMENT

01-5113-340 POSTAGE

These funds pay for Interlibrary Loan postage and postage/stamps for overdue and delinquency notices. This year, due to COVID-19, we did not borrow or loan nearly as many materials as we usually due as libraries around the country were closed. In addition, we had fewer notices generated on materials as we extended due dates during dates the library was closed and not accepting returns.

01-5113-347 SPECIAL SERVICES

This line had to be added in order to pay for repairs to the library laminator. I need to keep this in my budget in case another repair is necessary in the future as is out of warranty.

01-5113-349 PRINTING

Funds from this account will be used to purchase library membership cards, employee business cards, stationary, bookplates for memorials/honorariums and other items that cannot be printed in-house.

01-5113-354 ASSOCIATION MEMBERSHIPS & CONFERENCE REGISTRATIONS

Funds from this account will be used to pay for the cost of Oklahoma Library Association and American Library Association memberships for employees and conference registration fees. Funding request increase due to librarian's desire to have more professional staff be able to attend a library conference.

Schieman-American Library Assoc. dues	\$250.00
Schieman-Oklahoma Library Association dues	\$125.00
Deeds-Oklahoma Library Association dues	\$100.00
Ogle-Oklahoma Library Association dues	\$100.00
staff member -Oklahoma Library Association dues	\$100.00
Schieman/staff-library conferences	\$1,000.00
Total	\$1,675.00

01-5113-356 TRAINING

Funds from this account will pay for workshops (normally Oklahoma Library Association), and other training opportunities for employees. When possible a staff development day for all staff training at the same time. This year, due to COVID-19, we did not have a staff development day and no in-person training opportunities were available. I am requesting an increase in these funds to allow for more staff training.

01-5113-357 COLLECTION SERVICES

Funds in this account are used to pay Unique Management for 3rd party collections services. This fiscal year, due to the library extending due dates and serving fewer patrons, which was caused by COVID-19, we will not use all budgeted funds. I do not think this will be the case next year. Unique Management has raised the cost per referral to \$11.65. The collection fee to patrons has been raised from \$10 to \$12 to cover the cost of submission to Unique.



FY 2022-2023 BUDGET
01 - General Fund

PROPERTY MAINTENANCE

DEPARTMENTAL EXPENDITURES	2020-2021 ACTUAL	2021-2022		2022-2023
		CURRENT BUDGET	PROJECTED YEAR END	REQUESTED BUDGET
PERSONAL SERVICES				
5114-101 Regular Employees	387,867	411,165	402,385	433,094
5114-103 Overtime	5,991	12,000	7,500	12,000
5114-108 Employee Group Insurance	50,605	51,848	50,408	59,076
5114-110 Unemployment Insurance	1,454	1,600	1,600	1,600
5114-112 Employee Retirement	61,839	74,154	63,532	78,015
5114-113 FICA (Social Security)	30,980	32,602	30,503	34,308
5114-117 Employee Dental Insurance	5,582	5,592	5,592	5,592
5114-121 Sick Leave Buy Back	3,033	3,000	3,124	3,380
TOTAL PERSONAL SERVICES	547,350	591,961	564,644	627,064
MATERIALS AND SUPPLIES				
5114-201 Office Supplies	0	0	0	0
5114-202 Duplication, Computer Suppl	0	0	0	0
5114-205 Nondurable Supplies	2,731	5,000	5,000	5,000
5114-206 Building Maintenance Suppli	17,748	18,000	18,000	18,000
5114-207 Chemicals	201	200	200	200
5114-213 Food Supplies	0	0	0	0
5114-217 Wearing Apparel	3,004	3,400	3,400	3,570
5114-218 Protective Clothing/Safety	663	1,000	592	1,000
5114-220 Medical Supplies	0	0	0	0
5114-223 Welding Supplies	56	100	200	250
5114-227 Electrical Supplies	4,589	5,000	5,000	5,000
TOTAL MATERIALS AND SUPPLIES	28,990	32,700	32,392	33,020
SERVICES AND CHARGES				
5114-302 Buildings	14,065	39,175	80,000	80,000
5114-314 Bug and Rodent Control	11,722	10,645	11,044	12,000
5114-317 Durable Tools	1,742	2,000	2,257	3,000
5114-321 Air Conditioning and Heatin	6,915	28,500	25,000	28,500
5114-323 Inspection Fee for Property	5,718	6,625	6,625	6,625
5114-347 Special Services	0	0	0	9,710
5114-350 Electrical Power	411,810	460,000	460,000	480,000
5114-351 Natural Gas	79,793	55,000	70,000	75,000
5114-356 Training	0	975	975	975
5114-377 Licenses	1,177	1,538	1,538	1,538
TOTAL SERVICES AND CHARGES	532,943	604,458	657,439	697,348
TOTAL PROPERTY MAINTENANCE	1,109,283	1,229,119	1,254,475	1,357,432

Over FY 21-22 Budget 128,313
10.44%

01-5114-101 REGULAR EMPLOYEES

Includes salary for Full time employees:

<u>Position</u>	<u>FY 20-21</u> <u>Budgeted</u>	<u>FY 21-22</u> <u>Budgeted</u>	<u>FY 22-23</u> <u>Proposed</u>
Superintendent III	1	1	1
Assistant Electrician	1	1	1
Laborer II	1	1	2
Laborer I	5	5	4
Total	8	8	8

01-5114-205 NONDURABLE SUPPLIES

Light bulbs, ballasts, vacuum filters, US and OK flags, etc. to maintain city buildings and facilities.

01-114-206 BUILDING MAINTENANCE SUPPLIES

Cleaners, paper goods, materials and supplies to maintain city buildings and facilities.

01-5114-207 CHEMICALS

Chemical supplies to repair and maintain city buildings and facilities.

01-5114-217 WEARING APPAREL

The City provides uniform shirts for all Public Works employees. This account includes the cost of cleaning uniform shirts and clothing allowances (\$125/each) for property maintenance staff.

01-5114-218 PROTECTIVE CLOTHING/SAFETY

Includes PPE (Personal Protective Equipment) and \$150/each safety boot allowances for property maintenance staff.

01-5114-223 WELDING SUPPLIES

Welding materials and supplies to repair and maintain city buildings and facilities.

01-5114-227 ELECTRICAL SUPPLIES

Electrical parts and supplies to repair and maintain city buildings and facilities.

01-5114-302 BUILDINGS

Materials and supplies to repair and maintain all city buildings and facilities.

01-5114-314 BUG AND RODENT CONTROL

Pest and termite control at city buildings and facilities.

01-5114-317 DURABLE TOOLS

Tools to repair and maintain city buildings and facilities to include fans, wet vacs, drills, and durable batteries for the drills.

01-5114-321 AIR CONDITIONING AND HEATING SYSTEMS

Parts and labor to repair and maintain air conditioning and heating systems for all city buildings.

01-5114-323 INSPECTION FEES FOR PROPERTY AND EQUIPMENT
 Annual inspections for fire alarms, smoke detectors, fire extinguishers, sprinkler systems, range hoods and boiler for all city buildings.

01-5114-347 SPECIAL SERVICES

City wide generator maintenance agreement(s).

Sanitation	Generac	\$885.00
Main St. - IT	Generac	\$885.00
Fire Station No. 1	Cummins	\$1,400.00
Fire Station No. 2	Onan	\$885.00
PD West	Cummins	\$985.00
PD North	Kohler	\$885.00
JCG	Cummins	\$900.00
Cornwell	Generac	\$885.00
Trailer No. 1	Doosan	\$1,000.00
Trailer No. 2	Doosan	\$1,000.00
	Total	\$9,710.00

01-5114-350 ELECTRICAL POWER
 Electrical service for all city buildings, facilities, signal lights, and street lights.

01-5114-351 NATURAL GAS
 Natural gas service for all city buildings and facilities.

01-5114-356 TRAINING
 Electrical update classes for George Middleton and mechanical update classes for Mark Scroggins.

Electrical update -George	\$125
Electrical update - Mark	\$125
Electrical training -Shane	\$600
Mechanical Journeyman -Shane	\$125
Total	\$975

01-5114-377 LICENSES
 Driver's license record for all (8) employees (\$25) each and CDL renewals for (2) employees (\$57) each. Electrical Contractor License, License Insurance, Surety Bond for George (\$915). Mechanical Journeyman and Electrical apprentice for Mark Scroggins (\$95). Mechanical Journeyman for Shane Nokes (\$75).

Driver's License records	\$200
Commercial Driver License (CDL) Renewals	113
Electrical Contractor License, Insurance, Surety Bond	\$950
Mechanical Journeyman/Electrical Apprentice License	\$250
Electrical Apprentice License	\$25
Total	\$1,538



DEPARTMENTAL EXPENDITURES	2020-2021 ACTUAL	2021-2022		2022-2023
		CURRENT BUDGET	PROJECTED YEAR END	REQUESTED BUDGET
PERSONAL SERVICES				
5115-101 Regular Employees	289,167	298,062	306,731	314,487
5115-106 Expense Allowance	3,461	3,600	3,600	4,800
5115-108 Employee Group Insurance	22,398	24,305	24,445	25,574
5115-110 Unemployment Insurance	628	600	600	600
5115-112 Employee Retirement	45,196	51,928	52,960	54,769
5115-113 FICA (Social Security)	22,237	23,398	25,587	24,670
5115-117 Employee Dental Insurance	2,097	2,097	2,097	2,097
5115-121 Sick Leave Buy Back	7,415	7,800	7,415	8,000
TOTAL PERSONAL SERVICES	392,597	411,790	423,435	434,997
MATERIALS AND SUPPLIES				
5115-201 Office Supplies	453	450	450	450
5115-208 Publications & Periodicals	0	0	0	0
5115-211 Training Supplies	0	200	200	200
5115-213 Food Supplies	0	300	300	750
5115-217 Wearing Apparel	0	0	0	0
5115-218 Protective Clothing/Safety	16,239	6,500	6,500	6,500
5115-226 Meeting/Workshop/Event Sup	207	2,540	1,500	3,500
TOTAL MATERIALS AND SUPPLIES	16,899	9,990	8,950	11,400
SERVICES AND CHARGES				
5115-302 Buildings	0	0	0	0
5115-316 Furniture,Fixtures & Misc F	66	100	0	100
5115-328 Document Destruction	199	180	204	250
5115-330 Medical Expenses-Employees	6,875	7,000	9,000	9,500
5115-331 Travel Expense	0	6,200	100	1,000
5115-345 Advertising	1,053	200	600	200
5115-347 Special Services	5,339	5,000	5,000	5,000
5115-349 Printing	0	100	196	200
5115-354 Assoc Memberships & Conf R	1,400	1,250	1,874	2,500
5115-356 Training	2,074	1,140	25	1,000
5115-360 Contributions and Memorials	0	1,000	1,000	1,000
5115-377 Licenses	0	60	60	60
TOTAL SERVICES AND CHARGES	17,005	22,230	18,059	20,810
TOTAL HUMAN RESOURCES	426,501	444,010	450,444	467,207

Over FY 21-22 Budget

23,197
5.22%

01-5115-101 REGULAR EMPLOYEES

Includes salary for Full time employees:

	<u>FY 20-21</u>	<u>FY 21-22</u>	<u>FY 22-23</u>
<u>Position</u>	<u>Budgeted</u>	<u>Budgeted</u>	<u>Proposed</u>
Human Resources Director	1	1	1
Risk Manager	1	1	1
HR Generalist	1	1	1
Total	3	3	3

01-5115-208 PUBLICATIONS & PERIODICALS

Employment, Labor, Payroll, etc publications

01-5115-211 TRAINING SUPPLIES

Training materials and supplies for staff training sessions.

01-5115-213 FOOD SUPPLIES

Snacks and refreshments for safety meeting luncheons and/or holiday parties.

01-5115-217 WEARING APPAREL

City of Yukon logo apparel for new employee.

01-5115-218 PROTECTIVE CLOTHING/SAFETY EQUIPMENT

Protective clothing/safety equipment for the Risk Manager and small PPE items to distribute to various departments. This also includes all COVID-19 supplies for city employees as well as facilities open to the public.

01-5115-226 MEETING/WORKSHOP/EVENT SUPPLIES

Materials & Supplies needed to host an employee reward/incentive Safety program, Safety Banquet and Employee Health Fair. Amount increased due to OMAG sponsorship of Safety lunch not guaranteed.

01-5115-330 MEDICAL EXPENSES - EMPLOYEES

Pre-placement/random/post accident drug testing. This is also where we pay for EAP random (weekly or bi-weekly) drug testing. *This amount was increased due to rising cost of drug testing. We also pay for required HEP A&B, TB Testing and required physicals.*

01-5115-331 TRAVEL EXPENSES

Travel, mileage, meals and lodging, etc. for conferences or training for HR/Risk Management staff.

01-5115-347 SPECIAL SERVICES

This account includes Employee Assistance Program/Counseling. There is currently no per month fee, this service is provided by OMAG. Also includes pre-employment background checks. Includes TASC service agreement to administer FMLA monitoring and HIPAA compliance.

01-5115-354 ASSOCIATION MEMBERSHIPS & CONFERENCE REGISTRATIONS

Conferences and Membership dues for HR/Risk Management staff.

National Safety Council membership	\$850.00
Oklahoma Safety Council Conference	\$370.00

OK HR Conference	\$550.00
Society for Human Resource Management membership (SHRM)	\$480.00
Con-Expo Public Works Safety Convention	\$250.00
Total	<u>\$2,500.00</u>

01-5115-356 TRAINING
 Training for all employees with various agencies as needed throughout the year.

01-5115-360 CONTRIBUTIONS AND MEMORIALS
 Years of Service awards for employees given out annually.

01-5115-377 LICENSES
 Annual check of all CDL licenses status



DEPARTMENTAL EXPENDITURES	2020-2021 ACTUAL	2021-2022		2022-2023
		CURRENT BUDGET	PROJECTED YEAR END	REQUESTED BUDGET
PERSONAL SERVICES				
5117-101 Regular Employees	488,295	533,902	655,942	720,510
5117-102 Part-Time/Seasonal Employee	6,091	60,000	100,000	40,000
5117-103 Overtime	65,768	36,500	100,000	55,000
5117-108 Employee Group Insurance	80,596	92,428	77,833	107,856
5117-110 Unemployment Insurance	2,152	2,600	2,600	2,800
5117-112 Employee Retirement	74,526	96,077	79,734	118,632
5117-113 FICA (Social Security)	40,723	48,035	61,961	58,975
5117-117 Employee Dental Insurance	7,975	8,388	8,388	9,087
TOTAL PERSONAL SERVICES	766,126	877,930	1,086,458	1,112,860
MATERIALS AND SUPPLIES				
5117-201 Office Supplies	0	100	100	50
5117-202 Duplication/Computer	0	175	65	365
5117-205 Nondurable Supplies	1,885	2,000	2,000	2,000
5117-206 Building Maintenance Suppli	364	1,000	500	500
5117-207 Chemicals	6,077	8,476	13,500	14,000
5117-210 Landscaping Supplies	8,747	7,128	10,000	8,500
5117-213 Food Supplies	0	200	200	200
5117-217 Wearing Apparel	4,221	1,500	1,500	1,700
5117-218 Protective Clothing/Safety	2,433	2,343	3,500	4,900
5117-220 Medical Supplies	0	150	100	100
5117-223 Welding Supplies	1,181	1,775	2,000	1,775
TOTAL MATERIALS AND SUPPLIES	24,908	24,847	33,465	34,090
SERVICES AND CHARGES				
5117-301 Land	0	1,100	2,000	2,000
5117-302 Buildings	0	0	0	0
5117-306 Sidewalks, Steps, Curbs	1,727	3,000	1,000	3,000
5117-308 Drainage Areas / Pond repair	1,480	2,000	8,000	6,000
5117-310 Parking Areas	295	500	1,300	500
5117-313 Recreational Structures-Par	5,019	6,000	6,000	6,000
5117-317 Durable Tools	3,201	3,000	3,000	3,000
5117-321 Air Conditioning/Heating Sy	1,890	0	0	0
5117-322 Playground and Swimming Pc	1,473	2,500	2,500	2,500
5117-325 Sprinkler System	2,314	1,500	1,000	1,500
5117-340 Postage and Shipping	0	200	200	200
5117-346 Rentals and Leases	19,183	12,793	14,500	14,000
5117-356 Training	0	899	600	3,599
5117-362 Judgements and Damages	448	0	0	0
5117-365 Maintenance Agreements	7,790	9,348	9,348	9,738
5117-377 Licenses	552	392	392	392
5117-381 Festivals and Events	16,323	18,000	20,000	14,400
TOTAL SERVICES AND CHARGES	61,693	61,232	69,840	66,829
TOTAL PARK MAINTENANCE	852,726	964,009	1,189,763	1,213,779

Over FY 21-22 Budget 249,770
25.91%

01-5117-101 REGULAR EMPLOYEES

Includes salary for Full time employees:

	<u>FY 20-21</u>	<u>FY 21-22</u>	<u>FY 22-23</u>
<u>Position</u>	<u>Budgeted</u>	<u>Budgeted</u>	<u>Proposed</u>
Park Maint Director/Grant Wr.	1	1	1
Superintendent I	1	1	1
Foreman	0	1	1
Laborer III	2	2	3
Laborer II	3	2	1
Laborer I	4	6	7
Total	11	13	14

01-5117-102 PART-TIME/SEASONAL EMPLOYEES

Includes salary for Part-time/Seasonal employees:

	<u>FY 20-21</u>	<u>FY 21-22</u>	<u>FY 22-23</u>
<u>Position</u>	<u>Budgeted</u>	<u>Budgeted</u>	<u>Proposed</u>
Seasonal-Summer/Christmas	10	10	10
Total	10	10	10

01-5117-201 OFFICE SUPPLIES

Includes all supplies necessary for use in the operation of the office; pencils, paper, envelopes, pens, record books, paper clips, staples, etc.

01-5117-202 DUPLICATION/COMPUTER SUPPLIES

Includes all supplies needed to maintain office copiers and printers; paper, toner, computer disks, flash drives, disk storage boxes, computer paper, etc.

01-5117-205 NONDURABLE SUPPLIES

Items with a small unit value that are normally subject to loss or rapid deterioration, or are expendable. These items may include: flags, light bulbs, flashlights, thermometers, wrenches, crowbars, shovels, rakes, brooms, mops, electrical testers, extension cords, wire ties, zip ties, screw drivers, splitters, garden hoses, fuel cans, paper plates, cups, flatware, coffee pots, microwaves,

01-5117-206 BUILDING MAINTENANCE SUPPLIES

Floor wax, air deodorizer, floor stripper, buffer pads, toilet disinfectants, scouring power, window cleaner, hand soap toilet paper, paper towels, dishwashing soap, ice melt, hand cleaner, etc.

01-5117-207 CHEMICALS

Pre-emergent, Cheetah Pro, Round Up and other chemicals for weed control in city parks and facilities grounds. In 2020-21 no pre-emergent was applied.

01-5117-210 LANDSCAPING SUPPLIES

Flowers, mulch and landscaping supplies for all city parks and facilities. Increase is needed as Park Maintenance is now responsible for all city flower beds. Additional funds also needed to continue to replace trees removed due to age, disease, or ice storm damage. Several bushes need replaced that have died.

01-5117-213 FOOD SUPPLIES

Includes food supplies, paper goods, etc when staff is working special events.

01-5117-217 WEARING APPAREL

The City provides uniform t-shirts and polo shirts for employees. We are eliminating the uniform service provider services.

01-5117-218	<p>PROTECTIVE CLOTHING AND SAFETY EQUIPMENT Includes PPE (Personal Protective Equipment - ear plugs, glasses, safety vests, hard hats, etc.) \$150 boot allowance for park maintenance staff, \$125 clothing allowance (pants). New this year would be winter coats that have not been purchased for staff since 2014.</p>
01-5117-220	<p>MEDICAL SUPPLIES First aid kit supplies for the park maintenance department.</p>
01-5117-223	<p>WELDING SUPPLIES Includes demurrage, oxygen, compressed gas and air, nitrogen, argon, carbon dioxide, acetylene, hydrogen, liquid petroleum gas, pipe, welding hood, gloves, tips, strikers, rods, lens, wire, etc. to repair Christmas displays and park maintenance equipment.</p>
01-5117-301	<p>LAND Includes tree removal/construction that parks maintenance does not have the equipment to do. Stump grinding, sand, and dirt used for fill.</p>
01-5117-306	<p>SIDEWALKS STEPS CURBS GUTTERS Material and supplies to replace broken/cracked sidewalks, steps, curbs and gutters in city parks.</p>
01-5117-308	<p>DRAINAGE AREAS/POND REPAIR Materials and supplies to repair and maintain banks, channels, washouts and ponds in city parks. Also includes repair and maintenance of fountains in ponds.</p>
01-5117-310	<p>PARKING AREAS Materials and supplies to repair and maintain surfaces, striping, patching, fencing and barriers in city parks.</p>
01-5117-313	<p>RECREATION STRUCTURES Materials and supplies to repair, maintain and replace ball fields, fences, backstops, basketball goals, tennis court nets, volleyball court, picnic tables, pavilions outdoor grills, etc. in city parks.</p>
01-5117-317	<p>DURABLE TOOLS Includes heavy hand tools to repair and maintain city parks and facilities such as sump pumps, playground inspection tools, weed-eaters, edgers, chain saws.</p>
01-5117-322	<p>PLAYGROUND EQUIPMENT REPAIR Materials and supplies to repair and maintain playground equipment to include nuts, bolts, steps, swings, etc. in city parks.</p>
01-5117-325	<p>SPRINKLER SYSTEMS Includes bubblers, spray heads, adapters, pop-ups, collars, electrical items, ect. for irrigation systems in parks.</p>
01-5117-340	<p>POSTAGE AND SHIPPING Includes costs to ship broken parts to manufacturer for repair.</p>
01-5117-346	<p>RENTALS & LEASES Rental items to assist Park Maintenance during Christmas in the Park set up. Shelters for donation volunteers \$4,000 Traffic control devices <u>\$10,000</u> Total \$14,000</p>

01-5117-356	TRAINING Pesticide training and testing, supervisor training, workshops.	
	Pesticide training/testing	\$600
	Supervisor training	\$200
	Workshops	\$99
	Playground Safety Certification	\$1,000
	Oklahoma Recreation & Park Society Conference	\$500
	National Recreation & Park Association Conference	<u>\$1,200</u>
	Total	\$3,599
01-5117-365	MAINTENANCE AGREEMENTS Maintenance agreement for ponds at City Park and Chisholm Trail Park to control algae. Removal of nuisance animals.	
	Pond maintenance agreement	<u>\$9,738</u>
	Total	\$9,738
01-5117-377	LICENSES Driver's license record for all (12) employees (\$25) each. Water license (\$46) wastewater (\$46) and commercial driver license (56.50).	
	Driver's licenses (12)	\$300
	Water/Wastewater Licenses	\$92
	Commercial Driver license (every 4 years) 2025	<u>\$0</u>
	Total	\$392
01-5117-381	FESTIVALS AND EVENTS Materials and supplies for Chisholm Trail Festival, Freedom Fest, and Rock the Route. Includes repair and maintenance of Christmas displays, lights, and costumes.	
	Chisholm Trail Festival - Tent and stage supplies	\$500
	Freedom Fest - Uncle Sam Costume, decorative supplies LED lights, stage supplies, tent coolers	\$4,000
	Christmas in the Park - Costumes, Bailing Wire, Flood lights LED lights and replacement bulbs, Display supplies, T-posts, Holiday whistles, dog treats, train tickets etc	<u>\$9,900</u>
	Total	\$14,400



DEPARTMENTAL EXPENDITURES	2020-2021 ACTUAL	2021-2022		2022-2023 REQUESTED BUDGET
		CURRENT BUDGET	PROJECTED YEAR END	
PERSONAL SERVICES				
5118-101 Regular Employees	631,133	965,223	950,700	980,033
5118-102 Extra Help	227,223	250,000	347,795	293,180
5118-103 Overtime	44,134	49,750	76,403	43,250
5118-106 Expense Allowance	2,308	4,800	4,800	4,800
5118-108 Employee Group Insurance	87,369	128,554	99,812	142,962
5118-110 Unemployment Insurance	4,665	3,400	7,790	3,400
5118-112 Employee Retirement	92,128	168,069	77,304	170,462
5118-113 FICA (Social Security)	74,751	97,482	106,215	100,805
5118-117 Employee Dental Insurance	9,076	11,883	9,522	11,883
5118-121 Sick Leave Buy Back	3,516	9,300	740	1,250
TOTAL PERSONAL SERVICES	1,176,301	1,688,461	1,681,082	1,752,025
MATERIALS AND SUPPLIES				
5118-201 Office Supplies	752	1,750	1,650	1,500
5118-202 Duplication/Computer Suppl	90	650	500	650
5118-205 Nondurable Supplies	176	450	250	450
5118-206 Building Maintenance Suppli	177	420	420	420
5118-207 Chemicals	7,414	6,000	6,000	6,500
5118-208 Publications and Periodical	0	200	115	200
5118-209 Recreational Supplies	737	5,000	4,578	4,750
5118-210 Landscaping Supplies	625	250	250	250
5118-213 Food Supplies	16,382	30,928	30,928	30,928
5118-213-C Pool Concessions	961	3,500	4,000	4,000
5118-217 Wearing Apparel	1,188	3,000	3,022	3,400
5118-218 Protective Clothing/Safety	1,057	270	270	270
5118-220 Medical Supplies	35	250	685	250
5118-221 Public Educational Supplies	0	0	0	0
TOTAL MATERIALS AND SUPPLIES	29,595	52,668	52,668	53,568
SERVICES AND CHARGES				
5118-301 Land	0	0	0	0
5118-302 Buildings	40,769	0	461	0
5118-311 Signs	144	1,000	1,000	1,000
5118-313 Recreational Structures	15,705	0	0	0
5118-315 Office Equipment	154	490	491	250
5118-316 Furniture, Fixtures & Misc F	120	0	584	0
5118-317 Durable Tools	102	200	200	200
5118-318 Motor Vehicles/Small Equip	0	200	200	200
5118-321 Air Conditioning and Heatin	361	0	0	0
5118-322 Playground/Swimming Pool E	20,283	6,555	6,555	6,555
5118-328 Document Destruction	0	225	309	150
5118-331 Travel Expense	0	300	300	4,526
5118-340 Postage and Shipping	150	2,000	700	500
5118-345 Advertising	0	53,673	53,000	37,620
5118-346 Rentals and Leases	2,928	14,750	13,500	14,750
5118-349 Printing	234	2,600	900	3,800
5118-354 Assoc Memberships & Conf R	1,965	2,895	1,450	4,325
5118-356 Training	1,049	800	750	1,000

DEPARTMENTAL EXPENDITURES	2020-2021 ACTUAL	2021-2022		2022-2023 REQUESTED BUDGET
		CURRENT BUDGET	PROJECTED YEAR END	
5118-360 Contributions and Memorials	0	35	75	35
5118-361 Refunds	7,329	1,000	1,550	1,250
5118-365 Maintenance Agreements	8,898	5,500	5,500	8,000
5118-367 Pool and Concession Sales T	1,076	3,970	3,970	3,970
5118-369 Technology Equip, Repair	1,160	0	0	0
5118-376 Licensing	637	150	225	225
5118-377 Licenses	526	1,000	1,000	1,000
5118-380 Park & Rec Activities/Progr	12,215	15,900	15,900	13,337
FESTIVAL AND EVENTS				
5118-381 Special Events	0	0	0	4,500
5118-381-101 Concerts in the Park	0	8,000	8,000	8,500
5118-381-102 Spooksville	0	1,500	2,740	2,500
5118-381-103 Fall Craft Fair	0	1,300	1,240	1,300
5118-381-104 Chill Your Cheeks 5K	0	2,800	1,971	2,800
5118-381-105 Mayor's Christmas Party	0	700	1,090	1,100
5118-381-106 Christmas in the Park	0	5,500	5,836	4,520
5118-381-107 Sounds of the Season	0	29,000	10,406	29,000
5118-381-108 Taste of Yukon	0	700	700	1,000
5118-381-110 Festival of the Child	0	10,000	10,000	10,000
5118-381-111 Veteran's Tribute	0	20,700	20,700	20,700
5118-381-112 Freedom Fest	0	57,050	57,050	57,050
5118-381-113 Senior Games	0	4,000	4,000	4,000
5118-381-114 Trout Fish Out	0	1,800	2,588	2,800
5118-381-115 Daddy Daughter Dance	0	800	1,559	1,750
5118-381-116 Chisholm Trail & Crawfish Fest	0	5,000	1,529	5,000
5118-381-117 Big Event - Patriot Project	0	500	380	500
5118-381-118 Movies in the Park	0	0	450	500
TOTAL SERVICES AND CHARGES	115,806	262,593	238,859	260,213
TOTAL PARKS & RECREATION	1,321,702	2,003,722	1,972,609	2,065,806

Over FY 21-22 Budget 62,084
3.10%

01-5118-101 REGULAR EMPLOYEES

Includes salary for Full time employees:

	<u>FY 20-21</u>	<u>FY 21-22</u>	<u>FY 22-23</u>
<u>Position</u>	<u>Budgeted</u>	<u>Budgeted</u>	<u>Proposed</u>
Parks and Rec Director	0	1	1
Asst. Parks and Rec Director	0	1	1
Secretary III	0	1	1
YCC Manager	0	1	1
Assistant YCC Manager	0	1	1
JCG Manager	0	1	1
DRC Manager	0	1	1
Assistant DRC Manager	0	1	1
Special Ops Supervisor	0	1	1
Event Coordinator	1	1	1
Aquatics Coordinator	0	1	1
Athletic Coordinator	1	1	1
Program Specialist	3	4	4
DRC Receptionist	1	1	1
Total	6	17	17

01-5118-102 PART-TIME/SEASONAL EMPLOYEES

Includes salary for Part-time/Seasonal employees:

<u>Position</u>	<u>Estimated Breakdown</u>
Part-Time Rec Aides	32
Pool Seasonal	38
Part-Time Special Instructors	8
Seasonal All Year	5
Seasonal Summer Only	10
Total	93

01-5118-207 CHEMICALS

Includes chemicals to maintain City Splash Pool, Kimbell Bay Pool and Sunrise Splash Pad.

01-5118-208 PUBLICATIONS AND PERIODICALS

Newspaper subscriptions various facilities.

01-5118-209 RECREATIONAL SUPPLIES

Equipment and supplies for the recreation facilities.

01-5118-210 LANDSCAPING SUPPLIES

Includes materials & supplies to enhance landscaping around recreation and athletic facilities.

01-5118-213 FOOD SUPPLIES

Facilities provide coffee to morning participants everyday. Plates and eating utensils are used for programs and meetings. Sugar, creamer, stir straws are needed as well. The DRC feeds 90-120 people lunch on a daily basis.

01-5118-213-C POOL CONCESSIONS

Concession items to be sold at our aquatic facilities during the summer.

01-5118-217 WEARING APPAREL

Branded wearing apparel for staff.

- 01-5118-218 **PROTECTIVE CLOTHING/SAFETY EQUIPMENT**
Safety equipment for programming, facility and aquatic staff.
- 01-5118-220 **MEDICAL SUPPLIES**
First aid supplies for city pools, recreational and athletic facilities.
- 01-5118-311 **SIGNS**
Signage for parks, events, programs & various recreation facilities.
- 01-5118-315 **OFFICE EQUIPMENT**
Replacement of small office equipment (i.e. electric staples, calculators,etc.)
- 01-5118-316 **FURNITURE, FIXTURES, AND MISCELLANEOUS FURNISHINGS**
Repair or minor replacement of stoves, refrigerators, desks, chairs, rugs, etc.
- 01-5118-317 **DURABLE TOOLS**
Tools to be used to repair items at recreational facilities.
- 01-5118-318 **MOTOR VEHICLES/SMALL EQUIPMENT PARTS AND SUPPLIES**
Parts and supplies for repair of motorized equipment and recreational facilities.
- 01-5118-322 **PLAYGROUND/SWIMMING POOL EQUIPMENT**
Includes repairs, cleaning, painting, etc. to swimming pools, and repairs of playground equipment.
- 01-5118-331 **TRAVEL EXPENSE**
Mileage reimbursement for ORPS Conference. Travel per diem for NRPA Conference. Travel per diem to ORPS Conference.
- 01-5118-340 **POSTAGE AND SHIPPING**
Used to help promote programs and activities by sending out copies of the activity guide. Thank you cards sent to all donations and sponsorships for programs and events.
- 01-5118-345 **ADVERTISING**
Promotional ads for placed in newspapers, websites, banners, and digital signage.

Freedom Fest	\$5,540.00
Chisholm Trail Festival	\$5,540.00
Festival of the Child	\$5,540.00
Misc Events & Programming	<u>\$21,000.00</u>
TOTAL	\$37,620.00

- 01-5118-346 **RENTALS AND LEASING**
Portable toilets to be placed at our special events, as well as our park properties. Linens to be utilized at special events throughout the year.

Table linens for events, rentals	\$3,000
Dust mops and Rugs	\$1,500
Porta Potties	<u>\$10,250</u>
Total	\$14,750

- 01-5118-349 **PRINTING**
Activity Brochure printed 3 times a year. Winter/Spring, Summer, and Fall. 1500 copies each printing.

01-5118-354 **ASSOCIATION MEMBERSHIPS AND CONFERENCE REGISTRATIONS**
 Professional development, ORPS memberships, NRPS Memberships, and Conference registrations.

Oklahoma Recreation and Parks Society Agency Membership	\$500
Oklahoma Recreation and Park Society Annual Conference (5 Registrations)	\$1,750
NRPA Premier Agency Membership	\$875
National Recreation and Park Association Annual Conference (2 Reistrations)	\$1,200
Total	\$4,325

01-5118-356 **TRAINING**
 Our training opportunities include: Local Vo-Techs (computer classes) and local workshops that specialize in customer service/engagement.

Excel, word, misc. computer	\$500
Customer Service, leadership	\$500
Total	\$1,000

01-5118-361 **REFUNDS**
 Refunds for events, classes, etc. when requested by citizens.

01-5118-365 **MAINTENANCE AGREEMENTS**
 Recreational facility maintenance, including yearly inspections of the pools.

01-5118-367 **POOL AND CONCESSION SALES TAX**
 Oklahoma sales tax payable on pool and concession sales.

01-5118-376 **LICENSING**
 Oklahoma State Department of Health pool licenses.

01-5118-377 **LICENSES**
 Reimburse required driving records for employees who drive city vehicles and equipment.
 Oklahoma State Department of Health Food Licenses.

01-5118-380 **P&R ACTIVITIES/PROGRAMS**
 Basic program equipment - Equipment would include snack products, sporting equipment, toys, games, programs supplies, program/league shirts, field trip costs and decorations.

FESTIVALS AND EVENTS

01-5116-381-101 **CONCERTS IN THE PARK**
 We offer free concerts at our park facilities throughout the summer.

Entertainment	\$6,500
Sound for Entertainment	\$1,600
Misc. Concert Supplies	\$400
Total	\$8,500

01-5116-381-102 **SPOOKSVILLE**
 We offer a Halloween carnival, haunted house, costume contest and crafts for the public to enjoy

Candy/Decorations/Supplies/Advertising	\$2,000
Shirts for Staff/Volunteers	\$500
Sponsors supplement the budget	Total <u>\$2,500</u>

01-5116-381-103 FALL CRAFT FAIR

Craft Fair that is held along with the Friends of the Library book sale. This event is free to the public.

Radio advertising	\$800
Concession	\$200
Donuts for Crafters	\$50
Printing banners/material, \$200 per roll	\$200
OTC Special Event permit	\$50
	Total <u>\$1,300</u>

01-511-381-104 CHILL YOUR CHEEKS 5K

On the opening of Christmas in the Park, we hold the Chill Your Cheeks 5k endurance running event.

Professional Timing	\$700
Run Snacks, awards	\$350
Shirts	\$1,750
	Total <u>\$2,800</u>

01-5116-381-105 MAYOR'S CHRISTMAS PARTY

The party includes Christmas crafts, games, costumed characters, clowns, face painting and refreshments. Admission is free to the public.

Entertainment	\$400
Refreshments	\$300
Craft supplies	\$200
Essay Contest	\$50
Miscellaneous supplies	\$150
	Total <u>\$1,100</u>

01-5116-381-106 CHRISTMAS IN THE PARK

Rent Mobile Minis for storage/shelter at the donation sites for the Christmas Light Display drive-thrus, and purchase candy for giveaways at the donation sites. We facilitate the Volunteer Appreciation Luncheon after Christmas

Opening of Christmas in the Park	\$1,250
Porta Potties	\$1,650
Propane	\$720
Volunteer Appreciation Luncheon Supplies	\$900
	Total <u>\$4,520</u>

01-5116-381-107 SOUNDS OF THE SEASON

Sounds of the Season is the family-oriented orchestra show that is brought to Yukon. The holiday show benefits the YPS Foundation for Excellence and Project Graduation, on alternating years and is held at the Gene Cranfill Yukon Fine Arts Auditorium.

Entertainment	\$22,320
Sound	\$6,000
Food for Entertainment	\$250
Ticket printing	\$310
Flowers	\$60
Program paper	\$60
	Total <u>\$29,000</u>

01-5116-381-108 TASTE OF YUKON

The Taste of Yukon showcases local restaurants and has approximately 20-25 vendors that provide food/drink samples to the public.

Shirts/Aprons for Restaurant participants	\$600
Food supplies, paper goods, linen rental	\$400
Total	\$1,000

01-5116-381-110 FESTIVAL OF THE CHILD

This festival is one of the largest one-day events we do. We provide 50-60 fun, hands-on booths for children, entertainment and inflatables.

Entertainment	\$2,500
Craft supplies, miscellaneous supplies	\$400
Golf cart rental	\$500
Bounces rental (Inflatables)	\$1,500
Petting Zoo, Pony rides and Clowns	\$2,340
Shirts for staff/volunteers	\$2,000
Luncheon/Community Coffee food and supplies	\$200
Miscellaneous event equipment	\$560
Total	\$10,000

01-5116-381-111 VETERAN'S TRIBUTE

July 3rd event to honor Veterans. Sponsored meal and Irv Wagner band entertaining.

Entertainment	\$15,000
Lighting	\$700
Sound	\$5,000
Total	\$20,700

01-5116-381-112 FREEDOM FEST

A two day event happening on July 3rd and 4th at City Park and Chisholm Trail Park. Events include two fireworks shows, a children's mini-triathlon, entertainment, car show, sand sculpting contest, children's play/craft area and a hot dog eating contest.

Entertainment	\$33,000
Sound	\$9,000
Kids Activities-Ponies, pet zoo, moon bounces, laser tag	\$4,000
Golf Cart rental	\$2,700
Ice	\$500
Porta potty rental	\$1,000
Volunteer lounge food	\$850
Tent Rentals	\$3,000
Awards	\$100
Fencing	\$1,800
Miscellaneous supplies - glow, flowers, equipment	\$1,100
Total	\$57,050

01-5116-381-113 SENIOR GAMES

This multi-day event offers the 50+ crowd the opportunity to compete in a variety of events include, but not limited to track and field, pickleball, cornhole, bowling, golf, basketball and archery.

Awards	\$1,620
Door prizes, equipment for games	\$300
Senior Social food, snacks for events	\$950
Entertainment	\$500
Miscellaneous supplies	\$630
Total	\$4,000

01-5116-381-114 KIDS TROUT FISHOUT

The Fish Out is a free annual outdoor family event. Welch Pond is stocked with over 400 lbs for the fishing derby.

Trout for Fish Out	\$2,500
Miscellaneous supplies	\$300
Total	\$2,800

01-5116-381-115 DADDY DAUGHTER DANCE

This annual event offers three separate dances for dads and daughters to enjoy. Event includes a DJ, refreshments, photo opportunities and more.

Refreshments	\$250
Entertainment	\$1,000
Miscellaneous supplies	\$500
Total	\$1,750

01-5116-381-116 CHISHOLM TRAIL & CRAWFISH FESTIVAL

This event is held in conjunction with the Chisholm Trail Historical Society. Event includes music, outdoor movies and performing artists.

Pony Rides	\$1,665
Porta Potty rental	\$1,100
Dance floor rental	\$700
Entertainment	\$450
Golf Cart rental	\$250
Ice	\$100
Miscellaneous supplies	\$735
Total	\$5,000

01-5116-381-117 BIG EVENT - PATRIOT PROJECT

This event is held in conjunction with SW Covenant school as a service project.

Miscellaneous supplies	\$500
Total	\$500

01-5116-381-118 MOVIES IN THE PARK

Free event, where a movie will be played on a large outdoor screen for the public to enjoy.

Licensing Fee	\$450
Miscellaneous supplies	\$50
Total	\$500



DEPARTMENTAL EXPENDITURES	2020-2021 ACTUAL	2021-2022		2022-2023 REQUESTED BUDGET
		CURRENT BUDGET	PROJECTED YEAR END	
PERSONAL SERVICES				
5121-101 Regular Employees	260,569	282,099	300,874	338,547
5121-102 Extra Help	0	0	0	0
5121-103 Overtime	9,804	15,000	5,000	15,000
5121-108 Employee Group Insurance	33,600	36,443	35,978	45,988
5121-110 Unemployment Insurance	959	1,000	1,000	1,200
5121-112 Employee Retirement	38,681	51,027	38,418	59,074
5121-113 FICA (Social Security)	21,412	22,858	24,994	27,046
5121-117 Employee Dental Insurance	3,436	3,495	3,495	4,194
5121-121 Sick Leave Buy Back	1,638	1,700	847	0
TOTAL PERSONAL SERVICES	370,098	413,622	410,605	491,050
MATERIALS AND SUPPLIES				
5121-201 Office Supplies	0	0	0	0
5121-202 Duplication/Computer Suppl	0	0	0	0
5121-204 Fuel, Oil and Lubricants	179,832	207,925	250,000	300,000
5121-205 Nondurable Supplies	517	1,000	1,098	1,098
5121-206 Building Maintenance Suppli	1,023	900	900	1,500
5121-213 Food Supplies	0	0	0	0
5121-217 Wearing Apparel	1,765	1,600	1,600	1,680
5121-218 Protective Clothing/Safety	1,008	2,632	2,500	2,500
5121-220 Medical Supplies	0	0	0	0
5121-223 Welding Supplies	188	1,500	900	1,500
TOTAL MATERIALS AND SUPPLIES	184,332	215,557	256,998	308,278
SERVICES AND CHARGES				
5121-302 Buildings	1,768	0	0	0
5121-316 Furniture, Fixtures, Misc.	0	0	0	0
5121-317 Durable Tools	4,957	4,623	4,623	5,500
5121-318 Motor Vehicles/Small Equip	148,882	115,000	145,000	150,000
5121-321 Air Conditioning and Heatin	0	0	0	0
5121-323 Inspection Fees for Propert	50	50	50	250
5121-324 Fuel Pump/Generator Repair	31	500	500	1,500
5121-331 Travel Expense	0	0	0	0
5121-340 Postage and Shipping	15	0	0	0
5121-347 Special Services	0	0	0	0
5121-354 Assoc. Memberships & Conf.	0	0	0	0
5121-356 Training	0	100	0	2,500
5121-377 Licenses	125	125	125	125
5121-378 Vehicle Tags	59	250	100	250
TOTAL SERVICES AND CHARGES	155,886	120,648	150,398	160,125
TOTAL FLEET MAINTENANCE	710,316	749,827	818,001	959,453

Over FY 21-22 Budget 209,626
27.96%

01-5121-101

REGULAR EMPLOYEES

Includes salary for Full time employees:

<u>Position</u>	<u>FY 20-21</u>	<u>FY 21-22</u>	<u>FY 22-23</u>
	<u>Budgeted</u>	<u>Budgeted</u>	<u>Proposed</u>
Superintendent II	1	1	1
Mechanic III	1	2	2
Mechanic II	2	0	1
Office Coordinator III	0	0	0
Secretary III	0	1	0
Service Writer	1	0	0
Mechanic I	0	1	1
Secretary II	0	0	1
Total	5	5	6

01-5121-204

FUEL, OIL AND LUBRICANTS

Unleaded and Diesel fuel (with additive) for all City Vehicles except Water/Sewer & Sanitation. Bulk oil off, starter fluid, PS fluid, windshield wiper fluid are all taken out of here. The orange user and red fuel key replacements come out of this account and purchased

01-5121-205

NONDURABLE SUPPLIES

Small tools, parts, supplies to repair and maintain vehicles and equipment.

01-5121-206

BUILDING MAINTENANCE SUPPLIES

Shop rags, brooms, cleaners, paper goods for the fleet maintenance department. This account is also supplies for the car wash.

01-5121-217

WEARING APPAREL

The City provides (11) uniform shirts, coveralls (optional) and 2 jackets for all (5) Public Works employees. This account includes the cost of cleaning uniform shirts and clothing allowances (\$125/each) for fleet maintenance staff.

01-5121-218

PROTECTIVE CLOTHING AND SAFETY EQUIPMENT

Includes PPE (Personal Protective Equipment) and \$150/each safety boot allowances for fleet maintenance staff.

01-5121-223

WELDING SUPPLIES

Includes demurrage (monthly cylinder lease) of oxygen, compressed gas and air, nitrogen, argon, carbon dioxide, acetylene, hydrogen, liquid petroleum gas, pipe, welding hood, gloves, tips, strikers, rods, lens, wire, etc.

01-5121-316

FURNITURE, FIXTURES, MISCELLANEOUS FURNISHINGS

Repair or minor replacement of desk chairs, file cabinets, etc.

01-5121-317

DURABLE TOOLS

Includes heavy hand tools and equipment for the fleet maintenance department.

01-5121-318

MOTOR VEHICLES/SMALL EQUIPMENT PARTS & SUPPLIES

Repair to all city vehicles and small equipment repair except Water/Wastewater & Sanitation to include batteries, tires, all types of filters, brake shoes, rotors, alignments etc. A lot of items have gone up this year as in insurance deductibles, tires, batteries, alternators and brakes.

01-5121-323	<p>INSPECTION FEES FOR PROPERTY AND EQUIPMENT Includes annual inspection fees for the diesel and unleaded fuel tanks.</p>	
01-5121-324	<p>FUEL PUMP AND GENERATOR REPAIR Nozzles, hoses, fuses for the fuel pumps and parts to repair the Garage generators.</p>	
01-5121-331	<p>TRAVEL EXPENSE Travel expenses for employees while training.</p>	
01-5121-356	<p>TRAINING Supervisor training, CNG, AC Freon Training/Recovery, CDL Training, Customer Service for office personnel and computer software classes.</p>	
	<p>Fleetsoft Training</p>	\$500
	<p>Fuelmaster Training</p>	\$500
	<p>Fire Truck Training</p>	\$1,500
	Total	<u>\$2,500</u>
01-5121-377	<p>LICENSES Driver's License record for all (5) employees (\$25) each. Driver's License records</p>	
		\$125
	Total	<u>\$125</u>
01-5121-378	<p>VEHICLE TAGS Cost of tags for city vehicles and certain road equipment.</p>	



DEPARTMENTAL EXPENDITURES	2020-2021 ACTUAL	2021-2022		2022-2023 REQUESTED BUDGET
		CURRENT BUDGET	PROJECTED YEAR END	
PERSONAL				
5122-101 Regular Employees	219,296	225,248	220,371	228,052
5122-102 Part-Time/Seasonal Employee	21,280	21,112	25,043	22,620
5122-103 Overtime	6,409	11,000	2,500	11,000
5122-108 Employee Group Insurance	29,315	32,173	31,074	34,409
5122-110 Unemployment	833	1,000	1,000	1,000
5122-112 Employee Retirement	36,367	40,085	40,089	40,335
5122-113 FICA (Social Security)	18,819	19,956	20,887	20,125
5122-117 Employee Dental Insurance	2,796	2,796	2,737	2,796
5122-119 Cleaning Allowance	1,800	2,400	2,400	2,400
5122-121 Sick Leave Buyback	1,127	3,500	1,288	1,400
TOTAL PERSONAL	338,041	359,270	347,389	364,138
MATERIALS AND SUPPLIES				
5122-201 Office Supplies	175	400	375	400
5122-202 Duplication/Computer Suppl	0	200	180	200
5122-205 Non-Durable Supplies	1,155	1,000	1,000	2,500
5122-206 Building Maintenance Supplie	1,372	1,550	1,550	1,550
5122-207 Chemicals	0	200	200	500
5122-212 Animal Food	1,437	4,000	4,000	4,500
5122-213 Food Supplies	20	0	0	50
5122-217 Wearing Apparel	1,350	2,150	2,150	2,150
TOTAL MATERIALS AND SUPPLIES	5,509	9,500	9,455	11,850
SERVICES AND CHARGES				
5122-302 Buildings	1,664	0	0	0
5122-315 Office Equipment	0	0	0	0
5122-316 Furniture, Fixtures & Misc	441	2,700	2,700	3,000
5122-317 Durable Tools	1,448	1,800	1,800	3,000
5122-318 Motor Vehicles	0	0	0	0
5122-321 Air Conditioning and Heating	155	0	0	0
5122-331 Travel Expense	76	0	0	0
5122-340 Postage and Shipping	0	45	45	45
5122-356 Training	0	1,850	0	1,000
5122-358 Medical Services (non-Emp)	1,749	5,000	5,000	10,000
5122-361 Refunds	270	400	400	1,000
5122-365 Maintenance Agreements	0	1,425	0	0
5122-376 Licensing & Software	0	540	540	1,000
TOTAL SERVICES AND CHARGES	5,803	13,760	10,485	19,045
TOTAL ANIMAL CONTROL	349,353	382,530	367,329	395,033

Over FY 21-22 Budget 12,502.60
3.27%

01-5122-101 REGULAR EMPLOYEES

Includes salary for Full time employees:

	<u>FY 20-21</u>	<u>FY 21-22</u>	<u>FY 22-23</u>
<u>Position</u>	<u>Budgeted</u>	<u>Budgeted</u>	<u>Proposed</u>
Animal Control Supervisor	1	1	1
Animal Control Officer	3	3	3
AC Shelter Attendant-PT	0	1	1
Total	4	5	5

01-5122-119 CLEANING ALLOWANCE

Quarterly cleaning of uniforms for four Animal Control Officers and one Supervisor.

01-5122-201 OFFICE SUPPLIES

Supplies needed for day to day operations of the shelter.

01-5122-202 DUPLICATION/COMUTER

Copy paper and supplies

01-5122-205 NON-DURABLE SUPPLIES

Cat litter and cage bedding for animals. Increase in animals projected for upcoming year due to Pets and People leaving the City. Purchase of cat and skunk cages.

01-5122-206 BUILDING MAINTENANCE SUPPLIES

Increase due to increase in size of shelter. More cleaning supplies needed for floor cleaning machine. Purchase bleach to prevent diseases brought in by animals. Paper products as well as handsoap has increased

01-5122-207 CHEMICALS

Cost of flea and tick dip to treat animals as the come in shelter. Chemicals have increased in price.

01-5122-212 ANIMAL FOOD

Increase due to number of animals and price increase of food.

01-5122-217 WEARING APPAREL

Uniform purchase and replacement of uniforms for Animal Control personnel.

01-5122-315 OFFICE EQUIPMENT

01-5122-316 FURNITURE, FIXTURES AND

Purchase of stainless steel table for examination of animals.

01-5122-317 DURABLE TOOLS

Replacement of water hoses and additional catch poles for vehicles.

01-5122-358 MEDICAL SERVICES (NON-EMPLOYEES)

Due to number of injured animals and housed animals needing medical attention. Will fully vet animals for adoption to included shots, spay or neuter, heartworm and microchip. Purchase additional microchips.

01-5122-361 REFUNDS

Refund of adoption fees in unforeseen situations.

01-5122-365	MAINTENANCE AGREEMENTS		
	Maintenance Agreement for the incinerator.		
	Incinerator annual maintenance		1,425
		Total	1,425
01-5122-376	LICENSING & SOFTWARE		
	ShelterLuv system.		



DEPARTMENTAL EXPENDITURES		2020-2021 ACTUAL	2021-2022		2022-2023 REQUESTED BUDGET
			CURRENT BUDGET	PROJECTED YEAR END	
PERSONAL SERVICES					
5123-101	Regular Employees	322,436	355,731	276,793	312,046
5123-103	Overtime	8,229	1,000	2,500	2,000
5123-108	Employee Group Insurance	24,961	29,154	17,151	35,549
5123-110	Unemployment Insurance	849	800	800	800
5123-112	Employee Retirement	46,365	61,235	30,626	53,780
5123-113	FICA (Social Security)	24,744	27,818	21,503	24,357
5123-117	Employee Dental Insurance	2,561	2,097	1,553	2,796
5123-121	Sick Leave Buy Back	6,288	6,900	4,237	4,350
TOTAL PERSONAL SERVICES		436,431	484,735	355,163	435,679
MATERIALS AND SUPPLIES					
5123-201	Office Supplies	1,523	1,400	1,400	1,400
5123-202	Duplication/Computer Suppl	1,021	1,350	1,350	1,350
5123-213	Food Supplies	0	0	0	750
5123-217	Wearing Apparel	447	750	500	750
5123-218	Protective Clothing/Safety	0	300	300	300
5123-220	Medical Supplies	0	500	500	500
TOTAL MATERIALS AND SUPPLIES		2,991	4,300	4,050	5,050
SERVICES AND CHARGES					
5123-302	Buildings	262	0	0	0
5123-331	Travel Expense	13	100	100	100
5123-340	Postage and Shipping	0	190	0	190
5123-347	Special Services	0	0	0	0
5123-354	Assoc. Memberships & Conf.	0	1,229	1,229	1,229
5123-356	Training	0	1,000	500	1,000
5123-377	Licenses	417	249	249	249
TOTAL SERVICES AND CHARGES		692	2,768	2,078	2,768
TOTAL PUBLIC WORKS ADMINISTRATION		440,114	491,803	361,291	443,497

Under FY 21-22 Budget (48,306)
-9.82%

01-5123-101	<p>REGULAR EMPLOYEES Includes salary for Full time employees:</p> <table border="0" style="margin-left: 40px;"> <thead> <tr> <th style="text-align: left;"><u>Position</u></th> <th style="text-align: center;"><u>FY 20-21</u> <u>Budgeted</u></th> <th style="text-align: center;"><u>FY 21-22</u> <u>Budgeted</u></th> <th style="text-align: center;"><u>FY 22-23</u> <u>Proposed</u></th> </tr> </thead> <tbody> <tr> <td>Public Works Director</td> <td style="text-align: center;">1</td> <td style="text-align: center;">1</td> <td style="text-align: center;">1</td> </tr> <tr> <td>Ass't Public Works Director</td> <td style="text-align: center;">1</td> <td style="text-align: center;">1</td> <td style="text-align: center;">1</td> </tr> <tr> <td>Office Coordinator II</td> <td style="text-align: center;">1</td> <td style="text-align: center;">1</td> <td style="text-align: center;">1</td> </tr> <tr> <td>Secretary II</td> <td style="text-align: center;">1</td> <td style="text-align: center;">1</td> <td style="text-align: center;">1</td> </tr> <tr> <td style="text-align: right;">Total</td> <td style="text-align: center; border-top: 1px solid black;">4</td> <td style="text-align: center; border-top: 1px solid black;">4</td> <td style="text-align: center; border-top: 1px solid black;">4</td> </tr> </tbody> </table>	<u>Position</u>	<u>FY 20-21</u> <u>Budgeted</u>	<u>FY 21-22</u> <u>Budgeted</u>	<u>FY 22-23</u> <u>Proposed</u>	Public Works Director	1	1	1	Ass't Public Works Director	1	1	1	Office Coordinator II	1	1	1	Secretary II	1	1	1	Total	4	4	4
<u>Position</u>	<u>FY 20-21</u> <u>Budgeted</u>	<u>FY 21-22</u> <u>Budgeted</u>	<u>FY 22-23</u> <u>Proposed</u>																						
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Ass't Public Works Director	1	1	1																						
Office Coordinator II	1	1	1																						
Secretary II	1	1	1																						
Total	4	4	4																						
01-5123-201	<p>OFFICE SUPPLIES Includes all supplies necessary for use in the operation of all departments under Public Works to include but not limited to pencils, envelopes, pens, record books, paper clips, keyboards , file folders, etc.</p>																								
01-5123-202	<p>DUPLICATIONS/COMPUTER SUPPLIES Includes all supplies needed to maintain office copiers and printers; paper, toner, thumb drives, computer paper, computer disks, disk storage boxes, etc.</p>																								
01-5123-213	<p>FOOD SUPPLIES Food supplies for public works employees' Christmas dinner.</p>																								
01-5123-217	<p>WEARING APPAREL This account includes the cost of clothing allowances (\$125/each) for PW Admin staff and (\$250/each) for the Public Works Director and Assist Public Works Director.</p>																								
01-5123-218	<p>PROTECTIVE CLOTHING AND SAFETY EQUIPMENT Includes PPE for PW Admin staff.</p>																								
01-5123-220	<p>MEDICAL SUPPLIES First aid supplies for the PW Administration office.</p>																								
01-5123-331	<p>TRAVEL EXPENSE Travel expenses for employees while training and pike pass fees for the Public Works Director and the Assistant Public Works Director.</p>																								
01-5123-340	<p>POSTAGE AND SHIPPING Postage and shipping for all public works departments.</p>																								
01-5123-354	<p>ASSOCIATION MEMBERSHIPS & CONFERENCE REGISTRATIONS Oklahoma Municipal League conference and American Public Works Association membership for Arnold Adams, the Public Works Director and the Assistant Public Works</p> <table border="0" style="margin-left: 40px;"> <tbody> <tr> <td>Oklahoma Municipal League Conference</td> <td style="text-align: right;">\$500.00</td> </tr> <tr> <td>American Public Works Association Membership</td> <td style="text-align: right;">\$404.00</td> </tr> <tr> <td>OK Municipal Utility Providers Dues</td> <td style="text-align: right;">\$100.00</td> </tr> <tr> <td>APWA Conference Registration</td> <td style="text-align: right;">\$225.00</td> </tr> <tr> <td style="text-align: right;">Total</td> <td style="text-align: right; border-top: 1px solid black;">\$1,229.00</td> </tr> </tbody> </table>	Oklahoma Municipal League Conference	\$500.00	American Public Works Association Membership	\$404.00	OK Municipal Utility Providers Dues	\$100.00	APWA Conference Registration	\$225.00	Total	\$1,229.00														
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APWA Conference Registration	\$225.00																								
Total	\$1,229.00																								

01-5123-356	<p>TRAINING Computer software training for PW Admin staff and any other administrative training Administrative classes/training \$500.00 Computer software training \$500.00 Total <u>\$1,000.00</u></p>
01-5123-377	<p>LICENSES Driver's license record for all (4) employees (\$25) each. Water/Wastewater license renewal for Public Works Director (\$46/each) and Arnold Adams CDL renewal (\$56.50). Driver's License records \$100.00 Commercial Driver License (CDL) renewal \$57.00 Water/Wastewater License renewal \$92.00 Total <u>\$249.00</u></p>



03 - SINKING FUND
FY 2022-2023

ESTIMATES ONLY - COUNTY EXCISE BOARD MEETS SEPTEMBER 2021

REVENUE

Account	Description	2020-2021 Actual Revenue	2021-2022 Budgeted Revenue	2021-2022 Projected Actual Rev	2022-2023 Projected Revenue
42170	Property Tax - Current	756,108	783,000	700,605	756,155
42180	Property Tax - Prior	8,172	8,500	7,865	8,000
48110	Interest	56	1,000	61	75
	TOTAL REVENUE	764,337	792,500	708,531	764,230

EXPENDITURES

Account	Account Name	2020-2021 Actual Expenditures	2021-2022 Current Budget	2021-2022 Projected Expenditures	2022-2023 Proposed Budget
5101-390	Bank Fees and Charges	480	1,000	480	480
5101-595	2015 Series GO Bonds-Principle	650,000	655,000	655,000	660,000
5101-596	2015 Series GO Bonds-Interest	169,000	136,500	136,500	103,750
	TOTAL EXPENDITURES	819,480	792,500	791,980	764,230

PURPOSE OF FUND

Restricted use by **Ordinance #1141** passed and approved on February 3, 2004; **Ordinance #1159** passed and approved on December 7, 2004; **Ordinance #1187** passed and approved on December 13, 2005
Refunding authority by **Resolution #2015-05** passed and approved on May 5, 2015.

AUTHORITY TO ESTABLISH SINKING FUND

A continuing annual tax sufficient to pay the interest on said Bonds when due and for the purpose of providing a sinking fund with which to pay the principal of said Bonds when due shall be and is hereby ordered levied upon all taxable property in said City, in addition to all other taxes. Said Tax shall be and is hereby ordered certified, levied and extended upon the rolls and collected by the same officers, in the same manner and at the same time as the taxes for general purposes in each of said years are certified, levied, extended and collected; that all funds derived from said tax shall be placed in said sinking fund which, together with any interest collected on same, shall be irrevocably pledged to the payment of the interest on and principal of said Bonds when and as the same fall due.

PURPOSE OF GENERAL OBLIGATION BOND REVENUES

Whereas, on the 9th day of December, 2003, pursuant to notice given, an election was held in the City of Yukon, Oklahoma (the "City"), for the purpose of submitting to the registered qualified voters the question of the issuance of general obligation bonds of said City, which election included the following propositions: (i) \$9,125,000 to provide for street improvements; (ii) \$1,500,000 to provide for bridge improvements; (iii) \$1,375,000 to provide for water system improvements, and (iv) \$1,000,000 to provide for sanitary sewer system improvements, all pursuant to Article 10, Section 27 of the Constitution of the State of Oklahoma.

ACCOUNT DETAIL

5101-560 BOND SERVICES FEES

Paying Agent service fees for the General Obligation Bonds.

5101-595 2015 SERIES GO BONDS-PRINCIPLE

Principle payments made for 2015 Series General Obligation Bond (GO Bond Series 2004, 2005 and 2006 refinanced.)

5101-596 2015 SERIES GO BONDS-INTEREST

Interest payments made for 2015 Series General Obligation Bond (GO Bond Series 2004, 2005 and 2006 refinanced.)



36 - SALES TAX CAPITAL IMPROVEMENT/DEBT SERVICE FUND REVENUE
FY 2022-2023

Account	Description	2020-2021 Actual Revenue	2021-2022 Budgeted Revenue	2021-2022 Projected Revenue	2022-2023 Proposed Revenue
	MISCELLANEOUS				
47125	Rental of Property: Sports Park	2,938	11,753	11,753	11,753
48110	Interest	46	100	47	50
48210	YNB Loan Proceeds	0	0	0	0
48251	Miscellaneous	381,201	124,871	1,366,154	0
48612	Sales Tax Revenue	4,500,357	4,502,612	4,887,562	4,985,313
48613	Use Tax Revenue	783,265	745,852	901,417	919,445
48614	Dedicated Sales Tax Revenue '07	1,500,119	1,475,871	1,629,187	1,661,771
48615	Transfer from Other Funds	628,388	337,177	180,559	503,854
48900	Transfer from GF Reserve	1,000,000	875,129	1,000,000	1,000,000
	TOTAL REVENUE	8,796,313	8,073,365	9,976,679	9,082,186

PURPOSE OF FUND

Restricted use by **Ordinance #936** passed and approved on January 30, 1996.

Section 2:

Tax Imposed. There is hereby imposed an excise tax of three-fourths of one percent (.75%) (in addition to any and all other excise taxes now in force) to be levied upon the gross proceeds or gross receipts derived from all sales taxable under the Oklahoma Sales Tax Code.

Section 3:

Purpose of Revenue. the purpose of this Ordinance to provide revenues for the use and benefit of the City of Yukon, Oklahoma (the "City"), said revenues to be expended only for the following limited purposes: (i) capital improvements and equipment for the use and benefit of the City and/or (ii) for the payment of financing costs for capital improvements and for the use and benefit of the City, including payment of debt service and costs of issuance in conjunction with obligations issued by the City or a public trust of which the City is the beneficiary to finance the improvements and purchases referenced in(i) above. The revenues generated pursuant to this Ordinance may be expended only for the limited purposes described above. All revenues would by this Ordinance shall be deposited in a limited-purpose fund and money in this limited-purpose tax fund shall be expended only as accumulated and only for the purposes specified in this Ordinance as approved by a vote of the qualified electors of the City as provided for in Section 4 hereof.

Restricted use by **Ordinance #1203** passed and approved on February 6, 2007.

Section 106-71.2:

a) In addition and cumulative to all other excise taxes on the purchase price levied by the City of Yukon on the storage, use or other consumption of tangible personal property within the City, an excise tax in the additional amount of one-fourth of one percent (.25%) of the purchase price is hereby levied upon the storage, use or other consumption of tangible personal property taxable under the use tax laws of this State, as provided in this Article III. This additional excise tax of one-fourth of one percent (.25%) is levied on all storage, use, consumption and all activities, status and conditions to which the existing excise taxes of the City of Yukon Use Tax Ordinances are applicable; and further, all administrative and enforcement provisions of the City of Yukon Use Tax Ordinance as contained in this Article III shall be applicable to this additional one-fourth of one percent (.25%) excise tax imposed by this Ordinance.

b) It is hereby declared to be the purpose of this Ordinance to provide revenues for the use and benefit of the City of Yukon, Oklahoma (the "City"), said revenues to be expended only for the following limited purposes: (i) capital improvements for the use and benefit of the City and/ or (ii) for the payment of financing costs for capital improvements for the use and benefit of the City, including payment of debt service and costs of bond or note issuance in conjunction with obligations issued by the City or a public trust of which the City is the beneficiary to finance the improvements and expenditures referenced in (i) above. The revenues generated pursuant to this Ordinance may be expended only for the limited purposes described above. All revenues generated by this Ordinance shall be deposited in a limited-purpose fund and money in this limited-purpose tax fund shall be expended only as accumulated and only for the purposes specified in this Ordinance. For purposes of this Section, the term /l capital improvements" shall have and be given the same meaning as set forth in 11 Oklahoma Statutes 2001917-110.



DEPARTMENTAL EXPENDITURES	2020-2021 ACTUAL	2021 - 2022		2022-2023	
		CURRENT BUDGET	PROJECTED YEAR END	REQUESTED BUDGET	
CAPITAL IMPROVEMENT					
5501-403	Cap. Improvements-Park Mc	35,176	0	0	309,000
5501-404	Cap. Improvements-Finance	1,391	0	0	0
5501-405	Cap. Improvements-Fire	82,743	21,000	64,571	364,739
5501-407	Cap. Improvements-Dev Ser	0	0	0	105,000
5501-408	Cap. Improvements-Library	32,525	35,000	35,000	42,500
5501-409	Cap. Improvements-Admin	0	111,912	0	0
5501-410	Cap. Improvements-Parks	0	0	0	567,617
5501-411	Cap. Improvements-Police	54,578	274,908	118,290	560,942
5501-412	Cap. Improvements-Prop. M	12,875	0	0	8,535
5501-415	Cap. Improvements-Recrea	0	0	59,279	0
5501-416	Cap. Improvements-Fleet M	512	0	9,305	80,000
5501-418	Cap. Improvements-Animal	0	46,000	0	46,000
5501-419	Cap. Improvements-Streets	29,854	1,425,000	1,425,000	755,000
5501-421	Cap. Improvements-PW Adr	0	0	0	45,000
5501-423	Cap. Improvements-Techno	279,450	373,043	373,043	353,885
5501-425	Cap. Improvements-Emerge	0	0	0	0
5501-469	Cap. Improvements-Utility Bi	0	27,000	0	28,000
5501-470	Cap. Improvements-Water&	389,389	0	92,522	108,750
5501-471	Cap. Improvements-Sanitati	315,891	305,000	324,829	278,413
5501-474	Cap. Improvements-Treatme	8,300	0	0	100,000
TOTAL CAPITAL IMPROVEMENT		1,242,685	2,618,863	2,501,839	3,753,381
CONTINGENCY AND TRANSFERS					
5501-601	Contingency	505,346	64,000	72,773	45,305
5501-601-5	Revenue Bond Trustee Fees	13,000	13,500	13,500	13,500
5501-608	Debt Service - 2012 Revenue	718,307	719,000	419,819	0
5501-609	Debt Service- Arvest Equip L	0	0	0	0
5501-610	Debt Service YMA 2013 Rev	936,610	940,000	546,770	0
5501-611	Debt Service 2015A Rev Not	2,132,931	2,313,000	2,313,302	0
5501-612	Debt Service 2015B Rev Not	171,872	0	0	0
5501-616	Debt Service-YNB	265,807	70,000	0	0
5501-617	Debt Service-2017 Rev Note	292,620	292,000	291,641	1,210,000
5501-618	Debt Service-2017B Rev Not	279,199	278,000	277,570	760,000
5501-619	Debt Service-2018 Rev Note	211,970	211,000	210,781	665,000
5501-620	Debt Service-RCB Bank	177,819	178,000	177,819	178,000
5501-621	Debt Service-2019 Rev Note	282,879	652,000	651,761	1,030,000
5501-622	Debt Service-2020 Rev Note	288,804	245,000	244,949	627,000
5501-650	City Match for Grant Fund	399,396	800,000	19,425	800,000
TOTAL CONTINGENCY AND TRANSFERS		6,676,561	6,775,500	5,240,110	5,328,805
TOTAL SALES TAX CAPITAL IMPROVEMENTS		7,919,247	9,394,363	7,741,949	9,082,186

Under FY 21-22 Budget 312,177
-3.32%

36-5501-403	Cap. Improvements-Park Maintenance		
	• 16' Toro Batwing Mower	139,000	
	• 4 Door Chevy Truck	50,000	
	• 60' Boom Lift	120,000	
	Total Cap. Improvements-Park Maintenance		309,000
36-5501-405	Cap. Improvements-Fire		
	• 2022 Polaris Ranger	37,367	
	• 2022 Chevy Tahoe	50,000	
	• E-1 Headlight Replacement / Ladder Emergency Lighting	26,000	
	• Fire Pumper Lease Agreement	217,872	
	• St. 2 Generator	22,000	PEST
	• 45 Chairs - Training & CTC Room	5,000	
	• Dining Table & Chairs - St. 1 & St. 2	6,500	
	Total Cap. Improvements-Fire		364,739
36-5501-407	Cap. Improvements-Development Services		
	• 2023 Chevy Tahoe	65,000	
	• 2023 Ford Explorer	40,000	
	Total Cap. Improvements-Development Services		105,000
36-5501-408	Cap. Improvements-Library		
	• Purchase materials for library collection including, but not limited to books, audio books, eBooks, video materials, Zinio digital magazines and	37,500	
	• Replace Handicap Door Mechanisms	5,000	
	Total Cap. Improvements-Library		42,500
36-5501-410	Cap. Improvements-Parks & Recreation		
	• Aquatic Operations/Facilities Audit	16,000	
	• Exterior Renovation at YCC	37,492	
	• Repair/Replace Parking Lot Lighting - YCC	19,000	
	• Replace DRC HVAC System	250,000	
	• City Park Tennis Courts/Fence	118,000	
	• Replace DRC Partition Wall	52,125	
	• Kimbell Tennis Courts/Fence	75,000	
	Total Cap. Improvements-Parks & Recreation		567,617
36-5501-411	Cap. Improvements-Police		
	• 10 - Chevy Tahoes & Equipment	481,854	PEST
	• Digital Message Board and Speed Trailer	17,268	
	• Body Cams 5 Year Plan - Year 2	34,020	
	• Security Fencing/Gates in PD Parking Lot	24,700	
	• PD Community Room Paint & Window Covers	1,500	
	• 2 - Dishwashers	1,600	
	Total Cap. Improvements-Police		560,942
36-5501-412	Cap. Improvements-Prop.Maint.		
	• 1 - Used Shipping Container (Mobile Mini)	3,335	
	• Commercial Ice Maker	3,200	
	• Commercial Dehumidifier	2,000	
	Total Cap. Improvements-Property Maintenance		8,535
36-5501-416	Cap. Improvements-Fleet Maintenance		
	• 2022 4 Wheel Drive Truck	45,000	
	• 1 Electric Gate for Shop Area	30,000	
	• 2 - Two Post Lifts for Vehicle Repairs	5,000	
	Total Cap. Improvements-Fleet Maintenance		80,000
36-5501-418	Cap. Improvements-Animal Control		
	• 1 - Half-Ton Chevy Pickup	46,000	
	Total Cap. Improvements-Animal Control		46,000

36-5501-419	Capital Improvements-Street Dept <ul style="list-style-type: none"> • 2021 Skid Steer & Attachments 135,000 • 2022 Dump Truck with Plow 250,000 • 1 - 2022 3/4 Ton Pickup Truck 45,000 • Striping for Major Streets 100,000 • Traffic Signal Radar - Yukon Pkwy & SH 66 70,000 • New Street Signs/Markers 30,000 • Concrete Jobs (Garage, Parks, Holly) 100,000 • Sidewalks 25,000 	<hr/> Total Cap. Improvements-Street Dept. 755,000
36-5501-421	Cap. Improvements-PW Admin <ul style="list-style-type: none"> • 4x4 Pickup Truck 45,000 	<hr/> Total Cap. Improvements-PW Admin 45,000
36-5501-423	Cap. Improvements-Technology Legislative <ul style="list-style-type: none"> • Nikon Camera 1,600 Development Services <ul style="list-style-type: none"> • (6) Surface Pro Units 15,000 Fire <ul style="list-style-type: none"> • Lexipol Policy Writing Software 27,000 • (10) iPads for Command Training Center 10,000 • Community Room Projector 1,800 Police <ul style="list-style-type: none"> • Mugshot Camera Kit 2,150 • New World Message Switch Virtualization 7,050 • New World Enterprise Server Migration 18,740 • LiveScan Interface Installation 4,640 • Biometrics Fingerprint Scanner, Equipment & Scanner 16,580 • Replace Integris Water Tower Cameras 12,000 Library <ul style="list-style-type: none"> • Programming Room Projector 1,800 • Scanner 1,000 Technology <ul style="list-style-type: none"> • Replace 68 Desktops & 2 GIS Computers 74,000 • 3 Spare Ubiquity Wireless Bridges 4,500 • 3 Spare FortiNet Access Points 3,000 • Replace WatchFire Sign at Library/DRC 59,525 • Install Fiber between JCG & Library 6,500 • Install Fiber between Centennial & Sanitation 32,000 • Install Fiber between Sanitation & Streets 7,000 • Install Fiber between Streets & EOC Bunker 33,000 Fleet Maintenance <ul style="list-style-type: none"> • Snap-On Scanner 15,000 	<hr/> Total Cap. Improvements-Technology 353,885
36-5501-469	Cap. Improvements-Utility Billing <ul style="list-style-type: none"> • 2022 Ford F150 1/2 Ton 28,000 	<hr/> Total Cap. Improvements-Utility Billing 28,000
36-5501-470	Cap. Improvements-Water & Sewer <ul style="list-style-type: none"> • 2 - 4x4 3/4 Ton Pick-Up Trucks 90,000 • 2022 Ductile Iron Cut Off Saw 3,750 • Rehab Existing Fire Hydrants 15,000 	<hr/> Total Cap. Improvements-Water & Sewer 108,750

36-5501-471	<p>Cap. Improvements-Sanitation</p> <ul style="list-style-type: none"> • 2022 Semi Transfer Truck 145,413 • Transfer Station Tunnel Chute 50,000 • Transfer Station Trailer - Walking Floor (Steel) 83,000 	<p>Total Cap. Improvements-Sanitation 278,413</p>
36-5501-474	<p>Cap. Improvements-Treatment & Supply</p> <ul style="list-style-type: none"> • Polymer Blend Unit 10,000 • Repair/Paint Parkland Sewer Lift Station 80,000 • Roof Replacement for WWTP 10,000 	<p>Total Cap. Improvements-Treatment & Supply 100,000</p>
Total Department Capital Improvements		3,753,381

- 36-5501-601 **CONTINGENCY/CAPITAL IMPROVEMENT RESERVE**
This serves as a contingency/reserve account to make sure that the City can meet it's obligations with respect to the amortization schedule of the outstanding revenue bonds regardless of the ebbs and flows of Sales Tax Revenue.
- 36-5501-601-5 **REVENUE BOND TRUSTEE FEES**
Fees paid to the banks administering the Revenue Bond funds.
- 36-5501-608 **DEBT SERVICE-2012 REVENUE BOND**
Revenue Bond issued December 2012 for \$6,500,000 and is for Capital Improvements. Final payment for this Revenue Bond January 2023.
- 36-5501-609 **DEBT SERVICE-ARVEST EQUIPMENT LOAN**
Debt service payments for Small Equipment Loan that will be paid off in December
- 36-5501-610 **DEBT SERVICE-2013 REVENUE BOND**
Revenue Bond issued March 2013 for \$8,515,456 and is for Capital Improvements. Final payment for this Revenue Bond January 2023.
- 36-5501-611 **DEBT SERVICE-2015A REVENUE NOTE**
Revenue Note issued March 2015 for \$9,520,000 and is for Capital Improvements and Bond restructuring. Final payment for this Revenue Bond June 2022.
- 36-5501-612 **DEBT SERVICE-2015B REVENUE NOTE**
Revenue Note issued April 2015 for \$5,805,000 and is for Capital Improvements and Bond restructuring. Final payment for this Revenue Bond June 2022.
- 36-5501-616 **DEBT SERVICE-YNB**
Revenue Note issued in May 2017 for \$380,000 for police vehicles. Final payment will be June 2020. And a Revenue Note issued in November 2018 for \$800,000 and is for the Police vehicles. Final payment made in June '21.
- 36-5501-617 **DEBT SERVICE-2017 REVENUE NOTE**
Revenue Note issued in July 2017 for \$10,000,000 and is for Capital Improvements. Final payment for this Revenue Bond July 2031.
- 36-5501-618 **DEBT SERVICE-2017B REVENUE NOTE**
Revenue Note issued in October 2017 for \$5,840,000 and is for Capital Improvements and Note restructuring. Final payment for this Revenue Bond July 2031.
- 36-5501-619 **DEBT SERVICE-2018 REVENUE NOTE**
Revenue Note issued in August 2018 for \$5,675,000 and is for Capital Improvements. Final payment for this Revenue Bond January 2032.
- 36-5501-620 **DEBT SERVICE-RCB BANK**
Revenue Note issued May 2018 for \$825,000 and is for one (1) Fire truck and two (2) Sanitation trucks. Final payment will be in June 2023.

- 36-5501-621 DEBT SERVICE-2019 REVENUE NOTE
Revenue Note issued in May 2019 for \$9,540,000 and is for Capital Improvements. Final payment will be in January 2032
- 36-5501-622 DEBT SERVICE-2020 REVENUE NOTE
Revenue Note issued in April 2020 for \$9,000,000 and is for Capital Improvements. Final payment will be in January 2033
- 36-5501-628 TRANSFER TO GENERAL FUND
- 36-5501-650 CITY MATCH GRANT FUND
This account is for any city match funds required for Grants, if awarded.



38 - HOTEL/MOTEL TAX FUND
FY 2022 - 2023

REVENUE

Account	Description	2020-2021 Actual Revenue	2021-2022 Budgeted Revenue	2021-2022 Projected Revenue	2022-2023 Proposed Revenue
	MISCELLANEOUS				
48110	Interest	203	205	116	125
48250	Miscellaneous	50,000	0	0	0
48800	Hotel/Motel Tax	225,454	196,730	304,564	310,655
48810	Sale of Promotional Items	0	6,000	1,260	5,000
	Appropriated Fund Balance	265,113	182,510	41,506	94,179
	TOTAL REVENUE	540,770	385,445	347,447	409,959

PURPOSE OF FUND

Restricted use by **Ordinance #1224** passed and approved on June 3, 2008.

Section 105-114:

Levied Amount. There is hereby levied and imposed an excise tax of five percent (5.0%) upon the gross proceeds or gross receipts derived from all rent for every occupancy of a room or rooms in a hotel in this City. (With noted exemptions.)

Section 105-133:

Use Of Funds. One Hundred Percent (100%) of all taxes collected pursuant to the provisions of this Article shall be set aside and used exclusively for the purpose of encouraging, promoting and fostering economic development, convention, tourism and parks and recreation for the City of Yukon. The funds may be used for the employment of personnel, purchase or lease of assets, pledge for indebtedness or to fund contracts for services as the City Council may deem appropriate in furtherance, of the purposes set forth herein. The City Council shall determine on a yearly basis the apportionment and distribution of the room tax funds. Each year, a review will be conducted on the prior year's use of funds subsequent to distribution.



DEPARTMENTAL EXPENDITURES	2020-2021 ACTUAL	2021-2022		2022-2023 REQUESTED BUDGET
		CURRENT BUDGET	PROJECTED YEAR END	
MATERIALS AND SUPPLIES				
38-5501-205 NonDurable Supplies	5,500	8,200	0	9,000
38-5501-225 Promotional Items	1,020	0	0	750
TOTAL MATERIALS AND SUPPLIES	6,520	8,200	0	9,750
SERVICES AND CHARGES				
38-5501-331 Travel Expense	316	6,320	0	2,000
38-5501-345 Advertising	70,015	76,615	76,615	76,770
38-5501-348 Consultant Fees	0	1,500	1,000	2,000
38-5501-349 Printing	2,500	0	140	150
38-5501-354 Assoc. Memberships & Conf. Reg	3,205	3,250	2,600	3,800
38-5501-356 Training	0	250	0	250
38-5501-366 Contingency-Hotel/Motel Tax	24,390	5,000	0	5,000
38-5501-381-101 Fest&Events-Freedom Fest Firewc	39,900	39,900	39,900	42,000
38-5501-381-104 Fest&Events-Rock the Route	0	68,200	62,000	68,200
38-5501-381-106 Route 66 Triple Tour	0	43,000	43,000	43,000
TOTAL SERVICES AND CHARGES	140,327	244,035	225,255	243,170
TRANSFERS				
38-5501-601 Transfer to General Fund	377,185	0	0	0
TOTAL TRANSFERS	377,185	0	0	0
Fund Balance	0	0	0	0
TOTAL TOURISM & EVENTS	524,032	252,235	225,255	252,920

Under FY 21-22 Budget 685
0.27%

38-5501-205	NONDURABLE SUPPLIES	
	Banner replacement for Main Street	
	75 New Winter & 35 New Spring Banners	\$9,000.00
		\$9,000.00
38-5501-225	PROMOTIONAL ITEMS	
	This expense includes promotional items to promote tourism in Yukon	
38-5501-331	TRAVEL EXPENSE	
	This expense includes airline, mileage, hotel accommodations, meals, etc. for tourism events, conferences, etc.	
	IAAPA Conference	\$2,000.00
38-5501-345	ADVERTISING	
	Includes the cost of print and digital advertising in various publications through these vendors:	
	Travel OK Brochure Fulfillment (CIP Brochure Distr.)	\$1,000.00
	Travel OK Motorcycle Guide	\$2,000.00
	Travel OK Route 66 Guide	\$4,250.00
	Cox Holiday Package (TV - Cable Metro Area (CIP))	\$3,100.00
	Metro Family Magazine (6x's a year)	\$6,335.00
	Facebook / Instagram (RtR)	\$500.00
	Facebook / Instagram (CIP)	\$700.00
	Facebook / Instagram (CTF)	\$500.00
	Facebook / Instagram (FOC)	\$500.00
	Facebook / Instagram (FF)	\$300.00
	Google Ads (RtR)	\$500.00
	Google Ads (CIP)	\$700.00
	Google Ads (CTF)	\$500.00
	Google Ads (FOC)	\$500.00
	Google Ads (FF)	\$300.00
	State Tourism Guide	\$7,055.00
	Travel OK Festival eNewsletter (CIP)	\$1,275.00
	News9 - Holiday Presenting Sponsor Package	\$4,000.00
	Texas Monthly (CIP)	\$5,500.00
	Tyler Media - Magic 104.1 Christmas Sponsorship	\$7,000.00
	Tyler Media - Radio Ads for Czech Festival	\$750.00
	Tyler Media - Radio Ads for Festival of the Child	\$750.00
	Tyler Media - Radio Ads for Chisholm Trail Festival	\$750.00
	Lamar Billboards & 9 Outdoor (RtR)	\$2,500.00
	9 Outdoor Billboards (Czech Fest)	\$1,875.00
	9 Outdoor Billboards (FOC)	\$2,500.00
	9 Outdoor Billboards (CTF)	\$2,500.00
	Lamar Billboards & 9 Outdoor (CIP)	\$6,200.00
	Lamar Billboards (FF)	\$1,200.00
	Print Ads - Yukon Progress (RtR)	\$3,440.00
	Print Ads - Yukon Progress (Czech)	\$1,740.00
	Print Ads - Yukon Progress (CIP)	\$6,050.00
	Total	\$76,770.00

38-5501-348	CONSULTANT FEES J Holland Photography	
38-5501-349	PRINTING	
38-5501-354	ASSOC. MEMBERSHIPS & CONF. REG. Includes memberships to tourism organizations and conference registration to tourism and attraction conferences.	
	OTIA Membership	\$2,500.00
	IAAPA Membership	\$750.00
	Route 66 Association	\$50.00
	IAAPA Conf. Reg. (2 people)	\$500.00
	Total	\$3,800.00
38-5501-356	TRAINING IAAPA Online Training Sessions	
38-5501-366	CONTINGENCY - HOTEL/MOTEL TAX Includes emergencies or non-budgeted items	

FESTIVALS AND EVENTS

38-5501-381-101	FREEDOM FEST Firework Displays	
38-5501-381-104	ROCK THE ROUTE CONCERT Host a concert on historic Route 66 with food trucks.	
	Entertainment	\$50,000.00
	Stage/Audio Equipment rental	\$13,000.00
	Insurance rider for Concert	\$1,200.00
	Porta potty rental	\$1,000.00
	Hotel accomodations/food for Bands	\$1,000.00
	Miscellaneous supplies	\$2,000.00
	Total	\$68,200.00
38-5501-381-106	ROUTE 66 TRIPLE TOUR CONCERT	
	Entertainment	\$20,000.00
	Stage/Audio Equipment rental	\$13,000.00
	Advertising	\$5,000.00
	Insurance rider for Concert	\$1,000.00
	Porta potty rental	\$1,000.00
	Hotel accomodations/food for Bands	\$1,000.00
	Miscellaneous supplies	\$2,000.00
	Total	\$43,000.00



DEPARTMENTAL EXPENDITURES	2020-2021 ACTUAL	2021-2022		2022-2023 REQUESTED BUDGET
		CURRENT BUDGET	PROJECTED YEAR END	
MATERIALS AND SUPPLIES				
38-5502-201 Office Supplies	0	0	0	0
38-5502-202 Duplication/Computer Su	0	0	0	0
38-5502-208 Publications & Periodic	199	300	0	199
38-5502-213 Food Supplies	0	0	0	0
TOTAL MATERIALS AND SUPPLIES	199	300	0	199
SERVICES AND CHARGES				
38-5502-331 Travel Expense	0	4,000	0	4,000
38-5502-347 Special Services	0	0	0	0
38-5502-348 Consultant Fees	1,855	10,000	7,500	10,000
38-5502-349 Printing	0	0	0	0
38-5502-354 Assoc Memberships & Con	410	4,375	200	4,375
38-5502-356 Training	0	0	0	0
TOTAL SERVICES AND CHARGES	2,265	18,375	7,700	18,375
DEBT SERVICE				
38-5502-503 Support of Organizations	0	0	0	20,000
TOTAL DEBT SERVICE	0	0	0	20,000
TOTAL ECONOMIC DEVELOPMENT	2,464	18,675	7,700	38,574

Over FY 21-22 Budget 19,899
106.55%

38-5502-201	OFFICE SUPPLIES Paper clips, staples, pens, etc.	
38-5502-202	DUPLICATION / COMPUTER SUPPLIES Paper, flash drives, copies, etc.	
38-5502-208	PUBLICATIONS & PERIODICALS Newspaper subscriptions, Journal Record Subscription, etc.	
38-5502-213	FOOD SUPPLIES Catering, food supplies, paper products, beverages, etc. for in office meetings	
38-5502-331	TRAVEL EXPENSE Travel expenses for various conferences including Red River States Conference & Deal Making, ICSC's RECON, as well as business lunches or dinner meetings.	
38-5502-347	SPECIAL SERVICES Update market profile data and other services to bring development to Yukon.	
38-5502-348	CONSULTANT FEES This includes attorney fees from the Center of Economic Development Law for legal support/counsel services for the extension of TIF	
38-5502-349	PRINTING Cost of printing envelopes, stationary, brochures, etc.	
38-5502-354	ASSOCIATION MEMBERSHIPS AND CONFERENCE REGISTRATIONS Includes memberships and conference registrations for staff.	
	ICSC Membership	\$200.00
	ICSC Red River States Conf. Reg	\$800.00
	ICSC Recon	<u>\$3,375.00</u>
		\$4,375.00
38-5502-356	TRAINING Allows for training classes and workshops in regards to Economic Development.	



DEPARTMENTAL EXPENDITURES	2020-2021 ACTUAL	2021-2022		2022-2023 REQUESTED BUDGET
		CURRENT BUDGET	PROJECTED YEAR END	
MATERIALS AND SUPPLIES				
38-5503-201 Office Supplies	495	500	500	350
38-5503-202 Duplication/Computer Suppli	0	380	380	550
38-5503-208 Publications & Periodicals	0	0	0	0
38-5503-213 Food Supplies	15	200	200	150
38-5503-217 Wearing Apparel	218	350	350	150
38-5503-225 Promotional Items	500	270	270	500
TOTAL MATERIALS AND SUPPLIES	1,228	1,700	1,700	1,700
SERVICES AND CHARGES				
38-5503-311 Signs	0	1,000	1,000	0
38-5503-331 Travel Expense	0	4,550	4,550	4,550
38-5503-345 Advertising	4,972	3,100	3,100	3,000
38-5503-349 Printing	138	200	200	200
38-5503-354 Assoc Memberships & Conf R	375	435	375	1,115
38-5503-356 Training	124	0	0	0
38-5503-366 Emergencies	281	0	0	500
38-5503-381-101 Shop Small Saturday	455	500	500	500
38-5503-381-102 Christmas	2,362	2,500	2,547	3,000
38-5503-381-103 Car Show	1,500	1,500	1,470	2,000
38-5503-381-104 Spring Event	1,778	1,500	1,500	1,500
38-5503-381-105 Art Show	802	1,000	1,000	0
38-5503-381-106 Fall Event	260	500	500	400
38-5503-381-107 Fundraising Event	0	0	0	0
TOTAL SERVICES AND CHARGES	13,046	16,785	16,742	16,765
TRANSFERS				
38-5503-601 Transfer to General Fund	0	96,050	96,050	100,000
TOTAL TRANSFERS	0	96,050	96,050	100,000
TOTAL MAIN STREET PROGRAM	14,274	114,535	114,492	118,465

Over FY 21-22 Budget 3,930
3.43%

38-5503-213	<p>FOOD SUPPLIES Cost of banquet, Chamber Luncheons, food for annual planning workshop.</p>																			
38-5503-217	<p>WEARING APPAREL Apparel for the Main Street Director, event t-shirts for volunteers, etc.</p>																			
38-5503-225	<p>PROMOTIONAL ITEMS Cost includes welcome baskets for auctions, branded items for donations, gifts, etc.</p>																			
38-5503-311	<p>SIGNS Includes light pole signs, decorative parking, etc.</p>																			
38-5503-331	<p>TRAVEL EXPENSE Expenses for Nat'l Main Street Conf., in-state mandatory training meetings, mileage reimbursements and tickets to the OK Main Street Awards Banquet.</p> <table border="0" style="width: 100%;"> <tr> <td>National Conference</td> <td style="text-align: right;">\$2,500</td> </tr> <tr> <td>State Conference (Art, History, Preservation, etc.)</td> <td style="text-align: right;">\$500</td> </tr> <tr> <td>Keep Oklahoma Beautiful Forum and Awards</td> <td style="text-align: right;">\$150</td> </tr> <tr> <td>Training (OMSC August & November meetings)</td> <td style="text-align: right;">\$1,400</td> </tr> <tr> <td style="text-align: right;">Total</td> <td style="text-align: right;"><u>\$4,550</u></td> </tr> </table>	National Conference	\$2,500	State Conference (Art, History, Preservation, etc.)	\$500	Keep Oklahoma Beautiful Forum and Awards	\$150	Training (OMSC August & November meetings)	\$1,400	Total	<u>\$4,550</u>									
National Conference	\$2,500																			
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Keep Oklahoma Beautiful Forum and Awards	\$150																			
Training (OMSC August & November meetings)	\$1,400																			
Total	<u>\$4,550</u>																			
38-5503-345	<p>ADVERTISING Includes the cost of any Main Street advertising (brochures, print ads, event advertising, etc)</p> <table border="0" style="width: 100%;"> <tr> <td>Shop Small Saturday</td> <td style="text-align: right;">\$500</td> </tr> <tr> <td>Christmas</td> <td style="text-align: right;">\$1,000</td> </tr> <tr> <td>Car Show</td> <td style="text-align: right;">\$500</td> </tr> <tr> <td>Spring Event</td> <td style="text-align: right;">\$500</td> </tr> <tr> <td>Art Show</td> <td style="text-align: right;">\$0</td> </tr> <tr> <td>Fall Event</td> <td style="text-align: right;">\$0</td> </tr> <tr> <td>Fundraising Event</td> <td style="text-align: right;">\$0</td> </tr> <tr> <td>Miscellaneous</td> <td style="text-align: right;">\$500</td> </tr> <tr> <td style="text-align: right;">Total</td> <td style="text-align: right;"><u>\$3,000</u></td> </tr> </table>	Shop Small Saturday	\$500	Christmas	\$1,000	Car Show	\$500	Spring Event	\$500	Art Show	\$0	Fall Event	\$0	Fundraising Event	\$0	Miscellaneous	\$500	Total	<u>\$3,000</u>	
Shop Small Saturday	\$500																			
Christmas	\$1,000																			
Car Show	\$500																			
Spring Event	\$500																			
Art Show	\$0																			
Fall Event	\$0																			
Fundraising Event	\$0																			
Miscellaneous	\$500																			
Total	<u>\$3,000</u>																			
38-5503-349	<p>PRINTING Includes the cost of printing business cards, envelopes, stationary, flyers, etc.</p>																			
38-5503-354	<p>ASSOCIATION MEMBERSHIPS & CONFERENCE REGISTRATIONS Association memberships and conference registrations for Director.</p> <table border="0" style="width: 100%;"> <tr> <td>National Main Street Membership</td> <td style="text-align: right;">\$375</td> </tr> <tr> <td>Keep Oklahoma Beautiful Membership</td> <td style="text-align: right;">\$200</td> </tr> <tr> <td>OK Preservation/history; AG; or Arts Council Registration</td> <td style="text-align: right;">\$100</td> </tr> <tr> <td>Main Street Now Conf. Registration</td> <td style="text-align: right;">\$440</td> </tr> <tr> <td style="text-align: right;">Total</td> <td style="text-align: right;"><u>\$1,115</u></td> </tr> </table>	National Main Street Membership	\$375	Keep Oklahoma Beautiful Membership	\$200	OK Preservation/history; AG; or Arts Council Registration	\$100	Main Street Now Conf. Registration	\$440	Total	<u>\$1,115</u>									
National Main Street Membership	\$375																			
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OK Preservation/history; AG; or Arts Council Registration	\$100																			
Main Street Now Conf. Registration	\$440																			
Total	<u>\$1,115</u>																			
38-5503-356	<p>TRAINING Mandatory training required by the Oklahoma Main Street Program. There is no cost for these sessions.</p>																			

38-5503-366 EMERGENCIES
This account is for un-budgeted, emergency expenses that may arise throughout the year.

FESTIVALS AND EVENTS

38-5503-381-101 SHOP SMALL SATURDAY
Shop local campaign with AMEX event to include supplies, decorations, prizes for customers, and refreshments at booth.

38-5503-381-102 CHRISTMAS
Event expenses for Christmas on Main & Czech Christmas Market to include Santa, Carriage Rides, Photo keepsakes, supplies, port-a-johns, and décor.

38-5503-381-103 CAR SHOW
Cruise-In for a Cause: photo keepsakes, volunteer t-shirts, entertainment, supplies, port-a-johns, etc.

38-5503-381-104 SPRING EVENT
Spring Fashion Show & Brunch: cost of food, decorations/supplies, door prizes/gifts, entertainment, venue and equip rental.

38-5503-381-105 ART SHOW
6x6 on Route 66 Art Show: entertainment, food supplies, supplies, and décor.

38-5503-381-106 FALL EVENT
Fall décor for downtown district (pumpkins, hay, etc.)

38-5503-381-107 FUNDRAISING EVENT



62 - CIP-O&G; HWY & STREETS
FY 2022-2023

REVENUE

Account	Description	2020-2021 Actual Revenue	2021-2022 Budgeted Revenue	2021-2022 Projected Actual Rev	2022-2023 Projected Revenue
46162	Oil & Gas Receipts	883	1,507	1,608	1,600
48110	Interest	68	72	40	50
	TOTAL REVENUE	952	1,579	1,648	1,650

EXPENDITURES

Account	Account Name	2020-2021 Actual Expenditures	2021-2022 Current Expenditures	2021-2022 Projected Expenditures	2022-2023 Proposed Expenditures
5162-503	Capital Imp. (Oil & Gas)	0	0	0	0
	Fund Balance	952	1,579	1,648	1,650
	TOTAL EXPENDITURES	952	1,579	1,648	1,650

SOURCE OF REVENUE

Includes payments for Royalty Interests owned by the City from Oil and Gas wells. Previously included Funds received from the City of Oklahoma city for street improvements for NW 10th, Mustang Rd (Yukon Pkwy) and Piedmont Rd (Hwy 4.)

ACCOUNT DETAIL

5162-503 CAPITAL IMPROVEMENTS (OIL & GAS)

Includes Capital Improvement projects. No projects planned this fiscal year.



64 - SPECIAL REVENUE FUND REVENUE
FY 2022-2023

Account	Description	2020-2021 Actual Revenue	2021-2022 Budgeted Revenue	2021-2022 Projected Revenue	2022-2023 Proposed Revenue
SPECIAL REVENUE					
46118	Special Events	215,791	150,000	145,975	150,000
46121	Miscellaneous Reimbursement	6,840	5,000	25,000	10,000
461229	Insurance Contingency	75,906	60,000	90,000	85,000
46142	Insurance Reimb. Revenue	202,895	25,000	100,000	35,000
46143	Mabel Fry Contr- Rent	0	500	215	100
461431	Mabel Fry Contr- Books	4,693	5,000	20,807	10,000
46144	State Aid Revenue	16,623	15,000	15,078	15,000
46145	Library - ALA Grant	0	0	0	0
46146	Library Special Revenue	12,750	13,000	50,000	10,000
461591	State Seizures Revenue	12,965	7,000	1,000	1,000
461592	Federal Seizures Revenue	1,669	20,000	23,000	10,000
46163	Surety Jail	875	2,000	750	700
461631	Drug and Alcohol	5,839	12,500	5,392	5,000
46164	911 Revenue	76,958	42,000	75,600	72,000
46167S	Christmas With a Cop Donations	0	8,000	5,897	6,000
46168	Police Training Revenue	19,916	11,500	15,784	12,500
46169	PD Community Relations	2,375	5,000	2,500	2,500
46265	Support of Org-Fire Rescue	200	12,000	6,500	10,000
MISCELLANEOUS					
48110	Interest- CI Account	1	1	1	1
481101	Interest Earned - DEA	15	10	9	10
48167	FEMA Reimbursement	0	35,000	5,344	35,000
482699	Pennies for Parks	17	0	10	10
482702	Park Friends Revenue	29,915	25,000	60,000	32,000
482707	Youth Sports Revenue	118,513	130,000	154,000	154,000
482708	Spirit League Revenue	0	0	4,950	4,500
482822	Park Friends DRC	2,834	0	12,900	5,000
48990	Appropriated Fund Balance	0	1,500	1,500	0
TOTAL REVENUE		807,591	585,011	822,211	665,321

PURPOSE OF FUND

The 64 Fund budget is different than the other funds within the City of Yukon. It is almost completely comprised of accounts that operate functionally as funds unto themselves. This is because they generally have dedicated revenue streams that by statute or contract can only be used for certain purposes. For this reason they are segregated from the General Fund. Non of these series of accounts can spend money until there are specific funds from their dedicated revenue streams received. This budget is an estimate but many of the accounts will fluctuate greatly year to year (i.e. it is difficult to know the amount of insurance reimbursement or FEMA emergency reimbursement funds that the City will receive in any given year.



REVENUE

Account	Description	2020-2021 Actual Revenue	2021-2022 Budgeted Revenue	2021-2022 Projected Revenue	2022-2023 Proposed Revenue
461229	Insurance Contingency	75,906	60,000	90,000	85,000
	TOTAL REVENUE	75,906	60,000	90,000	85,000

EXPENDITURES

Account	Account Name	2020-2021 Actual Expenditures	2021-2022 Budgeted Expenditures	2021-2022 Projected Expenditures	2022-2023 Proposed Expenditures
SERVICES AND CHARGES					
5122-366	Contingency	62,984	60,000	83,211	85,000
	TOTAL SERVICES AND CHARGES	62,984	60,000	83,211	85,000
	TOTAL EXPENDITURES	62,984	60,000	83,211	85,000

SOURCE OF REVENUES

Premiums and fees received for Retiree and/or COBRA insurance.

ACCOUNT DETAIL

5122-366 CONTINGENCY

This account used for any Retiree Insurance; paid only when corresponding Revenue account receives funds.



REVENUE

Account	Description	2020-2021 Actual Revenue	2021-2022 Budgeted Revenue	2021-2022 Projected Revenue	2022-2023 Proposed Revenue
46118	Special Events	215,791	150,000	145,975	150,000
	TOTAL REVENUE	215,791	150,000	145,975	150,000

EXPENDITURES

Account	Account Name	2020-2021 Actual Expenditures	2021-2022 Budget Expenditures	2021-2022 Projected Expenditures	2022-2023 Proposed Expenditures
	PERSONAL SERVICES				
5123-113-116	FICA	6,307	5,496	5,724	6,000
	TOTAL SERVICES AND CHARGES	6,307	5,496	5,724	6,000
	SERVICES AND CHARGES				
5123-381	Special Events	81,991	61,129	70,000	60,000
5123-381-116	Christmas Bonus	95,257	83,375	87,474	84,000
	TOTAL SERVICES AND CHARGES	177,248	144,504	157,474	144,000
	TOTAL EXPENDITURES	183,555	150,000	163,198	150,000

SOURCE OF REVENUES

The City has contracts with AT&T, Sprint, Verizon and T-Mobile to lease space for their antennas atop our water towers. These lease payments are deposited into Special Events by contract. Also includes event shirt sales.

ACCOUNT DETAIL

5123-381 SPECIAL EVENTS
This account used for Christmas in the Park displays, supplies, etc; Freedom Fest supplies and entertainment and other special events for the City.

5123-381-116 CHRISTMAS BONUS
This account used for Employee Christmas bonuses.



REVENUE

Account	Description	2020-2021 Actual Revenue	2021-2022 Budgeted Revenue	2021-2022 Projected Revenues	2022-2023 Proposed Revenue
482699	Pennies for Parks	17	0	10	10
482702	Park Friends Revenue	29,915	25,000	60,000	32,000
482707	Youth Sports Revenue	118,513	130,000	154,000	154,000
482708	Spirit League Revenue	0	0	4,950	4,500
482822	Park Friends DRC	2,834	0	12,900	5,000
	TOTAL REVENUE	151,279	155,000	231,860	195,510

EXPENDITURES

Account	Account Name	2020-2021 Actual Expenditures	2021-2022 Budgeted Expenditures	2021-2022 Projected Expenditures	2022-2023 Proposed Expenditures
SERVICES AND CHARGES					
5128-380-110	Park Friends	54,381	25,000	90,000	90,000
5128-380-112	Park Friends DRC	1,604	0	12,500	5,000
5128-380-116	Youth Sports Expenses	77,670	130,000	91,000	95,000
5128-380-117	Spirit League Expenses	0	0	2,000	5,510
	TOTAL SERVICES AND CHARGES	133,655	155,000	195,500	195,510
	TOTAL EXPENDITURES	133,655	155,000	195,500	195,510

SOURCE OF REVENUES

Revenue comes from event sponsorships, memory benches, special memorials, park enhancements, special concessions and various miscellaneous donations.

ACCOUNT DETAIL

5128-380-110 PARK FRIENDS

This account is used for various special projects for parks and recreation such as park enhancement, beautification, facilities, programs, events as well as other miscellaneous

5128-380-112 PARK FRIENDS (REYNOLDS)

This account is used for various expenses for park upgrades, programs, events, and supplies for the Dale Robertson Center. The initial donation was earmarked for the senior center.

5128-380-116 YOUTH SPORTS EXPENSES

Includes expenditures for Umpire/Referee fees, concessions, gate keepers, scorekeepers, facility usage fees, sports equipment, facility improvements, repairs, field maintenance equipment, bases,

5128-380-195 START UP PETTY CASH

This account is used for start-up cash for the swimming pool gates, concession at the pools and



REVENUE

Account	Description	2020-2021 Actual Revenue	2021-2022 Budgeted Revenue	2021-2022 Projected Revenue	2022-2023 Proposed Revenue
48167	FEMA Reimbursement	0	35,000	5,344	35,000
	TOTAL REVENUE	0	35,000	5,344	35,000

EXPENDITURES

Account	Account Name	2020-2021 Actual Expenditures	2021-2022 Budgeted Expenditures	2021-2022 Projected Expenditures	2022-2023 Proposed Expenditures
	SERVICES AND CHARGES				
5141-366	FEMA Reimb Expenses	775,132	35,000	4,439	35,000
	TOTAL SERVICES AND CHARGES	775,132	35,000	4,439	35,000
	TOTAL EXPENDITURES	775,132	35,000	4,439	35,000

SOURCE OF REVENUES

Funds received from FEMA for Emergency Management use or reimbursement of approved expenses.

ACCOUNT DETAIL

5141-366 FEMA REIMB EXPENSES

Includes expenses incurred while assisting/participating in incidents that have been declared a state or federal emergency. These incidents are overseen and reimbursed by FEMA.



REVENUE

Account	Description	2020-2021 Actual Revenue	2021-2022 Budgeted Revenue	2021-2022 Projected Revenue	2022-2023 Proposed Revenue
46121	Miscellaneous Reimbursement	6,840	5,000	25,000	10,000
46142	Insurance Reimbursement Rever	202,895	25,000	100,000	35,000
TOTAL REVENUE		209,735	30,000	125,000	45,000

EXPENDITURES

Account	Account Name	2020-2021 Actual Expenditures	2021-2022 Budgeted Expenditures	2021-2022 Projected Expenditures	2022-2023 Proposed Expenditures
SERVICES AND CHARGES					
5142-366-101	Insurance Reimbursement	159,532	25,000	62,864	40,000
5142-366-191	Misc Reimbursements	2,878	5,000	2,500	5,000
TOTAL SERVICES AND CHARGES		162,410	30,000	65,364	45,000
TOTAL EXPENDITURES		162,410	30,000	65,364	45,000

SOURCE OF REVENUES

Funds received from filing of insurance claims after city buildings, property, vehicles and equipment have been lost, stolen or damaged. Also includes revenue from miscellaneous reimbursements.

ACCOUNT DETAIL

5142-366-101 INSURANCE REIMBURSEMENT

This account used to pay for repairs when City buildings, vehicles, equipment or property has been damaged and insurance funds have been received.

5142-366-191 MISC REIMBURSEMENTS

This account used for any miscellaneous reimbursements; paid only when corresponding Revenue account receives funds.



REVENUE

Account	Description	2020-2021 Actual Revenue	2021-2022 Budgeted Revenue	2021-2022 Projected Revenues	2022-2023 Proposed Revenue
	Fund Balance				
46144	State Aid Revenue	16,623	15,000	15,078	15,000
	TOTAL REVENUE	16,623	15,000	15,078	15,000

EXPENDITURES

Account	Account Name	2020-2021 Actual Expenditures	2021-2022 Budgeted Expenditures	2021-2022 Projected Expenditures	2022-2023 Proposed Expenditures
PERSONAL SERVICES					
5144-101	State Aid-F/T Employee	0	0	0	0
5144-102	State Aid-P/T Employee	0	0	0	0
5144-112	State Aid-Retirement	0	0	0	0
5144-113	State Aid-FICA (Social Sec)	0	0	0	0
	TOTAL PERSONAL SERVICES	0	0	0	0
MATERIALS AND SUPPLIES					
5144-201	State Aid-Office Supplies	1,191	600	600	0
5144-208	State Aid-Publications and Periodicals	1,806	2,000	2,000	0
5144-221	State Aid-Public Education	5,954	5,500	5,500	4,000
	TOTAL MATERIALS AND SUPPLIES	8,951	8,100	8,100	4,000
SERVICES AND CHARGES					
5144-340	State Aid-Postage	440	200	200	139
5144-376	State Aid-Licensing	0	545	545	700
	TOTAL SERVICES AND CHARGES	440	745	745	839
CAPITAL IMPROVEMENT					
5144-424	State Aid-Books	9,632	2,385	2,380	2,100
	TOTAL CAPITAL IMPROVEMENT	9,632	2,385	2,380	2,100
TRANSFERS					
5144-601	Transfer to General Fund	3,225	3,770	3,853	8,061
	TOTAL TRANSFERS	3,225	3,770	3,853	8,061
	Fund Balance	0	0	0	0
	TOTAL EXPENDITURES	22,248	15,000	15,078	15,000

SOURCE OF REVENUES

Annual State Aid Grant from Oklahoma Department of Libraries

ACCOUNT DETAIL

- 5144-102 **STATE AID-F/T EMPLOYEE**
F/T Employee paid from State Aid funds.

- 5144-102 **STATE AID-P/T EMPLOYEE**
P/T Employee paid from State Aid funds.

- 5144-201 **STATE AID-OFFICE SUPPLIES**
Office supplies purchased from State Aid funds.

- 5144-208 **STATE AID-PUBLICATIONS AND PERIODICALS**
This account used to purchase Magazines/Newspapers for the Library from State Aid Funds.

- 5144-221 **STATE AID-PUBLIC EDUCATION**
This account used to purchase program supplies from State Aid Funds. This includes recording software, program presenter fees and incentives.

- 5144-340 **STATE AID-POSTAGE**
This account used for postage for Overdue notices and Inter-Library Loan shipping costs purchased

- 5144-376 **STATE AID-LICENSING**
This account used for the Annual Movie Licensing expense.

- 5144-424 **STATE AID-BOOKS**
This account used to purchase books for the collection from State Aid Funds.

- 5144-601 **TRANSFER TO GENERAL FUND**
Transfer of funds to General Fund to offset P/T Library Clerk salary and taxes.



REVENUE

Account	Description	2020-2021 Actual Revenue	2021-2022 Budgeted Revenue	2021-2022 Projected Revenue	2022-2023 Projected Revenue
	Fund Balance	6,360	1,500	0	0
46143	Mabel Fry Contr - Rent	0	500	215	100
461431	Mabel Fry Contr - Books	4,693	5,000	20,807	10,000
46145	Library - ALA Grant	0	0	0	0
46146	Library Special Revenue	12,750	13,000	50,000	10,000
	TOTAL REVENUE	23,803	20,000	71,022	20,100

EXPENDITURES

Account	Account Name	2019-2020 Actual Expenditures	2020-2021 Budgeted Expenditures	2020-2021 Projected Expenditures	2021-2022 Proposed Expenditures
PERSONAL SERVICES					
5146-102	Library Spec Rev-P/T Employee	0	0	0	0
5146-113	Library Spec Rev-FICA (Social Sec	0	0	0	0
	TOTAL PERSONAL SERVICES	0	0	0	0
SERVICES AND CHARGES					
5146-354	Library Spec Rev-Travel/Conf Exp	0	0	0	0
5146-366-101	Can County Educ Fac Authority	2,160	0	0	0
5146-366-102	MCFPL Contribution Expenses	14,323	13,000	13,000	10,000
	TOTAL SERVICES AND CHARGES	16,482	13,000	13,000	10,000
CAPITAL IMPROVEMENT					
5146-424	Library Spec Rev-Books	0	0	0	0
5146-424-102	MCFPL Books	7,321	7,000	7,000	10,100
	TOTAL CAPITAL IMPROVEMENT	7,321	7,000	7,000	10,100
	Fund Balance	0	0	51,022	0
	TOTAL EXPENDITURES	23,803	20,000	71,022	20,100

SOURCE OF REVENUES

Library Special Revenue is made up of funds received from rental of the Library meeting rooms; Various grants from Oklahoma Department of Libraries; and Oklahoma Humanities Council. Also, donations from patrons, Friends of the Library and Ladies Library Club.

ACCOUNT DETAIL

5146-102 LIBRARY SPEC REV-P/T EMPLOYEE
This account no longer used.

5146-366-101 CANADIAN COUNTY EDUCATIONAL FACILITIES AUTHORITY

No expense budgeted. At this time it is not known if we will be receiving grant funds from Canadian County Education Facilities Authority this fiscal year. A request must be made to the county commissioners.

5146-366-102 MCFPL-CONTRIBUTION EXPENSES

This account includes various library and program expenses from donations to the library and grant funds received from the Let's Talk About It, Oklahoma program, Oklahoma Dept of Libraries and Oklahoma Humanities Council.

5146-424-102 MCFPL-BOOKS

This account used to purchase books for the collection from donated or grant funds.



REVENUE

Account	Description	2020-2021 Actual Revenue	2021-2022 Budgeted Revenue	2021-2022 Projected Revenue	2022-2023 Projected Revenue
46265	Support of Org-Fire Rescue	200	12,000	6,500	10,000
	TOTAL REVENUE	200	12,000	6,500	10,000

EXPENDITURES

Account	Account Name	2020-2021 Actual Expenditures	2021-2022 Budgeted Expenditures	2021-2022 Projected Expenditures	2022-2023 Proposed Expenditures
SERVICES AND CHARGES					
5165-356	Support of Org -Fire Rescue	2,541	12,000	2,500	10,000
	TOTAL SERVICES AND CHARGES	2,541	12,000	2,500	10,000
	TOTAL EXPENDITURES	2,541	12,000	2,500	10,000

SOURCE OF REVENUES

Tuition received from other agencies for two Blue Card Command classes taught by Kyle Trumbly. Grant from Walmart and various other donations.

ACCOUNT DETAIL

5165-356 SUPPORT OF ORG-FIRE RESCUE
This account used to purchase training program supplies, food supplies, speaker expenses, etc.



REVENUE

Account	Description	2020-2021 Actual Revenue	2021-2022 Budgeted Revenue	2021-2022 Projected Revenue	2022-2023 Proposed Revenue
461591	State Seizures Revenue	12,965	7,000	1,000	1,000
461592	Federal Seizures Revenue	1,669	20,000	23,000	10,000
46163	Surety Jail	875	2,000	750	700
461631	Drug and Alcohol	5,839	12,500	5,392	5,000
46164	911 Revenue	76,958	42,000	75,600	72,000
46167S	Christmas With a Cop Donatio	0	8,000	5,897	6,000
46168	Police Training Revenue	19,916	11,500	15,784	12,500
46169	PD Community Relations	2,375	5,000	2,500	2,500
48110	Interest- CI Account	1	1	1	1
481101	Interest Earned - DEA	15	10	9	10
	TOTAL REVENUE	120,613	108,011	129,933	109,711

EXPENDITURES

Account	Account Name	2020-2021 Actual Expenditures	2021-2022 Budgeted Expenditures	2021-2022 Projected Expenditures	2022-2023 Proposed Expenditures
	EQUIPMENT MAINTENANCE				
5167-347-101	State Seizures	8,350	6,500	3,825	4,500
5167-347-102	Federal Seizures	5,648	10,000	8,539	8,000
5167-347-103	Drug and Alcohol Fee	12,928	5,000	4,732	5,000
5167-356	Support of Org-PD Training	31,790	10,000	12,589	10,000
5167-357	Support of Org.- Surety Jail	1,076	1,500	2,835	15,000
5167-360	Support of Org-PD Comm Rel	771	2,000	2,678	1,000
5167-366	Support of Org. - 911	19,865	4,500	8,871	20,000
5167-381-170	Christmas with a Cop	565	8,000	9,417	7,500
	TOTAL EQUIPMENT AND MAINTENANCE	80,993	47,500	53,486	71,000
	DEBT SERVICE				
5167-560	Transfer to GF from Fed Seizure	7,879	11,500	5,648	8,000
	TOTAL DEBT SERVICE	7,879	11,500	5,648	8,000
	Fund Balance	31,741	49,011	70,799	30,711
	TOTAL EXPENDITURES	120,613	108,011	129,933	109,711

SOURCE OF REVENUES

Federal, State and Local Agencies seize money, vehicles and other property used in the commission of crimes. Seizure funds are distributed by Federal and State Agencies; Surety Jail/Drug & Alcohol/Training fees are collected from citations; Fees also collected from jail phone usage. Donations are collected to fund various programs (i.e., Christmas With a Cop, etc.)

ACCOUNT DETAIL

5167-347-101 STATE SEIZURES

This account includes costs for Officer training, training related materials and program supplies.

5167-347-102 FEDERAL SEIZURES

This account is used to purchase training equipment, radar equipment, supplies and fund police department improvements.

5167-347-103 DRUG AND ALCOHOL FEE

This account includes costs for Officer training, training related materials and program supplies.

5167-356 SUPPORT OF ORG-PD TRAINING

This account includes costs for Officer training, training and related expenses.

5167-357 SUPPORT OF ORG-SURETY JAIL

Funds from citation fees are used to purchase jail supplies and make repairs to the jail.

5167-360 SUPPORT OF ORG-PD COMMUNITY RELATIONS

This account used for memorials, awards, receptions and various activity expenses.

5167-366 SUPPORT OF ORG--911

Telephone service carriers collect 911 fees from telephone service accounts. These funds are used for supplies, repairs, expenses, CAD/Messenger and IACP software maintenance for the Communications Center in the Police Department.

5167-381-170 CHRISTMAS WITH A COP

Donated funds are collected and used to pay expenses for the Christmas With A Cop program.

5167-560 TRANSFER TO GENERAL FUND FROM FEDERAL SEIZURES

Reimburse Pooled Cash for expenditures.



70 - WATER & SEWER ENTERPRISE FUND REVENUE
FY 2022 - 2023

Account	Description	2020-2021 Actual Revenue	2021-2022 Budgeted Revenue	2021-2022 Projected Revenue	2022-2023 Proposed Revenue
WATER-SEWER ENTERPRISE					
46110	Water Fees	6,238,481	6,232,080	6,376,544	6,376,544
46115	Sewer Fees	2,709,354	2,680,076	2,826,287	2,826,287
46116	Re-Connect Fees	27,041	20,200	30,667	31,127
46118	Interest and Penalty	212,332	211,387	204,520	207,588
46123	Water Deposit Transfer	31,120	32,426	33,815	34,322
46125	NSF Check Fee	1,650	1,738	1,824	1,851
46127	Fire Hydrant Rental Fee	0	307	0	0
46130	Water Tap Fees	9,900	11,177	7,467	7,579
46140	Sewer Tap Fees	5,390	6,060	4,400	4,466
46150	Water Meters	85,745	97,155	66,467	67,464
46164	Sludge Hauling Reimbursement	17,640	22,058	14,560	14,778
46199	Bad Debt Revenue	4,443	4,439	2,382	2,418
47100	Credit Card Service Fees Colle	107,109	110,000	105,000	118,000
		9,450,206	9,429,103	9,673,931	9,692,425
TRANSFERS-IN					
48110	Interest	1	1	1	1
48250	Miscellaneous	0	0	0	0
48706	PEST Transfer- Gen Employees	0	0	0	0
		1	1	1	1
	TOTAL REVENUE	9,450,207	9,429,104	9,673,932	9,692,426

PURPOSE OF FUND

Yukon Municipal Authority (YMA) Water and Sewer Fund that accounts for the activities of the public trust in providing water and sewer services to the public.



DEPARTMENTAL EXPENDITURES	2020-2021 ACTUAL	2021-2022		2022-2023
		CURRENT BUDGET	PROJECTED YEAR END	REQUESTED BUDGET
PERSONAL SERVICES				
5201-101 Regular Employees	396,891	414,595	415,909	423,031
5201-103 Overtime	45,094	22,500	35,000	24,000
5201-108 Employee Group Insurance	89,708	81,703	85,886	94,103
5201-110 Unemployment Insurance	1,867	1,800	1,800	1,800
5201-112 Employee Retirement	57,608	73,114	57,382	75,845
5201-113 FICA	33,648	32,864	34,715	34,014
5201-117 Employee Dental Insurance	6,134	6,291	6,291	6,291
5201-121 Sick Leave Buy-Back	0	0	0	0
TOTAL PERSONAL SERVICES	630,951	632,867	636,983	659,084
MATERIALS AND SUPPLIES				
5201-201 Office Supplies	0	0	69	0
5201-202 Duplication/Computer Suppl	0	0	189	0
5201-204 Fuel, Oil and Lubricants	11,514	14,000	20,000	20,000
5201-205 Nondurable Supplies	1,205	1,000	1,500	2,000
5201-206 Building Maintenance Suppli	0	250	250	500
5201-207 Chemicals	287	0	0	1,000
5201-213 Food Supplies	0	0	0	0
5201-217 Wearing Apparel	3,394	3,450	3,500	3,800
5201-218 Protective Clothing/Safety	2,709	2,548	2,548	2,600
5201-220 Medical Supplies	0	0	0	0
TOTAL MATERIALS AND SUPPLIES	19,110	21,248	28,056	29,900
SERVICES AND CHARGES				
5201-302 Buildings	241	0	109	250
5201-304 Sewage Disposal-Plant and Li	0	0	5,003	0
5201-305 Sanitary Sewers	4,001	13,000	13,000	13,600
5201-306 Sidewalks, Steps, Curbs, an	5,024	1,000	13,223	10,000
5201-312 Water Lines	34,408	35,000	35,000	35,600
5201-316 Furniture, Fixtures, Misc	0	0	0	0
5201-317 Durable Tools	2,081	2,500	2,591	3,000
5201-318 Motor Vehicles/Small Equip	13,297	11,000	11,000	11,000
5201-319 Water Meter and Settings	13,495	65,000	65,000	65,000
5201-321 Air Condition/Heating System	0	500	500	500
5201-331 Travel Expense	0	0	0	0
5201-340 Postage and Shipping	40	0	0	0
5201-346 Rentals and Leases	0	0	0	0
5201-347 Special Services	10,180	10,000	10,000	10,000
5201-348 Consultant Fees	11,935	10,000	0	10,000
5201-349 Printing	0	0	0	0
5201-354 Assoc Memberships & Conf R	5,459	5,396	6,109	7,796
5201-356 Training	1,212	5,079	2,020	2,020
5201-362 Judgments and Damages	552	0	528	750
5201-365 Maintenance Agreements	1,800	1,890	1,890	1,890

DEPARTMENTAL EXPENDITURES	2020-2021 ACTUAL	2021-2022		2022-2023
		CURRENT BUDGET	PROJECTED YEAR END	REQUESTED BUDGET
5201-369 Tech Equip, Repair, Install	0	0	0	0
5201-377 Licenses	2,392	2,223	1,000	2,223
TOTAL SERVICES AND CHARGES	106,116	162,588	166,973	173,629
TRANSFERS				
5201-601 Transfer to General Fund	1,478,384	1,478,384	1,478,384	1,393,294
TOTAL TRANSFERS	1,478,384	1,478,384	1,478,384	1,393,294
TOTAL WATER DISTRIBUTION	2,234,561	2,295,087	2,310,396	2,255,907

Under FY 21-22 Budget (39,180)
-1.71%

70-5201-101 REGULAR EMPLOYEES
 Includes salary for Full time employees:

<u>Position</u>	<u>FY 20-21</u>	<u>FY 21-22</u>	<u>FY 22-23</u>
	<u>Budgeted</u>	<u>Budgeted</u>	<u>Proposed</u>
Superintendent II	1	1	1
Foreman	1	1	1
Equipment Operator II	3	3	2
Locator	1	0	0
Laborer I	3	4	5
Total	9	9	9

70-5201-204 FUEL, OIL, LUBRICANTS
 Unleaded and Diesel fuel (with additive) for all Water/Wastewater Vehicles. Bulk oil att, starter fluid, PS fluid, windshield wiper fluid are all taken out of here. The orange user and red fuel key replacements come out of this account and purchased through Hoidale.

70-5201-205 NONDURABLE SUPPLIES
 Small tools, parts, supplies to repair and maintain meters, sewers, water lines, etc.

70-5201-206 BUILDING MAINTENANCE SUPPLIES
 Includes cost of shop towels, gloves, disposable wipes, etc.

70-5201-207 CHEMICALS
 Includes chemicals used in the treatment of potable water, sewage, degreaser, sewer acid, etc.

70-5201-217 WEARING APPAREL
 The City provides (11) uniform shirts and (2) jackets for all (9) Public Works employees. This account includes the cost of cleaning uniform shirts and clothing allowances (\$125/each) for Water Distribution staff.

70-5201-218 PROTECTIVE CLOTHING/SAFETY EQUIPMENT
 Safety boots (\$150 per employee), safety vests, miscellaneous personal protective equipment, traffic cones, safety fence and thirst quincher for Water Distribution staff.

70-5201-302 BUILDINGS
 Materials and supplies to repair and maintain department building.

70-5201-305 SANITARY SEWERS
 Includes fill and screen sand, paint, paint to mark sewers, bricks and concrete blocks for repairs, piping and pipe fittings etc.

70-5201-306 SIDEWALKS, STEPS, CURBS, AND GUTTERS
 Includes materials and supplies to repair/replace sidewalks, steps, curbs and gutters damaged during water line or sewer repair.

70-5201-312	WATER LINES Includes materials and supplies to repair/replace water meters and lines.	
70-5201-316	FURNITURE, FIXTURES AND MISCELLANEOUS FURNISINGS Includes replacement desk chairs for Water Distribution office.	
70-5201-317	DURABLE TOOLS Includes heavy hand tools and equipment for the Water Distribution department.	
70-5201-318	MOTOR VEHICLES AND SMALL EQUIPMENT Repair to all city vehicles and small equipment repair for the Water/Wastewater Department to include batteries, tires, all types of filters, brake shoes, rotors, alignments etc. A lot of items have gone up this year as in insurance deductibles, tires, batteries, alternators and brakes.	
70-5201-319	WATER METER AND SETTINGS Includes new meter sets as well as parts to repair and replacement of water meters, meter box covers and cans, fire hydrant meters, etc.	
	Repairs & Replacements	\$15,000.00
	New Meter Sets	<u>\$50,000.00</u>
	TOTAL	\$65,000.00
70-5201-321	AIR CONDITIONING AND HEATING SYSTEMS Includes parts and supplies to repair air conditioning and heating systems.	
70-5201-346	RENTALS AND LEASES Hydratic test pump rental for water tower testing, shoring equipment, chlorine pumps and mini trackhoe .	
70-5201-347	SPECIAL SERVICES Fees for sewer root control for water/sewer lines.	
70-5201-348	CONSULTANT FEES Fees for Triad Design in engineering projects for Water and Wastewater.	
70-5201-349	PRINTING Print door hangers to notify residents of water & wastewater crews working in the area. No funds budgeted this year, only need to print every 2-3 years.	
70-5201-354	ASSOCIATION MEMBERSHIPS AND CONFERENCE REGISTRATIONS COWRA annual payment, Call Okie annual fees, memberships and conferences to APWA (American Public Works Assoc.) and OML (Oklahoma Municipal League.)	
	OK Municipal Utility Provider dues	\$100
	OML Conference registration	\$0
	Oklahoma One-Call System membership	\$7,500
	APWA membership renewal	\$196
	APWA Conference registration	\$0
	other memberships/conferences	<u>\$0</u>
	Total	\$7,796

70-5201-356	TRAINING Training pertaining to supervisory classes, CDL Training, DEQ recertification and advancement, CUES software/Camera Truck and basic computer software classes.	
	Supervisor training	\$0
	CDL Training	\$0
	DEQ Recertification/advancement	\$2,020
	CUES software/camera truck training	\$0
	Computer software training	\$0
	Total	\$2,020
70-5201-362	JUDGEMENTS AND DAMAGES Includes minor costs to repair/replace sod, driveways, sprinkler systems, etc on private property damaged during water line/sewer repair.	
70-5201-365	MAINTENANCE AGREEMENTS The maintenance agreement is for the Granite Software in the Closed Circuit Television Inspection Truck. The Technology Department will handle the agreement, but will be funded out of Water & Wastewater.	
	Granite Software maintenance	\$1,890
	Total	\$1,890
70-5201-377	LICENSES Driver's license record for all 10 employees (\$25) each. Water & Wastewater license	
	Driver's License records	\$225
	Commercial Driver License (CDL) renewal	\$226
	Water/Wastewater License renewals/temps	\$1,772
	Total	\$2,223



DEPARTMENTAL EXPENDITURES	2020-2021 ACTUAL	2021-2022		2022-2023 REQUESTED BUDGET
		CURRENT BUDGET	PROJECTED YEAR END	
PERSONAL SERVICES				
5202-101 Regular Employees	511,158	459,994	455,436	461,142
5202-103 Overtime	4,438	6,300	3,000	3,200
5202-108 Employee Group Insurance	66,014	67,697	58,333	73,058
5202-110 Unemployment Insurance	2,178	1,800	1,800	2,000
5202-112 Employee Retirement	73,425	78,158	54,380	87,757
5202-113 FICA (Social Security)	40,019	35,312	34,035	39,817
5202-117 Employee Dental Insurance	6,800	6,291	6,291	6,344
5202-121 Sick Leave Buy Back	1,122	1,600	1,543	59,339
TOTAL PERSONAL SERVICES	705,155	657,152	614,818	732,656
MATERIALS AND SUPPLIES				
5202-201 Office Supplies	886	800	1,200	1,200
5202-202 Duplication/Computer Suppli	867	1,000	1,500	1,500
5202-204 Fuel, Oil and Lubricants	5,681	6,000	7,600	7,600
5202-205 Nondurable Supplies	126	200	300	300
5202-213 Food Supplies	57	117	117	117
5202-217 Wearing Apparel	1,642	1,910	1,800	1,910
5202-218 Protective Clothing/Safety	652	800	800	800
5202-220 Medical Supplies	0	25	0	25
TOTAL MATERIALS AND SUPPLIES	9,911	10,852	13,317	13,452
SERVICES AND CHARGES				
5202-315 Office Equipment	0	400	350	1,250
5202-316 Furniture, Fixtures, Misc	0	0	0	0
5202-317 Durable Tools	196	612	0	612
5202-318 Motor Vehicles/Small Equip	1,839	1,200	1,200	1,500
5202-328 Document Destruction	398	400	425	425
5202-340 Postage and Shipping	4,692	5,000	5,000	5,000
5202-341 Telephones,Teletype,Internet	1,998	2,000	2,000	2,300
5202-346 Rentals and Leases	3,699	4,000	3,700	3,120
5202-349 Printing	310	100	0	100
5202-357 Collection Services	1,713	2,000	1,400	1,800
5202-365 Maintenance Agreements	30,352	31,187	23,692	32,290
5202-376 Licensing & Software	0	4,490	4,490	4,490
5202-377 Licenses	0	200	200	200
5202-385 Utility Bill Processing	61,619	71,000	72,000	75,000
5202-387 Credit Card Processing Fees	100,412	110,000	105,000	118,000
TOTAL SERVICES AND CHARGES	207,228	232,589	219,457	246,087
TRANSFERS				
5202-601 Transfer to General Fund	1,468,646	1,468,646	1,468,646	1,468,646
TOTAL TRANSFERS	1,468,646	1,468,646	1,468,646	1,468,646
TOTAL UTILITY BILLING	2,390,940	2,369,239	2,316,238	2,460,841

Over FY 21-22 Budget 91,602
3.87%

70-5202-101 REGULAR EMPLOYEES
Includes salary for full time employees

Position	FY 20-21	FY 21-22	FY 22-23
	Budgeted	Budgeted	Proposed
Supervisor V	1	1	1
Utility Billing Specialist	1	1	1
Clerk III	3	3	3
Meter Reader/Customer Srvc Clerk	1	1	1
Meter Reader I	2	3	3
Total	8	9	9

70-5202-201 OFFICE SUPPLIES
 Increase \$1,500.00 this year to reflect actual spending this fiscal year.

70-5202-202 DUPLICATION/COMPUTER SUPPLIES
 Increase \$1,500.00 this year to reflect actual spending this fiscal year.

70-5202-205 NONDURABLE SUPPLIES
 Water scopes and misc equipment used by meter readers.

70-5202-217 WEARING APPAREL
 Uniform and clothing allowance for Meter Reader staff.

Uniform cleaning for 4 Meter Readers	\$1,110
Summer safety shirts for 4 Meter Readers	\$200
Clothing allowance for 4 Meter Readers \$150 each.	<u>\$600</u>
Total	<u>\$1,910</u>

70-5202-218 PROTECTIVE CLOTHING/SAFETY
 Boot allowance and safety related equipment for Meter Reader staff.

Boot allowance for 4 Meter Readers \$150 each.	\$600
Safety vests & miscellaneous safety equipment	<u>\$200</u>
Total	<u>\$800</u>

70-5202-315 OFFICE EQUIPMENT
 Add 5 UPS units to prevent batch errors during power outages and reduce downtime and replace 10 key calculators, space heaters, and misc. as needed

70-5202-317 DURABLE TOOLS
 Misc replacement tools as needed by meter reading staff.

70-5202-318 MOTOR VEHICLES/SMALL EQUIPMENT
 Vehicles are requiring increasing maintenance.

70-5202-340 POSTAGE AND SHIPPING
 Includes cost to add postage to city postage meter for department mailing. Also includes shipping of equipment for repair.

70-5202-341 TELEPHONES, TELETYPE, INTERNET
 Four meter reader smart phones used for Smart Phone Meter Reading (SPMR), city email and phone service. These replace the flip phones and handheld meter reading units used in the past.

Cell phone service for 4 Meter Readers at approx. \$48 each.	<u>\$2,300</u>
Total	<u>\$2,300</u>

70-5202-346	<p>RENTALS & LEASES Office equipment rental, postage meter lease. Postage Meter lease</p>	<p><u>\$3,120</u> Total <u>\$3,120</u></p>
70-5202-349	<p>PRINTING Print business cards, letterhead, envelopes. Increase to projected usage.</p>	
70-5202-357	<p>COLLECTION SERVICES Collection agency contract to recoup bad debt accounts. Collection agency payments; 35% fee for collected accounts.</p>	
70-5202-365	<p>MAINTENANCE AGREEMENTS For various Incode software modules and interface, Smart Phone Meter Reading (SPMR) and vault door: Incode Service Order Maintenance Incode Meter Reading Interface Maintenance Incode Central Cash Collections Maintenance Incode CIS System Maintenance Incode Custom Export Maintenance (Split with Municipal Court) Incode Accucorp Accuserver Maintenance Incode Custom Penalty Calculation Maintenance Incode Third Party Interface Maintenance Diebold Vault Door Maintenance Datamatic Annual SPMR Maintenance</p>	<p>\$4,341 \$520 \$4,705 \$10,860 \$665 \$366 \$1,383 \$912 \$1,000 \$7,538 Total <u>\$32,290</u></p>
70-5202-376	<p>LICENSING & SOFTWARE Tyler Technologies - Online Bill Pay module</p>	<p><u>\$4,490</u> Total <u>\$4,490</u></p>
70-5202-385	<p>UTILITY BILL PROCESSING Data Prose contract to outsource printing/mailing of Utility Bills and Late Notices. Actual cost anticipated \$75,000, adding additional funds for possible postage increase & increased number of late notices.</p>	
70-5202-387	<p>CREDIT CARD PROCESSING FEES Fees paid to Tyler Technologies for processing credit card transactions. This total has increased year over year due to more customers using this payment form. Projected to end FY '21 at \$105k and projecting an increase for FY '22 to \$118k.</p>	



DEPARTMENTAL EXPENDITURES	2020-2021 ACTUAL	2021-2022		2022-2023 REQUESTED BUDGET
		CURRENT BUDGET	PROJECTED YEAR END	
MATERIALS AND SUPPLIES				
5203-219 Disposal Cost	36,778	60,000	60,000	60,000
TOTAL MATERIALS AND SUPPLIES	36,778	60,000	60,000	60,000
SERVICES AND CHARGES				
5203-347 Special Services	150	150	150	150
5203-348 Consultant Fees	1,250,198	1,265,218	1,265,218	1,350,198
5203-352 Water Usage	1,979,137	2,044,339	2,044,000	2,146,200
TOTAL SERVICES AND CHARGES	3,229,485	3,309,707	3,309,368	3,496,548
DEBT SERVICE				
5203-504 Contractual Agreements	94,068	101,572	101,572	101,572
5203-505 Water Well Rentals	124,966	136,500	150,000	157,500
TOTAL DEBT SERVICE	219,035	238,072	251,572	259,072
TRANSFERS				
5203-601 Transfer to General Fund	1,250,500	1,160,058	1,160,058	1,160,058
TOTAL TRANSFERS	1,250,500	1,160,058	1,160,058	1,160,058
TOTAL TREATMENT & SUPPLY	4,735,797	4,767,837	4,780,998	4,975,678

Over FY 21-22 Budget 207,841.00
4.36%

70-5203-219 DISPOSAL COSTS
Sludge disposal hauled from the Treatment Plant to the Landfill to be reimbursed (\$140) per load per contract

70-5203-347 SPECIAL SERVICES
Annual water usage fee paid to the OWRB (Oklahoma Water Resources Board)

70-5203-348 CONSULTANT FEES
Includes the Veolia Contract for operation, maintenance and management for the Waste Water Treatment Plant. We awarded them a new 10-year contract in 2020, breakdown of costs below:

Operational Costs	\$1,250,198
Repair and Maintenance	\$100,000
Total	\$1,350,198

70-5203-352 WATER USAGE
This account includes the Take or Pay Water Purchase Agreement with the City of Oklahoma City. The reservation amount is 60,000,000 gallons per month. This is a 40-year agreement that expires in 2046, however, the monthly reservation amount may be increased, if necessary, in January of each year.

- The reservation is 60,000,000 X 1.91 per thousand \$114,600.00
- Usage up to 60 million at \$0.53 per thousand x 45,000 \$23,850.00
- Usage over 60 million is up to 20% above reserve \$6.78 per thousand
- Usage over 60 million is over 20% above reserve \$8.17 per thousand
- We are charged for (3) - 8" meter (\$6,180.68); (1)-10" meter total is (\$8,047.60); total is \$26,949.64 monthly

70-5203-504 CONTRACTUAL AGREEMENTS
Asset Management and Full Service Maintenance Program for Water Storage Tank. The rates below reflect the contract amount for each water tower. Includes \$1,020 logo work on Yukon Parkway Tower. Does NOT include the Frisco Water Tower.

Yukon Parkway Water Tower (Mustang)

Year 8	Year 9	Year 10	Year 11	Year 12
FY 18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23
\$26,261	\$26,261	\$26,261	\$29,150	\$29,150

Vandament Water Tower

Year 8	Year 9	Year 10	Year 11	Year 12
FY 18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23
\$24,041	\$24,041	\$24,041	\$26,686	\$26,686

Cornwell Water Tower

Year 8	Year 9	Year 10	Year 11	Year 12
FY 18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23
\$17,888	\$17,888	\$17,888	\$19,857	\$19,857

Integris Water Tower

Year 8	Year 9	Year 10	Year 11	Year 12
FY 18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23
\$25,879	\$25,879	\$25,879	\$25,879	\$25,879

TOTALS \$94,069 \$94,069 \$94,069 \$101,572 \$101,572

70-5203-505 WATER WELLS

The city operates 15 water wells and must pay well and land rental to the land owners. This is done on a percentage basis, negotiated separately with each land owner. The amount paid out on these wells has decreased considerably in the last year due to the arsenic levels of the wells and the fact that the well water must be mixed with the treated from OKC. Also, some of the wells have been down because major repairs are needed. These repairs are budgeted and after completion, the wells should operate at full capacity. The wells, owners and rates are listed below.

Owner	Wells	Rate per 1,000 gal	
Alex Higdon heirs	#1	0.60	FY 21-22
Commissioners of the Land Office	#2-#4	0.60	FY 21-22
Oklahoma City Airport Trust	#5-#15	0.34-0.36	FY 21-22
Oklahoma City Airport Trust	Ground Rental - 11 well sites-\$100 per site		
Estate of Clay Wilson	Land Rental - 106.6 acres-\$10 per acre-per year		



71 - SANITATION ENTERPRISE FUND REVENUE
FY 2022 - 2023

Account	Description	2020-2021 Actual Revenue	2021-2022 Budgeted Revenue	2021-2022 Projected Revenue	2022-2023 Proposed Revenue
SANITATION ENTERPRISE					
46119	Transfer Station Collections	39,140	37,502	35,747	36,283
46120	Sanitation Collections	2,234,015	2,258,165	2,142,085	2,142,085
46121	Extra Pick Up	9,478	10,192	11,145	11,312
46124	County Fee	27,140	27,465	27,015	27,420
46126	Transfer Fees	383	453	350	355
46130	Recycling Pick-Up	700	707	600	609
46132	Recycling	15,377	11,150	15,355	15,585
47100	Credit Card Service Fees Collec	0	2,000	0	2,000
		2,326,233	2,347,634	2,232,297	2,235,650
SPECIAL REVENUES					
48250	Miscellaneous	100	0	0	0
		100	0	0	0
TRANSFERS-IN					
48706	PEST Transfer- Gen Employees	0	0	0	0
		0	0	0	0
	TOTAL REVENUE	2,326,333	2,347,634	2,232,297	2,235,650

PURPOSE OF FUND

Yukon Municipal Authority (YMA) Sanitation Fund accounts for the activities of the public trust in providing sanitation services to the public.



DEPARTMENTAL EXPENDITURES		2020-2021 ACTUAL	2021-2022		2022-2023 REQUESTED BUDGET
			CURRENT BUDGET	PROJECTED YEAR END	
PERSONAL SERVICES					
5301-101	Regular Employees	658,838	688,722	640,207	612,122
5301-102	Part-Time/Seasonal Employee	9,250	11,340	15,000	138,320
5301-103	Overtime	65,211	24,500	40,000	23,500
5301-108	Employee Group Insurance	97,974	98,237	86,804	102,899
5301-110	Unemployment Insurance	2,653	2,800	2,800	2,600
5301-112	Employee Retirement	95,200	109,651	57,925	100,299
5301-113	FICA (Social Security)	56,270	54,745	46,992	48,434
5301-117	Employee Dental Insurance	9,224	9,786	9,786	9,087
5301-121	Sick Leave Buy-Back	4,304	4,900	1,310	1,500
TOTAL PERSONAL SERVICES		998,924	1,004,681	900,825	1,038,760
MATERIALS AND SUPPLIES					
5301-201	Office Supplies	0	0	0	0
5301-202	Duplication/Computer Suppli	0	0	0	0
5301-204	Fuel, Oil and Lubricants	95,069	100,000	115,000	120,000
5301-205	Nondurable Supplies	678	1,000	1,000	1,250
5301-206	Building Maintenance Suppli	0	0	0	500
5301-207	Chemicals	0	0	0	200
5301-213	Food Supplies	0	0	0	0
5301-217	Wearing Apparel	5,376	5,556	5,556	5,834
5301-218	Protective Clothing/Safety	4,392	3,800	3,800	3,800
5301-219	Disposal Costs	365,547	393,632	390,000	390,000
5301-220	Medical Supplies	0	0	0	0
5301-223	Welding Supplies	27	300	300	500
TOTAL MATERIALS AND SUPPLIES		471,090	504,288	515,656	522,084
SERVICES AND CHARGES					
5301-302	Buildings	1,973	1,000	1,000	2,500
5301-317	Durable Tools	524	1,000	1,000	1,500
5301-318	Motor Vehicles/Small Equip	101,971	115,000	200,000	150,000
5301-321	Air Condition and Heating S	0	500	500	1,000
5301-327	Cart and Dumpster Repair	0	2,300	4,000	5,000
5301-331	Travel Expense	0	0	0	0
5301-332	Tuition Reimbursement	0	0	0	0
5301-340	Postage and Shipping	15	0	500	500
5301-341	Telephones, Internet Servic	0	0	0	0
5301-346	Rentals & Leases	21,616	40,000	50,000	50,000
5301-349	Printing	1,306	0	0	0
5301-354	Assoc Memberships & Conf R	223	425	425	425
5301-356	Training	0	1,560	1,000	1,150
5301-362	Judgments and Damages	0	0	0	0
5301-365	Maintenance Agreements	1,178	1,300	1,281	1,345
5301-376	Licensing & Software	0	0	0	0
5301-377	Licenses	989	647	463	463
5301-378	Vehicle Tags	0	50	0	0

DEPARTMENTAL EXPENDITURES	2020-2021 ACTUAL	2021-2022		2022-2023
		CURRENT BUDGET	PROJECTED YEAR END	REQUESTED BUDGET
5301-381 Special Events	0	0	50	200
5301-387 Credit Card Process Fees	0	2,000	2,000	2,000
TOTAL SERVICES AND CHARGES	129,794	165,782	262,219	216,083
TRANSFERS				
5301-601 Transfer to General Fund	724,010	674,193	561,828	458,723
TOTAL TRANSFERS	724,010	674,193	561,828	458,723
TOTAL SANITATION	2,323,818	2,348,944	2,240,527	2,235,650

Under FY 21-22 Budget (113,294)
-4.82%

71-5301-101 REGULAR EMPLOYEES

Includes salary for Full time employees:

	<u>FY 20-21</u>	<u>FY 21-22</u>	<u>FY 22-23</u>
<u>Position</u>	<u>Budgeted</u>	<u>Budgeted</u>	<u>Proposed</u>
Superintendent II	1	1	1
Driver IV	1	1	0
Driver III	2	4	1
Driver II	3	2	6
Driver I	3	3	2
Laborer III	0	1	1
Laborer I	1	0	1
Mechanic II	0	1	0
Secretary II	1	1	1
Total	12	14	13

71-5301-102 PART-TIME/SEASONAL EMPLOYEES

Includes salary for Department of Corrections (DOC) Prisoner Public Work Program (PPWP) workers:

	<u>FY 20-21</u>	<u>FY 21-22</u>	<u>FY 22-23</u>
<u>Position</u>	<u>Budgeted</u>	<u>Budgeted</u>	<u>Proposed</u>
PPWP workers	7	7	7
Total	7	7	7

71-5301-204 FUEL, OIL AND LUBRICANTS

Unleaded and Diesel fuel (with additive) for all Sanitation vehicles. Bulk oil, atf, starter fluid, PS fluid, windshield wiper fluid are all taken out of here. The orange user and red fuel key replacements come out of this account and purchased through Hoidale.

71-5301-205 NONDURABLE SUPPLIES

Includes small parts and tools, miscellaneous supplies for department operation.

71-5301-206 BUILDING MAINTENANCE SUPPLIES

Includes cost of shop towels, gloves, disposable wipes, etc.

71-5301-207 CHEMICALS

Wasp spray for Sanitation area and to keep on trucks.

71-5301-217 WEARING APPAREL

The City provides uniform shirts for all Public Works employees. This account includes the cost of cleaning uniform shirts and clothing allowances (\$125/each) for Sanitation department staff.

71-5301-218 PROTECTIVE CLOTHING AND SAFETY EQUIPMENT

Includes PPE (Personal Protective Equipment) and \$150/each safety boot allowances for Sanitation staff.

71-5301-219 DISPOSAL COSTS

Costs include Landfill fees, disposal of sludge waste, recycle fees and hauling costs. Current landfill disposal contract with OEMA will expire in 2022.

71-5301-223	WELDING SUPPLIES Includes demurrage (monthly cylinder lease) of oxygen, compressed gas and air, nitrogen, argon, carbon dioxide, acetylene, hydrogen, liquid petroleum gas, pipe, welding hood, gloves, tips, strikers, rods, lens, wire, etc.
71-5301-302	BUILDINGS Materials and supplies to repair and maintain Sanitation office and Transfer Station, to include the overhead doors at the Transfer Station, at the Pit and the overhead doors at the Sanitation office.
71-5301-317	DURABLE TOOLS Includes heavy hand tools and equipment for the Sanitation department.
71-5301-318	MOTOR VEHICLES AND SMALL EQUIPMENT REPAIR Repair to all city vehicles and small equipment repair for the Sanitation Department to include batteries, tires, all types of filters, brake shoes, rotors, alignments etc. A lot of items have gone up this year as in insurance deductibles, tires, batteries, alternators and brakes.
71-5301-321	AIR CONDITIONING AND HEATING SYSTEM REPAIR Includes parts and supplies to repair air conditioning and heating systems.
71-5301-327	CART AND DUMPSTER REPAIR Includes cost of materials and parts to repair poly-carts and dumpsters.
71-5301-331	TRAVEL EXPENSE Travel expenses for four employees to attend Oklahoma Chapter of Solid Waste Association of North America (SWANA) symposium.
71-5301-332	TUITION REIMBURSEMENT
71-5301-340	POSTAGE AND SHIPPING Postage for flyers and notices used for tagging trash cans and also shipping for the return of any parts as necessary.
71-5301-341	TELEPHONE, TELETYPE, INTERNET This account included costs for the Mifi connection for the software in the Sanitation trucks. This connection has been discontinued and the account no longer used.
71-5301-346	RENTAL AND LEASES Includes cost to rent grapple trucks and/or other sanitation trucks as needed, particularly for big trash day events.
71-5301-349	PRINTING Print Transfer Station tickets and Sludge Manifests for hauling sludge.
71-5301-354	ASSOCIATION MEMBERSHIPS & CONFERENCE REGISTRATIONS Oklahoma Chapter of Solid Waste Association of North America (SWANA) symposium \$175 each (4X), SWANA membership renewal (1X) \$200, SWANA certification renewal for Manager of Transfer Station Systems \$250, Oklahoma Recycling Association (OKRA) membership \$25, OKRA conference \$40 each (2X), and Keep Oklahoma Beautiful (KOB) membership \$150.

ACCOUNT DETAIL

	SWANA membership	\$250
	SWANA symposium registration	\$0
	OK Recycling Association membership	\$25
	OKRA conference registration	\$0
	Keep Oklahoma Beautiful Affiliate dues	\$150
	Total	\$425
71-5301-356	TRAINING	
	DEQ waste exclusion training (WEP) \$120 each (4x).	
	DEQ Waste Exclusion Program training	\$500
	SWANA certification renewal	\$250
	MACK software training	\$400
	Total	\$1,150
71-5301-362	JUDGEMENTS AND DAMAGES	
	Includes minor costs to repair or replace private property damaged in the course of Sanitation collection.	
71-5301-365	MAINTENANCE AGREEMENTS	
	Trash Flow annual software maintenance. This software is used for tracking and servicing routes. This is handled by the Technology Department.	
	Trash Flow Maintenance Agreement	\$1,345
	Total	\$1,345
71-5301-377	LICENSES	
	Driver's license record for all employees (\$25) each.	
	Driver's License records	\$350
	Commerical Driver's License renewal	\$113
	Water/Wastewater License	\$0
	Total	\$463
71-5301-378	VEHICLE TAGS	
	Cost of tags for Sanitation vehicles and certain road equipment.	
71-5301-381	SPECIAL EVENTS	
	Lunch for employees working the Big Junk pickup event.	
71-5301-387	CREDIT CARD PROCESSING FEES	
	Credit Card processing fees for those paying with credit card at the Transfer Station.	



73 - STORMWATER ENTERPRISE FUND REVENUE
FY 2022 - 2023

Account	Description	2020-2021 Actual Revenue	2021-2022 Budgeted Revenue	2021-2022 Projected Revenue	2022-2023 Proposed Revenue
	STORMWATER ENTERPRISE				
46180	Unfunded Mandate	260,029	262,953	260,627	263,233
46190	OKC Hazardous Waste	1,833	2,002	1,685	1,702
46195	SW Land Disturbance	70	222	93	94
		261,932	265,177	262,406	265,029
	TOTAL REVENUE	261,932	265,177	262,406	265,029

PURPOSE OF FUND

Section 54-102:

Purpose. It is the purpose of this article to protect, maintain, and enhance the environment of the City of Yukon and the short-term and long-term public health, safety, and general welfare of the citizens of Yukon by controlling discharges of pollutants the the Yukon Storm Water System and to maintain and improve the quality of the community water into which the storm water outfalls flow, including, without limitations, the lakes, rivers, streams, ponds, wetlands, sinkholes, and groundwater of Yukon.

Restricted use by **Ordinance #1125** passed and approved on June 3, 2003.

Section 54-105 (a):

Funding. All of the Stormwater Charges collected and all loans, grants or funds received for the administration, operation, construction and improvement of the Stormwater Drainage System shall be deposited into the Fund. The Fund shall be used to pay for costs of administration, data collection, planning, designing, engineering, policing, constructing, maintaining, operating and improving drainage services and facilities and any other activity provided for by this article.

Section 54-106:

Stormwater Charge. There is hereby established a Stormwater Charge which shall be billed monthly, beginning May 1, 2003, with the other City utilities. The Stormwater Charge shall be a minimum of two dollars (\$2.00) per month per account. Amount based on 5/8" water meter; larger meters incur greater charge. (With noted exemptions.)



DEPARTMENTAL EXPENDITURES		2020-2021 ACTUAL	2021-2022		2022-2023 REQUESTED BUDGET
			CURRENT BUDGET	PROJECTED YEAR END	
PERSONAL SERVICES					
5401-101	Regular Employees	99,106	111,595	110,384	117,866
5401-103	Overtime	862	0	2,000	0
5401-108	Employee Group Insurance	13,500	14,585	14,514	15,440
5401-110	Unemployment Insurance	483	400	400	400
5401-112	Employee Retirement	10,960	17,766	8,252	18,764
5401-113	FICA (Social Security)	7,551	8,537	9,230	9,017
5401-117	Employee Dental Insurance	1,394	1,398	1,398	1,398
TOTAL PERSONAL SERVICES		133,856	154,281	146,178	162,885
MATERIALS AND SUPPLIES					
5401-201	Office Supplies	249	600	500	1,000
5401-202	Duplication/Computer Suppli	3,824	4,000	1,000	4,000
5401-204	Fuel, Oil and Lubricants	206	3,000	1,500	3,000
5401-205	Nondurable Supplies	153	1,000	500	1,000
5401-207	Chemicals	0	500	0	500
5401-208	Publications and Periodical	78	500	500	100
5401-211	Training Supplies	0	500	500	500
5401-213	Food Supplies	300	1,200	600	800
5401-214	Investigative/Illustrative	0	1,000	1,000	1,000
5401-217	Wearing Apparel	0	600	0	600
5401-218	Protective Clothing/Safety	694	1,000	0	1,000
5401-221	Public Educational Supplies	600	1,500	600	500
TOTAL MATERIALS AND SUPPLIES		6,103	15,400	6,700	14,000
SERVICES AND CHARGES					
5401-302	Buildings	0	0	0	0
5401-311	Signs and Markers	0	142	0	500
5401-315	Office Equipment/Furnishing	0	500	500	500
5401-316	Furniture/Fixtures/Misc. Fu	0	600	600	500
5401-317	Durable Tools	128	500	200	500
5401-318	Motor Vehicle Parts and Sup	0	1,500	1,500	1,500
5401-323	Inspection Fee for Property	0	34	34	50
5401-328	Document Destruction	259	2,000	1,000	2,000
5401-331	Travel Expense	0	4,000	1,000	4,000
5401-340	Postage	0	1,500	500	500
5401-345	Advertising	1,000	1,500	1,500	0
5401-347	Special Services	1,541	3,000	3,000	3,000
5401-348	Consultant Fees	16,185	25,000	25,000	50,000
5401-349	Printing	0	500	500	1,000
5401-354	Assoc. Membership/Conf Reg	350	2,087	1,000	3,087
5401-355	Legal	0	2,000	2,000	2,000
5401-356	Training	100	2,000	1,000	1,000
5401-365	Maintenance Agreements	2,716	3,375	3,375	5,925
5401-376	Licensing & Software	500	3,200	3,200	2,750
5401-377	Licenses	0	500	500	500
5401-379	Permits	348	2,000	2,000	2,000
TOTAL SERVICES AND CHARGES		23,126	55,938	48,409	81,312

DEPARTMENTAL EXPENDITURES	2020-2021 ACTUAL	2021-2022		2022-2023
		CURRENT BUDGET	PROJECTED YEAR END	REQUESTED BUDGET
CAPITAL IMPROVEMENT				
5401-433 Computer, Peripheral Equip	0	0	0	0
TOTAL CAPITAL IMPROVEMENT	0	0	0	0
Fund Balance	98,847	39,558	61,119	6,832
TOTAL STORMWATER	261,932	265,177	262,406	265,029

Under FY 21-22 Budget (148)
-0.06%

73-5401-101 REGULAR EMPLOYEES
Includes salary for Full time employees:

	<u>FY 20-21</u>	<u>FY 21-22</u>	<u>FY 22-23</u>
<u>Position</u>	<u>Budgeted</u>	<u>Budgeted</u>	<u>Proposed</u>
SW/Dev Services Manager	1	1	1
GIS/GPS Spec	1	1	1
Total	2	2	2

73-5401-218 PROTECTIVE CLOTHING/SAFETY EQUIPMENT
Personal protective safety equipment such as steel toed boots or shoes, hard hats, rain gear, safety glasses, safety vests, gloves, etc. Safety equipment for Fire Department for spills of fuel and oil to include booms, absorbent pads & rolls and spill kits. This account increased to add these Fire Dept purchases.

Safety equipment for Fire Dept	\$500
Protective clothing and safety for Stormwater	\$500
Total	\$1,000

73-5401-311 SIGNS AND MARKERS
Stormwater signs and for the storm drain marking system, replacement and other informational signs and etc.

73-5401-328 DOCUMENT DESTRUCTION
Monthly office docs shred fees (we are scanning lots of old files and shredding hard copies right now.) Projected increase for high activity. Stormwater also holds Special Shred Events that cost \$1,000 each.

Monthly document shredding	\$1,000
Special Shred Events	\$1,000
Total	\$2,000

73-5401-331 TRAVEL EXPENSE
Expenses involving travel outside the City of Yukon by Stormwater Manager, Development Services Director or GIS Technician. Examples of expenses are air fare, highway tolls, meals, hotel/motel rooms, parking fees, and etc. Stormwater conference registrations (Annual EPA Region 6 MS4 conference, State offered training and ECON Nation Stormwater Conference), Floodplain conference registrations (Annual Fall and Spring OFMA Training Conferences and National ASFPM conference to earn CEU's to keep CFM certification). South Central ArcView Users Group (SCAUG) also includes the cost of local, state and national conferences.

MS4 Region Conference	airfare, lodging, meals	\$2,500
OFMA Conference (Fall)	lodging, meals	\$450
OFMA Conference (Spring)	lodging, meals	\$250
SCAUG (Regional)	airfare, lodging, meals, fuel	\$650
SCAUG (Oklahoma)	lodging, meals	\$150
Total	\$4,000	

73-5401-345 ADVERTISING
Used for advertising special events like recycling days, booth space and stormwater PDA's that COSWA does as a group.

73-5401-348 CONSULTANT FEES

GIS consulting services for the mapping system: the subdivision layers to update, and "Regional Digital Orthophoto Images and Associated Data collection for 2019" with The Central Oklahoma Alliance of Government Agencies (COAGA). COAGA may be purchasing new aerials and planametrics in the early spring of 2019 which consists of updating our aerials, contours, centerline streets, building, sidewalks, impervious surfaces, paving, vegetation, etc. Also, water monitoring testing that is required for TMDL's and includes services of a professional for dry weather field monitoring.

73-5401-354 ASSOCIATION MEMBERSHIPS & CONFERENCE REGISTRATIONS

NPDES Permit requires attending training annually for at least two personal which is the Development Services Director, Stormwater Manager and GIS Technician: Stormwater conference registrations (Annual EPA Region 6 MS4 conference, State offered training and ECON Nation Stormwater Conference), Floodplain conference registrations (Annual Fall and Spring OFMA Training Conferences and National ASFPM conference to earn CEU's to keep CFM certification). South Central ArcView Users Group (SCAUG) also includes the cost of local, state and national conference registration fees. This includes the cost of professional association memberships on a local, state or national levels (OFMA membership and Stormwater).

MS4 Conference Registration	\$787
OFMA Conference Registration	\$400
OFMA Spring Conference	\$200
National ASFPM	\$0
ASFPM membership	\$0
Regional SCAUG Conf Registration	\$150
SCAUG Conference Registration	\$200
SCAUG membership	\$75
OFMA Membership	\$75
IECA Membership	\$0
COSWA Membership	<u>\$1,200</u>
Total	\$3,087

73-5401-356 TRAINING

Water monitoring and stormwater classes for Development Services, Stormwater Management and general employees. Includes the cost of tuition, fees, special books, etc. for employees participating in training. This also includes costs of on-site training expenses, meals, breaks, etc. The new Stormwater Program Manager will need some inspection training and flood plain management training.

73-5401-365 MAINTENANCE AGREEMENTS

Maintenance for existing Software Programs and Hardware.

HP Care Pack Renewal on Z6200 Plotter	\$1,250
HP Care Pack Renewal on CP5225DN Color LaserJet Printer	\$260
HP Care Pack Renewal on "NEW" Color LaserJet Printer	\$0
GPS Pathfinder Office Software Maintenance-033036-00300	\$325
Maintenance Emergency Fund for DesignJet T2300 Plotter	\$3,000
Terrasync Maintenance - 604697-00110	\$325
ArcGIS for Desktop Basic Single Use	\$440
Geo7X Series Hardware Maintenance SN:5513452473	<u>\$325</u>
Total	\$5,925

73-5401-376 LICENSING & SOFTWARE

ArcGIS Online Service Credits	\$250
ESRI Publisher/ArcGIS Online Subscription	\$2,500
Total	<u>\$2,750</u>

73-5401-379 PERMITS

ODEQ Stormwater permits for the Stormwater Program.



74 - GRANT FUND REVENUE
FY 2022 - 2023

Account	Description	2020-2021 Actual Revenue	2021-2022 Budgeted Revenue	2021-2022 Projected Revenue	2022-2023 Proposed Revenue
	MISCELLANEOUS				
46181	CDBG Grant Funds	0	0	0	0
48650	Homeland Security Grant	0	0	0	0
48660	ACOG Grant	0	0	0	0
48683	Park Grants	2,500	28,999	5,000	5,000
48687	Tourism & Rec Dept Trails Program Grant	0	0	0	0
48689	ACOG Transportation Alternatives Program	0	0	0	0
48699	Assistance to Fire Fighters	232,000	100,000	70,945	50,000
48701	ODOT Transp Alternatives	0	0	0	0
48703	CENA-DRC Equip	26,743	17,500	15,000	20,000
48705	LWCF-Park Improvements	0	400,000	0	400,000
48706	OMAG Safety Enhancement Grant	0	2,000	0	0
48708	Firehouse Subs Safety Grant	0	47,180	22,180	37,367
48709	SAFER Grant	0	182,314	121,545	135,000
48710	Petsafe Dog Park	0	0	0	0
	TOTAL REVENUE	261,243	777,993	234,670	647,367

PURPOSE OF FUND

Grants are non-repayable funds disbursed or given by one party, often a government department, corporation, foundation or trust, to a recipient for a specific, restricted purpose. Most Grants are awarded with the requirement of a percentage match amount.

Grant Fund Revenue is not guaranteed and application of many of the proposed Grants have not been made. The revenue shown is proposed and most likely not all will be received.



DEPARTMENTAL EXPENDITURES	2020-2021 ACTUAL	2021-2022		2022-2023 REQUESTED BUDGET
		CURRENT BUDGET	PROJECTED YEAR END	
CDBG GRANT				
SERVICES AND CHARGES				
5104-348-16 CDBG Year 16	0	0	0	0
5104-348-17 CDBG Year 17	0	0	0	0
5104-348-19 CDBG Year 19	0	0	0	0
TOTAL CDBG GRANT	0	0	0	0
PARK & RECREATION GRANTS				
5110-302 OK Arts Council-Chisholm Trail	0	2,500	2,500	2,500
5110-303 OK Arts Council-Freedom Fest	0	2,500	2,500	2,500
5110-403 OTRD-Recreation Trails Prog	0	0	0	0
5110-404 CENA-DRC Equip	26,701	17,500	15,000	20,000
5110-405 LWCF-Park Improvements	0	400,000	0	400,000
5110-406 OK Wildlife-Mulvey Pond Dock	0	23,999	0	0
5110-407 Safe Places to Play(soccer lights)	0	0	0	0
TOTAL PARK & RECREATION GRANTS	26,701	446,499	20,000	425,000
FIRE GRANTS				
5112-400 Assistance to Fire Fighters	232,000	100,000	70,945	50,000
5112-402 Firehouse Subs Safety Grant (FD)	0	47,180	22,180	37,367
5112-600 Transfer to Gen Fund (SAFER Grant)	0	182,314	121,545	135,000
TOTAL FIRE GRANTS	232,000	329,494	214,670	222,367
ACOG GRANTS				
5132-302 ACOG Traffic Count Program	0	0	0	0
5132-401 ACOG Transp Alternatives Grant	0	0	0	0
TOTAL ACOG GRANTS	0	0	0	0
ODOT Grant				
5135-400 ODOT Transp Alternatives	0	0	0	0
TOTAL ODOT GRANT	0	0	0	0
OTHER GRANTS				
5136-218 OMAG Safety Enhancement Gran	0	2,000	0	0
5136-400 Union Pacific Foundation	0	0	0	0
5136-401 Petsafe Dog Park	0	0	0	0
TOTAL OTHER GRANTS	0	2,000	0	0
*** TOTAL EXPENDITURES ***	258,701	777,993	234,670	647,367

There are no guarantees that we will receive any revenue in this fund. However, due to the regular occurrence of revenue and expenditures in this fund, we have decided to include it in the budget in order to promote better transparency in fiscal year budgeting for the City.

PARK & RECREATION GRANTS

5110-302	OK Arts Council-Chisholm Trail Oklahoma Arts Council Small Grant Support for the Chisholm Trail Festival. Possible funds to be received	Project Total <u>\$2,500</u> \$2,500
5110-303	OK Arts Council-Freedom Fest Oklahoma Arts Council Small Grant Support for Freedom Fest. Possible funds to be received	Project Total <u>\$2,500</u> \$2,500
5110-404	CENA-DRC Equip Community Expansion of Nutrition Assistance (CENA) Grant for equipment at the Dale Robertson Center. Possible funds to be received	Project Total <u>\$20,000</u> \$20,000
5110-405	LWCF-Park Improvements Land & Water Conservation Fund Grant for playground equipment and a splashpad at Freedom Trail Park. Possible funds to be received City Match funds required	\$400,000 <u>\$800,000</u> Project Total \$1,200,000

FIRE GRANTS

5112-400	Assistance to Fire Fighters Assistance to Fire Fighters Grant Possible funds to be received	Project Total <u>\$50,000</u> \$50,000
5112-402	Firehouse Subs Safety Grant Firehouse Subs Public Safety Foundation Grant funds for the purchase of safety equipment for the Fire Department. Possible funds to be received	Project Total <u>\$37,367</u> \$37,367
5112-600	Transfer to Gen Fund (SAFER Grant) Staffing for Adequate Fire & Emergency Response (SAFER) Grant program through FEMA to fund three (3) Fire Fighters for three (3) years. Possible funds to be received	Project Total <u>\$135,000</u> \$135,000



REVENUE

Account	Description	2020-2021 Actual Revenue	2021-2022 Budgeted Revenue	2021-2022 Projected Revenue	2022-2023 Projected Revenue
48101	Local Recovery Funds	0	2,452,510	2,452,510	2,475,502
48102	Other Recovery Funds	0	0	0	0
48110	Interest	0	0	200	400
	Fund Balance	0	0	0	2,452,710
	TOTAL REVENUE	0	2,452,510	2,452,710	4,928,612

EXPENDITURES

Account	Account Name	2020-2021 Actual Expenditures	2021-2022 Budgeted Expenditures	2021-2022 Projected Expenditures	2022-2023 Proposed Expenditures
5501-401	Water & Sewer Infrastructure	0	0	0	4,928,612
	Fund Balance	0	2,452,510	2,452,710	0
	TOTAL EXPENDITURES	0	2,452,510	2,452,710	4,928,612

PURPOSE OF FUND

Funds received from the American Rescue Plan Act subject to the following eligible uses:

- Replacing Lost Public Sector Revenue
- Public Health and Negative Economic Impacts
- Premium Pay
- Water, Sewer & Broadband Infrastructure

Noted **ineligible** uses:

- Offset a reduction in net tax revenue
- Deposit in pension funds
- Debt service and replenishing financial reserves
- Settlements/judgments

Potential Projects

- Water line replacements
- Sewer line replacements
- Sewer lift station repairs
- Wastewater treatment plant improvements, upgrades, repairs, etc.
- Water filtration system installation
- Smart water meters
- Lower water well transmission line

**** This list should not be viewed as exhaustive or a commitment to any particular project(s). It is intended to showcase projects that have been identified by Staff/Council and highlight the nature of acceptable projects within the Water, Sewer & Broadband Infrastructure section. Ultimately, projects will be selected by Staff/Council based on a variety of factors including, but not limited to, priority, funding, etc. ****



78 - YUKON PUBLIC EMPLOYEE LIMITED TAX (PEST)
FY 2022-2023

REVENUE

Account	Description	2020-2021 Actual Revenue	2021-2022 Budgeted Revenue	2021-2022 Projected Actual Rev	2022-2023 Projected Revenue
42214	Sales Tax Revenue-Police	1,650,131	1,642,020	1,779,125	1,814,708
42215	Sales Tax Revenue-Fire	1,350,107	1,346,846	1,455,648	1,484,761
42216	Sales Tax Revenue-Gen Employees	1,500,119	1,494,433	1,617,387	1,649,735
48114	Interest Earned-Police	357	337	312	300
48115	Interest Earned-Fire	225	253	139	125
48116	Interest Earned-Gen Employees	220	272	92	91
	Appropriated Fund Balance-Police	0	0	0	81,913
	Appropriated Fund Balance-Fire	2,526	0	0	0
	Appropriated Fund Balance-Gen	588,687	0	0	0
	TOTAL REVENUE	5,092,372	4,484,161	4,852,702	5,031,632

EXPENDITURES

Account	Account Name	2020-2021 Actual Expenditures	2021-2022 Budgeted Expenditures	2021-2022 Projected Expenditures	2022-2023 Proposed Budget
5101-601-104	Transfers to GF from Police	1,291,277	1,300,000	1,300,000	1,415,067
5101-601-105	Transfers to GF from Fire	1,352,858	1,227,858	1,206,356	1,398,318
5101-601-106	Transfers to GF from Gen Employees	1,617,505	1,350,000	1,350,000	1,570,000
5101-601-113	Transfers to Cap Imp from Police	156,867	274,908	274,908	481,854
5101-601-114	Transfers to Cap Imp from Fire	0	21,000	21,000	22,000
5101-601-115	Transfers to Cap Imp from Gen Employees	471,521	62,269	62,269	0
	Fund Balance-Police	202,344	67,449	204,528	0
	Fund Balance-Fire	0	98,241	228,431	64,568
	Fund Balance-Gen Employees	0	82,436	205,210	79,825
	TOTAL EXPENDITURES	5,092,372	4,484,161	4,852,702	5,031,632

PURPOSE OF FUND

Restricted use by Ordinance #1135 passed and approved on December 16, 2003.

TAX RATE-SALES SUBJECT TO TAX

There is hereby levied an additional excise tax of three-fourths of one percent (3/4 of 1%) upon the gross proceeds or gross receipts derived from all sales taxable under the Oklahoma Sales Tax Code, including all items listed under the applicable sections of the Oklahoma Tax Code, as such may be amended from time to time.

PURPOSE OF REVENUES

The excise tax levied hereunder shall be expended for the following: Of the three-fourths of one percent (3/4 of 1%), thirty percent (30%) shall be expended providing competitive compensation and benefits for fire personnel, additional firefighting personnel, subject to collective bargaining agreement with the City of Yukon, and firefighting related equipment; thirty-six and two-thirds percent (36 2/3%) of the excise tax levied shall be expended providing competitive compensation and benefits for police personnel, additional commissioned police personnel, subject to collective bargaining agreement with the City of Yukon, and police related equipment; the remaining thirty-three and one-third percent (33 1/3%) shall be expended providing competitive compensation and benefits for all other full-time employees of the city, additional full-time employees and

ACCOUNT DETAIL

5101-601-104 TRANSFERS TO GENERAL FUND FROM POLICE

Transfer to the General Fund for Police related expenses as outlined in the ordinance and shall be expended providing competitive compensation and benefits for police personnel, additional commissioned police personnel, subject to collective bargaining agreement with the City of Yukon, and police related equipment.

5101-601-105 TRANSFERS TO GENERAL FUND FROM FIRE

Transfer to the General Fund for Fire related expenses as outlined in the ordinance and shall be expended providing competitive compensation and benefits for fire personnel, additional firefighting personnel, subject to collective bargaining agreement with the City of Yukon, and firefighting related equipment.

5101-601-106 TRANSFERS TO GENERAL FUND FROM GENERAL EMPLOYEES

Transfer to the General Fund for General Employee related expenses as outlined in the ordinance and shall be expended providing competitive compensation and benefits for all other full-time employees of the city, additional full-time employees and equipment.

5101-601-110 TRANSFERS TO WATER & SEWER FUND FROM GENERAL EMPLOYEES

Transfer to the Water & Sewer Enterprise Fund for General Employee related expenses as outlined in the ordinance and shall be expended providing competitive compensation and benefits for all other full-time employees of the city, additional full-time employees and equipment.

5101-601-111 TRANSFERS TO SANITATION FUND FROM GENERAL EMPLOYEES

Transfer to the Sanitation Enterprise Fund for General Employee related expenses as outlined in the ordinance and shall be expended providing competitive compensation and benefits for all other full-time employees of the city, additional full-time employees and equipment.

5101-601-112 TRANSFERS TO STORMWATER FUND FROM GENERAL EMPLOYEES

Transfer to the Stormwater Fund for General Employee related expenses as outlined in the ordinance and shall be expended providing competitive compensation and benefits for all other full-time employees of the city, additional full-time employees and equipment.

5101-601-113 TRANSFERS TO SALES TAX CAPITAL IMPROVEMENT FUND FROM POLICE

Transfer to the Sales Tax Capital Improvement Fund for Police related expenses as outlined in the ordinance and shall be expended providing equipment.

5101-601-115 TRANSFERS TO SALES TAX CAPITAL IMPROVEMENT FUND FROM GENERAL EMPLOYEES

Transfer to the Sales Tax Capital Improvement Fund for General Employee related expenses as outlined in the ordinance and shall be expended providing equipment.



79 - YUKON RESERVE SUPPORT FUND
FY 2022-2023

REVENUE

Account	Description	2020-2021 Actual Revenue	2021-2022 Budgeted Revenue	2021-2022 Projected Actual Rev	2022-2023 Proposed Budget
42110	Sales Tax Revenue	1,500,119	1,494,621	1,629,187	1,661,771
48110	Interest Eamed	264,983	20,000	10,000	12,000
	Appropriated Fund Balance	413,444	485,379	360,813	326,229
	TOTAL REVENUE	2,178,546	2,000,000	2,000,000	2,000,000

EXPENDITURES

Account	Account Name	2020-2021 Actual Expenditures	2021-2022 Current Budget	2021-2022 Projected Expenditures	2022-2023 Proposed Budget
5101-601	Transfer to General Fund	1,000,000	1,000,000	1,000,000	1,000,000
5101-607	Transfer to Sales Tax Fund	1,178,546	1,000,000	1,000,000	1,000,000
	Fund Balance				
	TOTAL EXPENDITURES	2,178,546	2,000,000	2,000,000	2,000,000

PURPOSE OF FUND

Restricted use by **Ordinance #1138** passed and approved on December 16, 2003.

TAX RATE-SALES SUBJECT TO TAX

There is hereby levied an additional excise tax of one-fourth of one percent (1/4 of 1%) upon the gross proceeds or gross receipts derived from all sales taxable under the Oklahoma Sales Tax Code, including all items listed under the applicable sections of the Oklahoma Tax Code, as such may be amended from time to time.

PURPOSE OF REVENUES

The excise tax levied hereunder shall be expended first to replenish and maintain the reserve account of the City of Yukon at a level equal to twenty-five percent (25%) of the previous years' revenues as determined by the City Council and the remainder, if any, to be deposited in the general fund of the City to be used and expended as may be determined by the City Council.

ACCOUNT DETAIL

5101-601 TRANSFER TO GENERAL FUND

Transfer to the General Fund of the overage required to maintain the reserve account.

5101-607 TRANSFER TO SALES TAX FUND

Transfer to the Sales Tax Fund of the overage required to maintain the reserve account.



REVENUE

Account	Description	2020-2021 Actual Revenue	2021-2022 Budgeted Revenue	2021-2022 Projected Revenue	2022-2023 Projected Revenue
42110	Sales Tax	294,414	281,953	308,862	315,039
48110	Interest	495	498	337	450
	TOTAL REVENUE	294,910	282,451	309,199	315,489

EXPENDITURES

Account	Account Name	2020-2021 Actual Expenditures	2021-2022 Budgeted Expenditures	2021-2022 Projected Expenditures	2022-2023 Proposed Expenditures
5101-300	Eligible TIF Reimbursement	0	0	0	0
5101-400	Approved TIF Expenses	0	0	0	0
5101-601	Transfer to Other Funds	0	0	0	0
	Fund Balance	294,910	282,451	309,199	315,489
	TOTAL EXPENDITURES	294,910	282,451	309,199	315,489

PURPOSE OF FUND

Restricted use by **Ordinance #1297** passed and approved on March 4, 2014.

ESTABLISHMENT OF TIF DISTRICT

The primary purpose of the Frisco Road Economic Development Project Plan is to improve the quality of life for citizens of the City of Yukon by authorizing the appropriate and necessary public support and assistance for the construction of an interchange at Frisco Road and Interstate 40, as well as the creation of an attractive viable commercial corridor south of Interstate 40 on and east of Frisco Road, all of which will stimulate private investment and development, attract new businesses, create new employment, and enhance the tax base; and establishing the creation of Increment District #1 (TIF.)

SOURCE OF REVENUE

The Revenue for this fund comes from Tax Increment District #1. The sales tax increment shall be the ninety percent (90%) of the City's two percent (2%) non-dedicated sales tax revenues (resulting in a one and eight-tenths percent (1.8%) effective incremental tax rate), ninety percent (90%) of the City's two percent (2%) non-dedicated use tax (also resulting in a one and eight-tenths percent (1.8%) effective incremental tax rate), and ninety percent (90%) of the City's five percent (5%) hotel occupancy tax (resulting in a four and a half percent (4.5%) effective incremental tax rate) generated by commercial transactions in Increment District No. 1

ACCOUNT DETAIL

5101-300 ELIGIBLE TIF REIMBURSEMENT

Reimburse other funds for eligible TIF expenses paid on behalf of YEDA.

5101-400 APPROVED TIF EXPENSES

The increment of sales taxes generated by Increment District No. 1 may be used to pay or finance eligible project costs authorized pursuant to Section VIII of the Project Plan, for a period not to exceed twenty-five (25) years, as provided by law, or the period required for the payment of up to \$37 Million of project costs authorized pursuant to Section VIII of the Project Plan, whichever is less.

5101-601 TRANSFER TO OTHER FUNDS

Transfer to Other Funds.



Position	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12
Firefighter	43,887	46,081	48,386	50,803	53,344	56,011	58,811	61,752	64,840	68,082	71,486	75,060
	17.25	18.11	19.02	19.97	20.97	22.02	23.12	24.27	25.49	26.76	28.10	29.50
Corporal	49,206	51,665	54,249	56,962	59,811	62,800	65,941	69,238	72,699	76,335	80,152	84,158
	19.34	20.31	21.32	22.39	23.51	24.69	25.92	27.22	28.58	30.01	31.51	33.08
Sergeant	58,539	61,461	64,538	67,766	71,154	74,711	78,447	82,369	86,488	90,812	95,353	100,120
	23.01	24.16	25.37	26.64	27.97	29.37	30.84	32.38	34.00	35.70	37.48	39.36
Training Officer	61,464	64,538	67,766	71,156	74,711	78,447	82,369	86,487	90,811	95,352	100,119	105,125
	29.55	31.03	32.58	34.21	35.92	37.71	39.60	41.58	43.66	45.84	48.13	50.54
Captain	67,199	69,175	72,635	76,267	80,080	84,084	88,288	92,702	97,369	102,205	107,315	112,682
	26.41	27.19	28.55	29.98	31.48	33.05	34.70	36.44	38.27	40.17	42.18	44.29
Battalion Chief	69,175	72,635	76,267	80,080	84,084	88,288	92,702	97,339	102,204	107,314	112,680	118,314
	27.19	28.55	29.98	31.48	33.05	34.70	36.44	38.26	40.17	42.18	44.29	46.51

*XXX% increase

The amount of \$1,000,000.00 from the Public Employees Sales Tax revenue, as set forth in Ordinance No. 1132, is earmarked for the fiscal year 2021-2022 for the following purposes: Providing competitive compensation and benefits for fire personnel and adding additional firefighting personnel, subject to collective bargaining agreement with the City of Yukon; firefighting related equipment, offset additional contribution for health insurance for IAFF members enrolled in the City of Yukon Health Insurance Plan - Family Coverage. Those members enrolled in family coverage shall remain at a maximum of \$166.00 deduction from each paycheck; and the additional amount defined in Article 10; Section 4.

The 2022-2023 Attachment A shall reflect a XXX% pay increase over the 2021-2022 Attachment A.

\$227,858 in additional funds will come from the Public Employee Sales Tax revenue to cover the negotiated salary increase.



Position	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11
Officer	47,866	50,259	52,772	55,411	57,627	59,932	62,330	64,823	67,416	70,112	72,917
	23.01	24.16	25.37	26.64	27.71	28.81	29.97	31.16	32.41	33.71	35.08
Sergeant	60,797	63,229	65,758	68,388	71,124	73,969	76,927	80,004	83,205	86,533	89,994
	29.23	30.40	31.81	32.88	34.19	35.56	36.98	38.46	40.00	41.60	43.27
Lieutenant	77,667	80,774	84,005	87,365	90,859	94,494	98,274				
	37.34	38.83	40.39	42.00	43.68	45.43	47.25				
Captain	94,848	98,271	101,711	105,271	108,955						
	45.65	47.25	48.90	50.61	52.38						
Major	110,008	113,858	117,843								
	52.89	54.74	56.66								

**Stepped out members will receive a 2.5% stipend annually on their hire date anniversary, on the first check of the month. This stipend will be postponed for the Fiscal year if a COLA is given in that Fiscal year.

** Officers will be eligible to test for the rank of Sergeant after the completion of their fourth year of continual service with the Yukon Police Department. The test for Sergeant will be held in the first quarter of the first eligible year of the Officers. A Majors' job duties are at the discretion of the Chief of Police.

Years of service within the grade of Sergeant will be identified with the insignia:i.e.Sergeant with 10 years of service within the dept.will become Staff Sgt(SSGT).15 years will have the rank of Master Sgt.(MSGT)(at No additional pay)

** A survey of the eight (8) metro cities including,Bethany,Del City,Edmond,Midwest City,Moore,Mustang,The Village,and Warr Acres, will be utilized,as a goal,to try to set a minimum standard for pay or cost of living increase as funds are available.



Pay Grade	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12
C			32,427	33,238	34,070	34,923	35,797	36,691	37,606	38,563	39,541	40,518
	14.82	15.20	15.59	15.98	16.38	16.79	17.21	17.64	18.08	18.54	19.01	19.48
D		32,427	33,238	34,070	34,923	35,797	36,691	37,606	38,563	39,541	40,518	41,517
		15.59	15.98	16.38	16.79	17.21	17.64	18.08	18.54	19.01	19.48	19.96
E	32,427	33,238	34,070	34,923	35,797	36,691	37,606	38,563	39,541	40,518	41,517	42,578
	15.59	15.98	16.38	16.79	17.21	17.64	18.08	18.54	19.01	19.48	19.96	20.47
F	33,238	34,070	34,923	35,797	36,691	37,606	38,542	39,541	40,518	41,517	42,578	43,625
	15.98	16.38	16.79	17.21	17.64	18.08	18.63	19.01	19.48	19.96	20.47	20.97
Clerk I GIS/GPS Technician Laborer I Meter Reader I												
G	34,070	34,923	35,797	36,691	37,606	38,542	39,520	40,498	41,517	42,536	43,618	44,699
	16.38	16.79	17.21	17.64	18.08	18.53	19.00	19.47	19.96	20.45	20.97	21.49
Clerk II Laborer II Marketing Assistant Meter Reader/CS Clerk Secretary I												
H	34,237	35,110	35,984	36,899	37,814	38,760	39,728	40,706	41,746	42,786	43,846	44,949
	16.46	16.88	17.30	17.74	18.18	18.63	19.10	19.57	20.07	20.57	21.08	21.61
Library Associate												
I	34,690	35,526	36,525	37,523	38,542	39,624	40,706	41,829	42,973	44,158	45,386	46,634
	16.63	17.08	17.56	18.04	18.63	19.05	19.57	20.11	20.66	21.23	21.81	22.42
Equipment Operator I IT Support Associate Jailer/Property Room Tech Meter Reader II Receptionist - DRC Supervisor I												
J	36,088	37,086	38,106	39,166	40,227	41,350	42,474	43,638	44,846	46,072	47,320	48,630
	17.35	17.83	18.32	18.83	19.34	19.88	20.42	20.98	21.56	22.15	22.75	23.38
Clerk III Deputy Court Clerk Equipment Operator II Laborer III Mechanic I Permit/Licensing Clerk Records Technician Secretary II Shelter Attendant I												
K	37,648	38,709	39,749	40,851	41,974	43,139	44,326	45,531	46,779	48,069	49,400	50,752
	18.10	18.61	19.11	19.64	20.18	20.74	21.31	21.89	22.49	23.11	23.75	24.40
Program Specialist Shelter Attendant II Supervisor II												
L	39,312	40,394	41,498	42,640	43,805	45,011	46,259	47,528	48,838	50,170	51,542	52,957
	19.60	19.42	19.95	20.50	21.06	21.64	22.24	22.85	23.48	24.12	24.76	25.46
Assistant Electrician Assistant Manager - DRC/YCC Equipment Operator III Foreman PPWP Crew Leader												
M	39,916	41,038	42,162	43,306	44,512	45,739	46,987	48,298	49,608	50,981	52,374	53,810
	19.19	19.73	20.27	20.82	21.40	21.99	22.59	23.22	23.85	24.51	25.18	25.87
Communications Specialist												
N	41,413	42,678	43,722	44,928	46,176	47,445	48,755	50,086	51,459	52,874	54,330	55,827
	19.91	20.47	21.02	21.60	22.20	22.81	23.44	24.08	24.74	25.42	26.12	26.84
Animal Control Officer City Marshal Code Enforcement Officer I Mechanic II												



GENERAL EMPLOYEES PAY PLAN

Pay Grade	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12
Office Coordinator I												
O	41,787	42,910	44,088	45,323	46,571	47,840	49,171	50,523	51,896	53,331	54,808	56,306
Driver I	20.09	20.63	21.20	21.79	22.39	23.00	23.64	24.29	24.95	25.64	26.35	27.07
P	42,848	44,034	45,261	46,509	47,767	49,067	50,440	51,834	53,248	54,704	56,222	57,762
Driver III Supervisor III	20.60	21.17	21.76	22.36	22.96	23.59	24.25	24.92	25.60	26.30	27.03	27.77
Q	44,782	46,010	47,269	48,530	50,003	51,397	52,832	54,309	55,827	57,387	59,010	60,653
Driver II HR Clerk Secretary III	21.53	22.12	22.74	23.38	24.04	24.71	25.40	26.11	26.84	27.59	28.37	29.16
R	46,779	48,090	49,421	50,814	52,260	53,706	55,203	56,763	58,344	59,966	61,651	63,378
Code Enforcement Officer II Mechanic III P&R Coordinator Superintendent I Utility Billing Specialist	22.49	23.12	23.76	24.43	25.12	25.82	26.54	27.29	28.05	28.83	29.64	30.47
S	48,880	50,253	51,667	53,123	54,600	56,139	57,699	59,322	60,986	62,691	64,438	66,248
Driver III Graphic Artist P&R Facility/Special Ops Supervisor Supervisor IV	23.50	24.16	24.84	25.54	26.25	26.99	27.74	28.52	29.32	30.14	30.98	31.85
T	51,106	52,520	54,018	55,516	57,075	58,656	60,341	62,005	63,731	65,520	67,350	69,243
Finance/Purchasing Clerk II Office Coordinator II PIO/Media Specialist	24.57	25.25	25.97	26.69	27.44	28.20	29.01	29.81	30.64	31.50	32.38	33.29
U	53,414	54,933	56,451	58,053	59,676	61,360	63,045	64,813	66,643	68,516	70,429	72,405
Fire Inspector Inspector I	25.68	26.41	27.14	27.91	28.69	29.50	30.31	31.16	32.04	32.94	33.88	34.81
V	55,890	57,450	59,051	60,715	62,400	64,147	65,957	67,787	69,701	71,656	73,653	75,712
	26.87	27.62	28.39	29.19	30.00	30.84	31.71	32.59	33.61	34.45	35.41	36.40
W	58,489	60,133	61,838	63,606	65,416	67,267	69,181	71,157	73,195	75,276	77,418	79,622
Animal Control Supervisor Inspector II Main Street Director/ Tourism Marketing Associate Office Coordinator III Superintendent II	28.11	28.91	29.73	30.58	31.45	32.34	33.26	34.21	35.19	36.19	37.22	38.28
X	60,590	62,337	64,106	65,915	67,787	69,742	71,718	73,778	75,878	78,042	80,267	82,534
Risk Manager Technology Assistant I	29.13	29.97	30.82	31.69	32.59	33.53	34.48	35.47	36.48	37.52	38.59	39.68
Y	64,086	67,802	69,736	71,767	75,868	78,030	80,267	82,541	84,877	85,750	88,632	97,623
Technology Assistant II	30.81	32.60	33.53	34.50	36.48	37.51	38.59	39.68	40.81	41.23	41.65	42.08



FY 2022-2023 BUDGET

MANAGEMENT PAY PLAN

Pay Grade	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12
7	48,818	50,190	51,584	53,019	54,517	56,036	57,618	59,238	60,882	62,587	64,334	66,146
Assistant Librarian	23.47	24.13	24.80	25.49	26.21	26.94	27.70	28.48	29.27	30.09	30.93	31.80
8	49,275	50,648	52,062	53,518	55,016	56,576	58,138	59,779	61,443	63,170	64,938	66,747
	23.69	24.35	25.03	25.73	26.45	27.20	27.95	28.74	29.54	30.37	31.22	32.09
9	51,043	52,458	53,934	55,453	57,013	58,594	60,237	61,922	63,648	65,437	67,267	69,139
	24.54	25.22	25.93	26.66	27.41	28.17	28.98	29.77	30.60	31.46	32.34	33.24
10	51,601	52,936	54,434	55,952	57,512	59,114	60,778	62,483	64,230	66,019	67,870	69,784
	24.78	25.45	26.17	26.90	27.65	28.42	29.22	30.04	30.88	31.74	32.63	33.55
11	53,373	54,870	56,389	57,990	59,613	61,256	62,922	64,750	66,560	68,432	70,348	72,321
	25.66	26.38	27.11	27.88	28.68	29.45	30.28	31.13	32.00	32.90	33.82	34.77
12	55,827	57,366	58,989	60,632	62,338	64,085	65,874	67,725	69,618	71,573	73,549	75,629
	26.84	27.58	28.36	29.15	29.97	30.81	31.67	32.56	33.47	34.41	35.38	36.36
13	58,408	60,154	61,942	63,814	65,725	67,683	69,722	71,802	73,955	76,170	78,478	80,829
	28.08	28.92	29.78	30.68	31.60	32.54	33.52	34.52	35.58	36.62	37.73	38.86
14	61,090	62,920	64,813	66,768	68,744	70,824	72,948	75,130	77,378	79,726	82,098	84,573
	29.37	30.25	31.16	32.10	33.05	34.05	35.07	36.12	37.20	38.33	39.47	40.66
15	63,338	65,229	67,205	69,222	71,282	73,424	75,629	77,896	80,246	82,638	85,114	87,672
Deputy City Clerk HR Generalist Storm Water/Dev. Services Manager	30.45	31.36	32.31	33.28	34.27	35.30	36.38	37.45	38.58	39.73	40.92	42.15
16	70,012	72,134	74,298	76,523	78,832	81,182	83,637	86,112	88,712	91,374	94,120	96,928
Court Administrator Executive Administrative Assistant	33.66	34.68	35.72	36.79	37.90	39.03	40.21	41.40	42.65	43.93	45.25	46.60
17	73,382	75,666	77,934	80,184	82,676	85,061	87,610	90,251	92,955	95,722	98,613	101,566
Assistant Parks & Rec Director Assistant Public Works Director City Treasurer Librarian Superintendent III Supervisor V	35.27	36.33	37.42	38.55	39.70	40.89	42.12	43.39	44.69	46.02	47.41	48.83
18	89,565	92,435	95,389	98,425	101,603	104,853	108,202	111,675	115,232	118,914	122,720	126,651
Deputy Fire Chief Deputy Police Chief Information Technology Director Park Maintenance Director Parks & Rec Director	43.06	44.44	45.86	47.32	48.85	50.41	52.02	53.69	55.40	57.17	59.00	60.89
19	98,218	101,358	104,603	107,931	111,405	114,962	118,643	122,429	126,339	130,416	134,678	138,882
City Clerk/Finance Director Fire Chief Human Resources Director Police Chief Public Works Director	47.22	48.73	50.29	51.89	53.56	55.27	57.04	58.86	60.74	62.70	64.70	66.77
20	107,723	111,488	115,398	119,413	123,614	127,941	132,413	137,051	141,856	146,806	151,944	157,269
Assistant to the City Manager	51.79	53.60	55.48	57.41	59.43	61.51	63.68	65.89	68.20	70.58	73.05	75.61
21	0	0	0	0	138,590	143,437	148,410	153,670	159,037	164,611	170,373	176,342
Assistant City Manager	0.00	0.00	0.00	0.00	68.83	68.96	71.35	73.88	76.46	79.14	81.91	84.78

ACCOUNT DEFINITIONS

100 SERIES - PERSONNEL SERVICES

Personal services which may include expenses for salaries, wages, or other compensation, fees allowances and related employee benefits, paid to any officer or employee for services rendered or for employment. Employee benefits may include employer contributions to a retirement system, insurance, sick leave, terminal pay or similar benefits.

101 REGULAR EMPLOYEES

Includes salary for both full time employees and those employees who work on a full time-part time basis.

102 PART-TIME/SEASONAL EMPLOYEES

Includes seasonal and temporary employees, either full time or part time, as well as inmate or half-way house employees.

103 OVERTIME

Premium work hours as a result of an emergency or unusual circumstance. Also includes overtime work for Freedom Fest, Christmas in the Park, etc.

104 RESERVED

105 VOLUNTEER SALARIES

Salary account for the volunteer firefighters and reserve police officers.

106 EXPENSE ALLOWANCE

Includes compensation for authorized use of employee's private vehicle in conjunction with city duties and/or electronic device allowance; use of this account is generally limited to administrative personnel and/or specifically approved situations and must be approved by the City Manager.

107 BONDS

Surety bonding for city officials and employees' blanket bond.

108 EMPLOYEE GROUP INSURANCE

Includes health and life insurance, and medical consultant services such as MedEncentive.

109 WORKERS' COMPENSATION

Premium for Workers' Compensation insurance for employees.

110 UNEMPLOYMENT INSURANCE

Premium for Unemployment Insurance for employees.

111 PERSONAL LIABILITY INSURANCE

Includes Acts or Omission Insurance on elected officials and medical malpractice insurance for emergency medical technicians/paramedics.

112 EMPLOYEE RETIREMENT

Includes the City's cost of the employee retirement program.

113 F.I.C.A. (SOCIAL SECURITY)

City's portion of Medicare and Social Security - paid on behalf of employees

117 DENTAL INSURANCE

Includes the cost of dental insurance for employees.

119 CLEANING ALLOWANCE

Includes the cleaning allowances negotiated with the unions; replacement of personal property that was used for city business that was lost, damaged or stolen.

121 SICK LEAVE BUY-BACK

Buy Back Program to reduce City's fiscal liability for sick leave.

200 SERIES - MATERIALS AND SUPPLIES
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<p>Materials and supplies, which may include articles and commodities which are consumed or materially altered when used, such as office supplies, operating supplies and repair and maintenance supplies, and all items of expense to any person, firm or corporation rendering a service in connection with repair, sale or trade of such articles or commodities.</p>
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201 OFFICE SUPPLIES

Includes all supplies necessary for use in the operation of the office; examples include, but are not limited to, pencils, paper, envelopes, pens, record books, paper clips, typewriter supplies, etc.

202 DUPLICATION/COMPUTER SUPPLIES

Includes all supplies needed to maintain office copiers and printers: paper, toner; computer disks, disk storage boxes, computer paper, etc.

203 RESERVED**204 FUEL, OIL AND LUBRICANTS**

Includes gasoline, diesel fuel, motor oil, grease and other lubricants, anti-freeze, hydraulic oil.

205 NONDURABLE SUPPLIES

Items with a small unit value that are normally subject to loss or rapid deterioration, or are expendable. These items may include such items as flags, light bulbs, flashlights, scanner crystals, gauges, thermometers, wrenches, crowbars, shovels, rakes, brooms, mops, electrical testers, extension cords, wire ties, splitters, garden hose, fuel cans, weed eater line, dishes, cups, flatware, coffee pots, pipe cutting oil, pipe wrenches, etc.

206 BUILDING MAINTENANCE SUPPLIES

Floor wax, air deodorizer, floor stripper, buffer pads, toilet disinfectants, scouring powder, window cleaner, hand soap, toilet paper, paper towels, bleach, laundry soap, dishwashing soap, ice melt, shop towels, hand cleaner, etc.

207 CHEMICALS

Includes chemicals used in the treatment of potable water, sewage, firefighting foams, firefighting dry chemicals, pool chemicals, insect spray, degreaser, sewer acid, etc.

208 PUBLICATIONS AND PERIODICALS

Includes magazines, newspapers, books, technical manuals, pamphlets, and texts used in code enforcement, and other professional publications used in a non-training mode.

209 RECREATIONAL SUPPLIES

Includes all articles of brief use, such as baseballs, tennis balls, handicraft supplies, basketballs, etc.

210 LANDSCAPING SUPPLIES

Grass seed, flower bulbs, insecticides, pesticides, fertilizers, seeds, trees, seedlings, sod, etc., used in any department to enhance public grounds.

211 TRAINING SUPPLIES

Ammunition, targets, training manuals, visual and audio aids, projector bulbs, overhead projector transparencies, etc. used for in-house training of city personnel. Also includes training materials for employees - brochures, check stuffers, etc.

212 ANIMAL FOOD

Includes dog and cat food; food for waterfowl.

213 FOOD SUPPLIES

Includes coffee, ice, disposable cups, tea, sugar, creamer, stirrers, paper plates, and other supplies normally used in the course of special public events.

214 INVESTIGATIVE/ILLUSTRATIVE SUPPLIES

Includes film, video tape, special chemicals used in photography laboratories, expendable items in evidence kits, film or video tape for project documentation.

215 MERCHANDISE FOR RESALE**216 ELECTION SUPPLIES**

Includes cost of supplies necessary for an election, to include the printing of the ballots. Also includes the salaries of the election workers.

217 WEARING APPAREL

Includes uniform allowance for employees.

218 PROTECTIVE CLOTHING/SAFETY EQUIPMENT

Personal protective safety equipment such as police officer's body armor, firefighter's protective clothing, hard hats, rain gear, etc.

219 DISPOSAL COSTS

Landfill fees, disposal of sludge waste, etc., and hauling costs.

220 MEDICAL SUPPLIES

Includes purchasing and stocking all first aid kits and all medical supplies for the Fire Department rescue squad.

221 PUBLIC EDUCATIONAL SUPPLIES

All supplies expended for public education; film rental, speakers, display posters, handouts, costumes, video rentals or purchases, balloons, PA systems, etc.

222 RECORD SUPPLIES

Includes record keeping books, registration pads, special stamps used for record keeping, card kits, spine labels, book dust jacket covers, etc., Police Department bicycle licensing program, filing fees (such as with County).

223 WELDING SUPPLIES

Includes demurrage (monthly cylinder lease) oxygen, compressed gas and air, nitrogen, argon, carbon dioxide, acetylene, hydrogen, liquid petroleum gas, pipe, welding hood, gloves, tips, strikers, rods, lens, wire, etc.

224 MEALS/SUPPLIES FOR PRISONERS

This account includes meals, wearing apparel, blankets, towels and admission kits for prisoners housed in the City jail. Also, costs to reimburse DOC for PPWP meals.

225 PROMOTIONAL ITEMS

Includes items with City logo to give-away as part of a promotional campaign, award/incentive or donate items as an event sponsor.

226 MEETING/WORKSHOP/EVENT SUPPLIES

Materials and supplies needed to host meetings, workshops and events for employees or outside agencies. Materials/supplies may include film rental, speakers, display posters, handouts, costumes, video rentals, promotional gifts, balloons, tablecovers and PA systems.

300 SERIES - OTHER SERVICES AND CHARGES
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<p><i>Other services and charges, which may include all current expenses other than those listed in other series, such as services or charges for communications, transportation, advertising, printing or binding, insurance, public utility services, travel expenses, consultation, professional services, repairs and maintenance, rentals, miscellaneous items and all items of expenses to any person, firm or corporation rendering such services. Does not include any item which would increase the value of the property.</i></p>

301 LAND

Tree and stump removal, sand and dirt for fill, etc.

302 BUILDINGS – REPAIR AND MAINTENANCE

Includes all items for the interior and exterior repair of city-owned buildings: painting, roofing, trim work, glass replacement, plumbing supplies, electrical supplies, etc.

303 BRIDGES AND CULVERTS

Materials for the repair of bridges and culverts. Examples are lumber, nails, concrete, asphalt, etc.

304 SEWAGE DISPOSAL - PLANT AND LIFT STATION

Includes parts for repairs, such as steel plate, pump parts, and other items to repair plant and lift stations.

305 SANITARY SEWERS

Includes fill and screen sand, paint, paint to mark sewers, bricks and concrete blocks for repairs, etc.

306 SIDEWALKS, STEPS, CURBS, GUTTERS & CONCRETE REPAIRS

Includes materials, such as concrete and asphalt, for repair.

307 STORM SEWERS

Includes materials for repair, such as plastic sheeting, curb hoods, grates, concrete, etc.

308 DRAINAGE DITCHES / POND REPAIR

Includes cost to repair banks, channels and washouts. Also includes costs to repair ponds in parks.

309 STREETS, ALLEYS, AND ROADWAYS

Includes materials for repair, such as concrete, asphalt, crack sealer, paint and striping, etc.

310 PARKING AREAS

Materials for striping, patching, fencing, barriers, etc.

311 STREET SIGNS, TRAFFIC LIGHTS, AND SIGNS

Includes street and traffic control signs, warning signs, bulbs and repairs on street lights, controllers, etc. Also includes Storm water signage.

312 WATER LINES

Repairs to gate valves, pipe, fire hydrants, etc.

313 RECREATIONAL STRUCTURES - PARKS

Repair ball field lights, picnic pavilions, toilets, backstops, etc.

314 BUG AND RODENT CONTROL

Includes spraying for termites and roaches, control of rats, mice, squirrels, etc. in buildings.

315 OFFICE EQUIPMENT (NON-CAPITAL)

Includes those minor items costing less than \$1,000 normally used to outfit/replace items in an office environment. Including, but not limited to, calculators, electric staplers, etc.

316 FURNITURE, FIXTURES, AND MISCELLANEOUS FURNISHINGS

Repair or minor replacement of stoves, refrigerators, mini-blinds, rugs, televisions, mattresses and box springs, window shades, chairs, tables, podiums, etc.

317 DURABLE TOOLS

Includes heavy hand tools, fire equipment such as nozzles and fittings, portable pumps, etc.

318 MOTOR VEHICLE /SMALL EQUIPMENT PARTS AND SUPPLIES (Excluding Fuel)

Tires, batteries, commercial tire changing and tire repair, lights, paint and body work, small gasoline engine repair, repair of weed eaters, alternators, mufflers, automotive glass, repairs to mowing machines, and all other automotive parts.

319 WATER METERS AND SETTINGS

Includes parts to repair and replacement of water meters, meter box covers and cans, fire hydrant meters, etc.

320 SIGNAL SYSTEMS

Includes sealer for loop detectors, fans for signal systems, timers, traffic light repair, repair of storm sirens, etc.

321 AIR CONDITIONING AND HEATING SYSTEMS

Includes parts to repair to all heating, ventilating and air handling systems.

322 PLAYGROUND AND SWIMMING POOL EQUIPMENT

Includes repairs, cleaning, painting, etc. to swimming pools, and repairs of playground equipment.

323 INSPECTION FEE FOR PROPERTY AND EQUIPMENT

To include annual inspections of fire extinguisher, boiler, etc.

324 FUEL PUMP/GENERATOR REPAIR

Includes any repair made to the City's gasoline and/or diesel pumps or repairs made to existing generators not covered by maintenance agreements.

325 SPRINKLER SYSTEMS

Includes bubblers, spray heads, adapters, pop-ups, collars, electrical items, etc. on sprinkler systems.

327 CART & DUMPSTER REPAIR

Cost of materials to repair carts and dumpsters

328 DOCUMENT DESTRUCTION

Destruction of city documents that have been archived.

330 MEDICAL EXPENSES - EMPLOYEES

Includes physicals for new employees, city initiated return to work physicals and drug testing; required immunizations for employees.

331 TRAVEL EXPENSE

Expenses of elected officials or employees incurred in the performance of authorized and assigned duties involving travel outside the City by public or private carrier. Examples of expenses are air fare, highway tolls, meals, hotel/motel rooms, parking fees, etc.

332 TUITION REIMBURSEMENT

Includes refunds to city employees for successfully completing city job related college courses; also includes cost of certificate courses dealing with job related subjects taken through Vocational Technical

340 POSTAGE AND SHIPPING

Included in this account are funds for mailing parcel post, United Parcel Service, Fed-Ex, etc. or freight.

341 COMMUNICATION SERVICES

All telephone service (land and cellular), internet service, OLETS and cable television service.

342 AUTOMOBILE INSURANCE

Cost of liability insurance for all city vehicles and equipment.

343 PROPERTY and CONTENTS INSURANCE & FLOOD INSURANCE

Cost of insurance for all city buildings and contents. Also includes flood insurance premium.

344 AUDITS AND FINANCIAL CONSULTING

Cost of annual audits performed by an outside auditor.

345 ADVERTISING

Includes the cost of advertising position vacancies, publishing ordinances and resolutions, bid advertisements, and all other legally required publications.

346 RENTALS AND LEASES

Includes rents and leases on buildings, land, rights-of-way, hire of equipment (such as business machines) and short term leases of vehicles and machinery, post office box rental.

347 SPECIAL SERVICES

Includes lab tests of blood/urine for in-house investigations, special investigations, recording deeds, filing fees, property tax on leased land, outside data processing services, testing, and hiring; professional clean up of toxic spills, transportation costs for inmate laborers. Also includes administration fees for PPWP.

348 CONSULTANT FEES

Includes occasional services of a professional nature, such as an engineer, other than those involved in contracts for capital improvements; oil well inspection fees, etc.

349 PRINTING

Cost of printing licenses, receipt books, traffic tickets, code revisions, business cards, letterheads, envelopes, garage sale signs, programs, membership cards, personnel manuals, benefit summary books, job applications, miscellaneous forms.

350 ELECTRICAL POWER

All electric utilities used for heat and lights.

351 NATURAL GAS

Includes the cost of natural gas for heat in various city buildings.

352 WATER USAGE

Includes payments to the City of Oklahoma City for emergency water supplies.

353 PROPANE AND KEROSENE

Includes the cost of propane and kerosene. NO LONGER USED.

354 ASSOCIATION MEMBERSHIPS AND CONFERENCE REGISTRATION

Includes the cost of professional association membership on a local, state or national level; also includes the cost of local, state and national conference registration fees.

355 LEGAL

Includes Attorney fees other than those of the City Attorney, transcripts, depositions, etc.

356 TRAINING (FOR EMPLOYEES)

Includes the cost of tuition, fees, special books, online registration fees, etc., for employees participating in training.

357 COLLECTION SERVICES

Includes the cost of collection of delinquent accounts by collection agencies.

358 MEDICAL SERVICES (NON-EMPLOYEE RELATED)

Includes medical expenses incurred by city prisoners after arrest; also expenses relating to veterinarian clinics.

359 WEEDS, DEBRIS, AUTOS, ETC., ON LOTS

Includes the cost of abating a nuisance due to high grass/weeds by mowing, lot clean-up, etc.

360 CONTRIBUTIONS AND MEMORIALS

Rewards, donations to charitable institutions and organizations, memorial flowers, etc., employee recognition expenses; sponsorships.

361 REFUNDS

Includes refunds of water deposits, overpayments, etc.

362 JUDGMENTS AND DAMAGES

Includes miscellaneous claims for damages filed against the city which are paid out of the general revenue. Also to include replacement of citizen-owned items damaged by the city, such as mailboxes.

363 COURT COSTS

Includes fees for cost of conducting jury trials in municipal court, such as jury and witness fees, etc.

364 BUILDING SECURITY & MONITORING

Alarm installation and monitoring fees.

365 MAINTENANCE AGREEMENTS

Includes maintenance agreements on business machines, equipment and facilities.

366 EMERGENCIES

Includes emergency or un-budgeted expenses.

367 POOL AND CONCESSION SALES TAX

Includes sales tax remitted to the state from pool and concession sales.

368 GENERAL LIABILITY DEDUCTIBLE

The deductible on liability insurance claims.

369 TECHNOLOGY EQUIPMENT, REPAIR & INSTALLATION

All non-capital expenses for technology, network and/or computer-related equipment, repair and installation. This includes additional hard drives, RAM, processors, motherboards, monitors, scanners, etc. and labor costs. All expenses shall be budgeted through the Technology Dept.

376 LICENSING & SOFTWARE

To include all former 432 expenses, licenses required for software usage, protection of copyright violations, web-hosting fees, domain registration fees, radio usage fees, state licenses, etc. This account is NOT to be used for driver's license reimbursements.

377 LICENSES

For reimbursement of driver's records for those employees who drive city vehicles and equipment. Also special licenses (such as state licenses), licenses required for job performance (state, county, city licenses), i.e., state electrical licenses, inspection licenses, etc.

378 VEHICLE TAGS

For fees associated with vehicle tags for city vehicles.

379 STORM WATER PERMITS

Cost of annual Stormwater Permit fee for Oklahoma Dept of Environmental Quality.

380 PARK ACTIVITIES AND PROGRAMS

Includes miscellaneous park programs not covered under Festivals and Events.

381 FESTIVALS AND EVENTS

Includes cost of decorations and displays for events such as the Fourth of July Celebration, Chisholm Trail Festival, Czech Festival, City Birthday Celebration.

382 AUCTION EXPENSES

All associated fees and charges to cover the sale and/or purchase of items through the Public Surplus auction site.

383 CANINE EQUIPMENT & SUPPLIES

Includes kennels, dog runs, misc. equipment and safety supplies for the canine police unit.

384 COFFEE SERVICE

Includes coffee service for city facilities.

385 UTILITY BILL PROCESSING

Costs for outsourcing Utility Bills and Late Notices to include bill processing, envelope stuffing and postage.

386 ABATEMENT SERVICES

Includes cost for private contractor to abate nuisance properties.

387 CREDIT CARD PROCESSING FEES

Includes fees paid through the Merchant account in order to receive payments from debit/credit card customers for city services. Also includes transaction and monthly fees associated with credit card transactions.

388 PROMOTIONAL SERVICES

Includes professional videography, photography, etc. to be used in City promotions and

389 SNOW/ICE CONTROL

Includes salt, sand, etc. to control ice and snow on city streets. Also includes funds to pay Contractor for snow/ice removal.

390 BANK CHARGES AND FEES

Misc bank charges, fees, and chargebacks, etc.

391 OUBCC PERMIT FEES

Pass-through account for OUBCC fees collected on building permits and remitted to the Oklahoma Uniform Building Code Commission.

392 FORM PROCESSING & FILING FEES

Includes Fees to process Affordable Care Act (ACA) report for employee 1095 forms and electronic filing costs for W-2 and 1099 forms.

400 SERIES - CAPITAL OUTLAY

<p><i>Capital outlays, which may include outlays which result in acquisition of or additions to fixed assets which are purchased by the municipality, including machinery and equipment, motor vehicles, data entry equipment, furniture, land, buildings, improvements other than buildings, and all construction, reconstruction, appurtenances or improvements to real property accomplished according to the conditions of a contract.</i></p>
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401 LAND (PURCHASING)

Includes all expenditures for land, such as abstracts, assessments, cost of appraising, recording of deed, surveys, etc.

402 LAND (IMPROVEMENTS)

Includes all expenditures (including payroll) covering the original cost of draining, engineering, inspection, first sodding or seeding, terracing, grading, planting of trees, etc.

403 BUILDINGS

Includes only those expenses incurred through new construction or purchase of new buildings.

404 BUILDINGS (IMPROVEMENTS OR ADDITIONS)

Includes the cost of all major improvements or additions to existing buildings.

405 BRIDGES AND CULVERTS

Includes cost of new construction.

406 SANITARY SEWERS

Includes cost of new construction.

407 SIDEWALKS, STEPS, CURBS, AND GUTTERS

Includes cost of new construction.

408 STORM SEWERS

Includes cost of new construction.

409 STREET CONSTRUCTION

The cost of construction for new streets.

410 STREET IMPROVEMENTS

Cost to enhance unimproved or semi-improved streets; includes major improvements to existing streets.

411 WATER LINES

Cost of new fire hydrants, gate valves, valve boxes, water lines, etc.

412 ALLEY CONSTRUCTION

Includes the opening of alleys, initial paving, etc.

413 ALLEY IMPROVEMENTS

Includes repair of paving, re-paving, fencing, etc.

414 PARKING AREAS

Includes paving, striping, fencing, barriers, etc., of new parking areas.

415 FENCING

Includes the cost of new fencing for purposes of security, site screening, etc.

416 RECREATIONAL FACILITIES

Includes new construction of tennis courts, lakes, baseball fields, swimming pools, football fields, soccer fields, etc. Also includes new equipment for facilities and parks.

417 SECURITY SYSTEMS

Includes cost of new or replacement security systems, or major improvements/overhauls of existing

418 WATER WELL, WATER TOWER AND LIFT STATION IMPROVEMENTS

Includes cost of water well, water tower and lift station equipment and/or improvements.

420 FURNITURE, FIXTURES AND MISCELLANEOUS FURNISHINGS

Major purchases of items to furnish city buildings. These items may be either new or to replace existing items.

421 MACHINERY, TOOLS, AND MISCELLANEOUS EQUIPMENT

Includes driver operated equipment not designed for over the road use; this would include items such as farm tractors used as mowers. Also includes construction machinery such as front end loaders, bulldozers, backhoes, trailers, snow plows, sanders, and other snow removal machinery, as well as lawn mowers, welders, portable pumps, hand tools costing more than

422 INSTRUMENTS AND ELECTRONICS (NON-TECHNOLOGY RELATED)

Includes purchase of two-way radios, pagers, telephone recording systems for the Police and Fire Departments, cameras (both video cassette recorders and still cameras), television sets, shotguns, etc.

423 MOTOR VEHICLES

Includes all vehicles designed for transportation of personnel and/or machinery or material. Examples would be police vehicles, dump trucks, pick-ups, sedans, fire apparatus, trash trucks, transfer trailers, cab and chassis for special applications. Also includes cost of planned major overhauls of power plant, drive train, and/or major components of motor vehicles. (Does not cover the vehicles bought through lease purchase. This is in Debt Service 504.)

424 BOOKS

Includes cost of materials that are additions to the collection of the library.

425 WATER METERS AND SETTINGS

Includes the cost of new water meters, water meter cans and covers, curb stops, corporation stops, tapping saddles or clamps, tubing (various sizes), meter couplings, backflow preventors, etc.

426 SIGNALS AND SYSTEMS

Includes the cost of new storm sirens and repairs of same.

427 HEATING AND AIR CONDITIONING SYSTEMS

Includes the cost of new heating and air conditioning systems.

428 PARKS, PLAYGROUNDS, AND SWIMMING POOL EQUIPMENT

Includes the cost of new equipment for these areas.

429 SIGNS AND MARKERS

Includes replacement and new street and traffic control signs; also includes informational signs and signs identifying facilities and buildings.

430 CARTS AND DUMPSTERS

New or replacement carts and dumpsters along with items for resale to the public.

433 COMPUTER & PERIPHERAL EQUIPMENT

Includes the cost to purchase computers, peripheral or technology equipment (greater than \$1,000.)

500 SERIES - DEBT SERVICES

<i>Debt service, which may include outlays in the form of debt principle payments, periodic interest payments, or related service charges for benefits received in part or in prior fiscal periods as well as in current and future fiscal periods, funded and un-funded.</i>

503 SUPPORT OF ORGANIZATIONS

Includes special contractual obligations and/or support for organizations such as Community Education, Salvation Army Senior Center, Canadian County Youth Services, etc.

504 CONTRACTUAL AGREEMENTS

To include payback agreements, refunds, capital lease purchase payments, etc.

505 WATER WELL RENTALS

Includes lease payments and water usage payment on water well and well fields.

520 INTEREST TRANSFERRED TO GENERAL FUND

600 SERIES - CONTINGENCY AND TRANSFERS

<i>Fund transfers, which may include permanent transfers of resources from one fund to another.</i>

601 CONTINGENCY

Reserve account

602 TRANSFERS

Funds from the '04 Sales Tax increase transferred to the General Fund Reserves or transfers to make Revenue Note Payments.

603 DEBT SERVICE-TRANSFER TO 2007 YMA REVENUE NOTE

Funds transferred to make Revenue Note payments.

604 DEBT SERVICE-YMA TRANSFER TO 2010 REVENUE NOTE

Funds transferred to make Revenue Note payments.

605 DEBT SERVICE-TRANSFER TO 2011 YMA REVENUE NOTE

Funds transferred to make Revenue Note payments.

606 DEBT SERVICE-TRANSFER TO ARVEST MASTER LEASE

Debt service payments for Equipment Master Capital Lease and Additional Equipment Capital Lease.

607 DEBT SERVICE-TRANSFER TO SANITATION LEASE

Debt service payments for Arvest Sanitation Lease.

608 DEBT SERVICE-2012A REVENUE NOTE

Funds transferred to make Revenue Note payments.

609 DEBT SERVICE-ARVEST EQUIPMENT LOAN

Debt service payments for Arvest Small Equipment Loan.

610 DEBT SERVICE-2012B REVENUE NOTE

Funds transferred to make Revenue Note payments.

611 DEBT SERVICE-2015A REVENUE NOTE

Funds transferred to make Revenue Note payments.

612 DEBT SERVICE-2015B REVENUE NOTE

Funds transferred to make Revenue Note payments.

614 DEBT SERVICE-BANCFIRST

Payment for land planned for a new city hall.

615 DEBT SERVICE-SANTANDER EQUIPMENT LEASE

Debt service payment for the (Government Capital) Santander Equipment Lease.

616 DEBT SERVICE-YNB

This note is for the Police vehicles purchased in May 2017 and final payment will be September 2021.

617 DEBT SERVICE-2017 REVENUE NOTE

Funds transferred to make Revenue Note payments.

618 DEBT SERVICE-2017B REV NOTE

Funds transferred to make Revenue Note payments.

619 DEBT SERVICE-2018 REV NOTE

Funds transferred to make Revenue Note payments.

620 DEBT SERVICE-RCB BANK

This note will be for the new Fire truck and 2 new Sanitation trucks. Final payment June 2023.

621 DEBT SERVICE-2019 REV NOTE

Funds transferred to make Revenue Note payments.

622 DEBT SERVICE-2020 REV NOTE

Funds transferred to make Revenue Note payments.

628 TRANSFER TO GENERAL FUND**650 CITY MATCH GRANT FUND**

This account is for any city match funds required for Grants, if awarded.